

Town of Rutland Planning Commission Meeting-MINUTES

785 Center Rd.

May 5, 2025 – 6:30 p.m.

This meeting will be held via zoom and in person at the Rutland Town Hall

Agenda:

1. Call meeting to order. PC Chair Huycke called the meeting to order at 6:30 pm
2. Roll Call- Kent Knutson, Bill Boerigter, Josh Cooper, Derek Nedveck and Chair James Huycke were present and alternate member Michelle Perz. Dawn George and Kim Sime were also present. Others in attendance are on file.
3. Discussion and possible action PC voting members and alternate.
The new structure of the Planning Commission was discussed, having five voting members and one alternate, non-voting, member. If one of the voting members are absent or need to recuse themselves (for example, doing business with an involved person in the prior or future six months) the alternate member will step in to make the vote. No Action Taken.
4. Approval of the April meeting minutes. Motion to accept by Boerigter. Second by Cooper. Motion Passed 4-0 with Nedveck abstaining as he was not a PC member last month.
5. Discussion of Open Meeting Laws, using proper procedures.
Knutson expressed the importance of following the proper procedures, including walking quorums. Relevant materials were distributed to members. No Action Taken.
6. Discussion and possible action on recommendation to board regarding adoption of updated Comprehensive Plan.
Knutson motioned to recommend the Town Board adopt the updated Comprehensive Plan as presented. Second by Boerigter. Motion passed 5-0.
7. Petition 12158 by Tim Woodstock to create one agricultural lot and one mixed use lot for future home at 3930 County Road A.
The correct address for this rezone is 3864 Cty Rd A. Knutson motioned to recommend that the Town Board approve the 22.2 acres to be rezoned from FP-35 to FP-1. Second by Boerigter. With some discussion on how the property is planned to be used, the PC members along with the Woodstocks decided that this may not be the best rezone classification for this property. Motion Denied 5-0.

Knutson motioned to table this petition until the June meeting after the Woodstocks talk with Dane County Zoning and their surveyor. Second by Boeriter. Motion passed 5-0. No Action Taken.

8. CUP 12663 by Tim and Jori Woodstock for Limited Family Business for concrete contractor @ 3930 County Road A. Discussion and set schedule for Public Hearing.

Notices will be mailed to neighbors within the 600 feet distance required. At this time the Public Hearing for the CUP 12663 is scheduled for 6:15 p.m. on June 2 prior to the PC mtg. If needed, a joint Public Hearing will be scheduled with Town Board and PC members.

9. Set meeting date. Monday June 2, 2025 @ 6:30 pm
10. Adjournment. Nedveck motion to adjourn. Second by Knutson. Motion passed 5-0.

Respectfully Submitted by, Kim Sime