

Town of Rutland Board Meeting Minutes
May 7, 2025 – 6:30 pm.
785 Center Road, Stoughton WI

This board meeting was held via Zoom and in person.

1. Call to Order and roll call. Chair Kent Knutson called the meeting to order. Also present were Supervisors Nancy Nedveck, Sue Williams and Jim Dorn. Supervisor Mark Porter joined via zoom shortly after the meeting was called to order. Also present were Clerk Dawn George, Treasurer Kim Sime and It tech Derek Nedveck.
2. Certification and compliance with open meetings law. The notices were all posted so we are in compliance with the open meetings laws.
3. Racetrack monthly report from Gregg McKarns. Gregg McKarns presented the monthly report. **Motion made/seconded by Knutson/Williams to approve the schedule change to allow the Oregon Fire Department to use the track for field and barn training on May 13th; motion carried 4-0.**
4. Patrolman Ace's report. Ace reported that pulverizing of Mesa and Hickorywood will take place possible on Thursday and the plan of Payne and Dolan is to apply the binder and surface coat the week of the 12th. Because the DNR won't approve the necessary permits at this time, the reconstruction of Franklin Rd. will be delayed until June or July. Ace reported on attending the road meeting at the Dells and felt it was very good.
5. Chairs report: Review open meeting law.
6. Public Comment. For items on or off the agenda. None.
7. Planning Commission Report.
 - a. Discussion and possible action on recommendation to board regarding adoption of updated Comprehensive Plan. Knutson motioned to recommend the Town Board adopt the updated Comprehensive Plan as presented. Second by Boerigter. Motion passed 5-0. **Board action: Motion by Knutson, second by Williams, to accept the recommendation of the Planning Commission to adopt the revision of the Comprehensive Plan; motion carried 5-0.**
 - b. Petition 12158 by Tim Woodstock to create one agricultural lot and one mixed use lot for future home at 3930 County Road A.
The correct address for this rezone is 3864 Cty Rd A. Knutson motioned to recommend that the Town Board approve the 22.2 acres to be rezoned from FP-35 to FP-1. Second by Boerigter. With some discussion on how the property is planned to be used, the PC members along with the Woodstocks decided that this may not be the best rezone classification for this property. Motion Denied 5-0.
Knutson motioned to table this petition until the June meeting after the Woodstocks talk with Dane County Zoning and their surveyor. Second by Boeriter. Motion passed 5-0. No Board Action Taken.
 - c. CUP 12663 by Tim and Jori Woodstock for Limited Family Business for concrete contractor @ 3930 County Road A. Discussion and set schedule for Public Hearing.
Notices will be mailed to neighbors within the 600 feet distance required. At this time the Public Hearing for the CUP 12663 is scheduled for 6:15 p.m. on June 2 prior to the PC mtg. If needed, a joint Public Hearing will be scheduled with Town Board and PC members.
8. Discussion and Possible action on the purchase of a pickup truck for the township and loan application. **Bids received from Kayser (2), Ewald (state contract) and Kunes. Motion made and seconded by Williams/Nedveck to approve the purchase of the 2024 F-550 (Quote ID TA-041525A) for total cost of \$128,000 and to borrow \$58,000 from Lake Ridge Bank for 5 years at an interest rate of 5.45%; The payment will include the \$70000 included in the 2025 budget; motion carried 5-0.**

9. Receive Alcohol license applications and tobacco license application. The clerk advised that applications have been received for renewal alcohol licenses from Stoughton Lumber, Madison Speedway (2), White Rock, WiShop and Eugster's Farm Market. The required notice will be published. Action on these applications as well as a tobacco license, coin operated machine licenses and operator's licenses will be the June agenda.
10. Discussion and possible action on ordinance allowing a clerk who is a town resident to participate as a voting member of the Board of Review. **Board action: Motion/second by Knutson/Nedveck to adopt the Ordinance to Appoint Town Clerk to the Board of Review; motion carried 5-0. This ordinance allows the appointed town clerk to be a voting member of the Board of Review as long as the clerk is a resident of the Town of Rutland.**
11. Review and possible action on Cemetery policy by Dawn and Nancy. **The consensus of the board was to amend the last sentence of the cemetery policy to read as follows: "Flowers and decorations must be placed parallel in line with the row of headstones to aid in maintenance. " (May 7, 2025)**
12. Discussion and possible action on PC Chair job descriptions. Motion/second by Williams/Dorn to approve the PC chair job description as presented; motion carried 5-0. The complete text of the job description is on file.
13. Meetings attended. Supervisor Dorn reported that he had attended meetings regarding the CUP process, a collection center meeting and Capital Days in Madison.
14. Consent Agenda.
 - a. Approval of April Minutes.,
 - b. Approval of Checks and Vouchers – Discussion/Board action.
 - c. Approval of Treasurer's Report – Discussion/Board action.
 - d. Budget Summary.**Motion/second by Williams/Knutson to approve the consent agenda as presented; motion carried 5-0.**
15. Correspondence.
 - a. Kick off meeting for Lake Kegonsa Rd bridge on May 13, 2025.
 - b. Dane County historical marker commemorating the farming settlement owned by Robert Valentine near the current site of the Rutland Cemetery. The Dane County historical society has determined that Valentine was one of the first African American settlers.
 - c. Received a request for park equipment at new town hall site.
 - d. Received a request for consideration of town wide town-wide curb side pickup of waste and recyclables.
16. New Business. See correspondence above.
17. Upcoming meetings. Dates: The next Board meeting will be held on June 4, 2025. Prior to the board meeting on June 4th, there will be a meeting to adjourn the 2025 board of Review. The assessment roll will not be available so the meeting be called to order and immediately adjourned.
18. Adjournment. **Motion/second to adjourn by Williams/Dorn; motion carried 5-0.**
Respectfully submitted,
Dawn George, Clerk