

Town of Rutland Board Meeting Minutes
July 2, 2025 – 6:30 pm.
785 Center Road, Stoughton WI

This board meeting held via Zoom and in person.

1. Call to Order and roll call. Supervisor Mark Porter called the meeting to order. Present in person in addition to Supervisor Porter were Supervisors Nancy Nedveck and Supervisor Jim Dorn. Chairman Kent Knutson and Supervisor Sue Williams were present via zoom. Also present were Clerk Dawn George, Treasurer Kim Sime and Derek Nedveck (It tech). The attendance list of others is on file.
2. Certification and compliance with open meetings law. Clerk George advised that we are in compliance with the open meetings law.
3. Racetrack monthly report from Gregg McKarns. The racetrack report was accepted as presented. There were no changes or additions to the schedule.
4. Patrolman Ace's report. Ace reported that they are hoping to complete the Franklin Rd construction as soon as they receive the permits from Dane County Land and Water Resources. He also reported that currently RG Huston is planning on the Lake Kegonsa bridge reconstruction for late July or early August. The new dump truck should be ready for pickup by the end of the month.
5. Public Comment. For items on or off the agenda. None.
6. Chairs report. None.
7. Discussion and possible action on Deputy clerk hire and duties. The ad for the deputy clerk has been published and posted with a deadline for submittal of applications and resumes set for August 1, 2025.
8. Discussion and possible action on need to purchase office scanning and storage of data equipment. Motion/second by Williams/Dorn to table this item until the next meeting; motion carried 5-0.
9. Planning Commission Report.
 - a) Preliminary inquiry by Robert Nelson , 381 Danks Rd, regarding possible Conditional Use Permit. Discussion on the uses of the property and Nelson was informed of the CUP process. No action taken.
 - b) Preliminary inquiry by Erika Sweeney regarding parcel 052/0510-171-8071-2 that is 11 acres that is zoned RR-8. Sweeney would be looking to change the zoning to RR-2 with the intention of dividing it into 3 parcels- 1 for each of our children. Discussion on having Density study done to verify Building rights available on this property. No action taken.
 - c) Discussion and possible action on updating the conditional use permit process to conform with the Dane County CUP process. Discussion on keeping a Public Hearing in the Town process and adding verbiage of site viewing if needed, 13 (e), in the process document. Nedveck motioned to revise the CUP process document with 13 (e) as follows: Plan Commission will consider relevant testimony and evidence, including professional analysis and/or a site visit when appropriate, regarding the standards. The CUP must be approved if all standards are met, with or without conditions. The CUP must be denied if any standard is not met. Second by Knutson. Motion passed 4-1. Knutson motioned to recommend the Town Board to approve the revised CUP Process document as presented, second by Boerigter. Motion passed 4-1. Board action: Motion/second by Knutson/Nedveck to approve the revised CUP process as presented; motion carried 5-0.
 - d) Discussion and possible recommendation to the Town Board: recommendation of a scanner and server for data storage of township records. No action taken.
10. Meetings attended. Dorn reported on meetings he attended. Williams reported that she had attended the Brooklyn Fire; Porter reported that he had attended new town hall meetings.
11. Consent Agenda.
 - a. Approval of June Minutes.,
 - b. Approval of Checks and Vouchers – Discussion/Board action.
 - c. Approval of Treasurer's Report – Discussion/Board action.
 - d. Budget Summary.Motion/second by Knutson/Nedveck to approve the consent agenda as presented; motion carried 5-0.
12. Discussion and possible action on purchase of office furniture.
 - a) Motion/second to approve the expenditure of \$843 for 10 traffic blocks from Traffic Safety Specialists; motion carried 5-0.
 - b) Motion/second by Knutson/Williams to approve the expenditure of \$5496 for 8 folding nesting tables from OF2Go; motion carried 5-0.

- c) Motion/second by Dorn/Williams to approve the expenditure of \$2080 for 8 task chairs (board) from EBI/Hon; motion carried 5-0.
 - d) Motion/second by Nedveck/Williams to approve the expenditure of up to \$15,245 for office furniture; motion carried 5-0.
 - e) Motion/second by Nedveck/Williams to approve the expenditure of up to \$1374 for tables ; motion carried 5-0.
13. Correspondence. There was no board action on correspondence.
14. Motion to move to closed session pursuant to Sec. 19.86(c) to consider compensation. Motion/second by Williams/Nedveck to moved to closed session; motion carried 5-0.
15. Motion to reconvene into open session pursuant to 19.85(2) to finish any unfinished business that may come before the board. Motion/second by Williams/Nedveck to reconvene into open session to complete any necessary business; motion carried 5-0.
16. New Business. Dorn requested that the website calendar be updated to include committee meetings as well as the open book and board of review meetings.
17. Upcoming meetings. Dates: The next Board meeting will be on August 6th.
18. Adjournment. Motion/second by Williams/Nedveck to adjourn the July Board Meeting; motion carried 5-0.

Respectively submitted,
Dawn George, Clerk