

Town of Rutland Board Meeting Minutes

April 2, 2025 – 6:30 pm.

785 Center Road, Stoughton WI

1. Call to Order and roll call. Chair Kent Knutson called the Board meeting to order at 6:30 p.m. Board members present in addition to Chair Knutson were Supervisors Mark Porter, Sue Williams, and Jim Dorn. Supervisor Nancy Nedveck arrived via zoom at 6:45. Also present were Clerk Dawn George, Treasurer Kim Sime and IT advisor Derek Nedveck. The attendance list of others present is on file.
2. Certification and compliance with open meetings law. All postings and website publications have been made.
3. Request for Use Town Roads Badfish Creek Time Trial – Steve Wehrley. Request for the annual time trial on Saturday, July 26 from 9am until approximately noon. Motion/2nd by Knutson /Williams to approve this event; motion carried 4-0.
Note: There was a change made to the zoom recording. The audio on the website starts here.
4. Fireworks permit request by Dan Nipple, 4667 W Rutland Rd, Brooklyn for fireworks on June 28, 2025 with July 5, 2025 as a rain date. MM2 by Knutson/Williams to approve the permit for Dan Nipple; motion carried 5-0. (Note this is the 31st year Nipple has held the event.)
5. Report from Patrolman Chester Ace . Culverts ordered. Paving should take place the first or second week of May. New steps to the collection center trailer. John Deere not renewing the lease on the tractor; not continuing the program. The lease through Sloan for 2025 instead of John Deere would be \$15400 on the existing tractor.
6. Christopher Cornellier, agent for the Wisconsin Pyrotechnics Group, request for fireworks permit for July 4th and Labor Day. Motion/2nd by Knutson/Porter to approve the Christopher Cornellier request for the permits; motion carried 5-0. Cornellier was advised to make sure the neighborhood is notified of the event.
7. Chairs report: Speed limit report.
8. Public Comment. For items on or off the agenda. No one spoke.
9. Planning Commission Report.
 - a. Discussion and possible action on recommendation to board regarding adoption of updated Comprehensive Plan. Peter Vanderveer, Co Chair of the Comp Plan Task Force, explained the process of the Task Force on updating the Comp Plan with the aid of CARPC. There are a couple of typos and edits to be done and then the final draft will be presented to the PC and the Town Board. Boerigter motioned to table until the final draft is presented. Second by Cooper. MP 4-0
 - b. Petition 12158 by Tim Woodstock to create one agricultural lot and one mixed use lot for an existing home at 3930 County Road A. The first packet that the PC members received is Null and Void. The petition has been resubmitted with corrections. Ag driveway needs to be improved to a Residential Driveway. There was some discussion on the Zoning classification of RM-16. The PC members encouraged the Woodstocks to contact Dane Co Zoning and look into other Zoning classifications to find the best fit for their property use. Boerigter motioned to table until after the Woodstocks check in with Dane Co on Zoning classification. Second by Huycke. MP 4-0
10. Discussion and possible action on recommendation to appointment to the Planning Commission.
 1. Chair Knutson recommended that Derek Nedveck be appointed to a 3-year term to the Planning Commission with the term ending on April 15, 2028. Motion/second by Knutson/Williams to approve the 3-year term for Nedveck; motion carried 5-0.
 2. Chair Knutson recommended that Michelle Perz be appointed for a 1-year term as an alternate planning commission member with the term ending on April 15, 2026; motion/2nd by Knutson/Williams; motion carried 5-0
 3. Chair Knutson recommended the renewal of Bill Boerigter's term as planning member with his term ending on April 15, 2028; motion/2nd by Knutson/Williams; motion carried 5-0

4. Chair Knutson recommended that James Huycke be appointed as the Planning Commission chair commencing immediately.; motion/2nd by Knutson/Williams; motion carried 5-0
All were sworn in by the clerk.
11. Discussion and possible approval of the job description of the Clerk and Treasurer appointed positions.
 - a. Clerk's job description. Motion/2nd by Knutson/Dorn to approve the document as written; Knutson moved/Williams second to ; Williams/Dorn moved to add a bullet to state other duties as assigned by the board; motion carried 5-0.
 - b. Treasurer's job description. Motion/second by Porter/Williams to approve the treasurer's job description as presented; motion carried 5-0.
12. Review and possible action on Cemetery policy by Dawn and Nancy. This item will be on the May agenda for any language changes to the policy regarding placement of decorations. Motion by Knutson/Dorn to table until the May meeting.
13. Discussion and possible action on the disposition of the metal office chairs. It was decided that the chairs will be retained until after the move to the new town hall takes place.
14. Meetings attended. Discussion held on various issues brought up at the meetings attended.
15. Consent Agenda.
 - a. Approval of March Minutes.,
 - b. Approval of Checks and Vouchers – Discussion/Board action.
 - c. Approval of Treasurer's Report – Discussion/Board action.
 - d. Budget Summary.Motion/2nd by Knutson/Williams to approve the consent agenda as submitted; motion carried 5-0.
16. Correspondence.
 1. Motion/second by Knutson/Williams to approve the assessor letter to property owners that will accompany the change notices; motion carried 5-0.
17. New Business. Knutson and Dorn job description for Planning Commission members and chair for May agenda..
18. Upcoming meetings. Dates:
19. Adjournment. Motion/second by Williams/Knutson to adjourn the April Board meeting; motion carried 5-0.

Respectfully submitted by Dawn George, Clerk