

Town of Rutland Board Meeting Minutes  
February 5, 2025 – 6:30 pm

This board meeting was/will be held via Zoom and in person.

1. Call to Order and roll call. Chair Kent Knutson called the meeting to order. Present in addition to Chair Knutson were Supervisors Sue Williams, Mark Porter, Jim Dorn; Supervisor Nancy Nedveck was present on zoom. Also present were Clerk Dawn George, Treasurer Kim Sime and AV tech Derek Nedveck. The attendance lists of others present is on file.
2. Certification and compliance with open meetings law. Compliance was certified.
3. Receive Madison International Speedway license application, schedule and fireworks permit. Action on these will be taken at the March meeting.
4. Patrolman Chester Ace report. Getting road work bids and tree trimming.  
Discussion on truck purchase, lease
5. Chair report.
6. Public comment for items on or off the agenda.
  - Tyler Arndt – tree trimming on Windmill.
  - Bill Feeney – tree trimming on Windmill.
  - Steve Bremer - tree trimming on Windmill.
  - Cindy MacEwen - tree trimming on Windmill.
  - Dale Arndt - tree trimming on Windmill.
  - Gail Simpson – Oppose OA 23
  - Jodi Igl – (via zoom) oppose OA 23.
  - Mary Celley – tree trimming
  - Josh Cooper – Oppose OA 23, tree trimming, grant writer
  - Chester Ace – better future communications regarding tree trimming
  - Kathy Ziembra – (via zoom) oppose OA 23.
  - Kevin Hahn – trees

Motion/second by Dorn/Williams to move item #17 to number 6; motion carried 4-0. Much discussion held on options for notifying the residents of tree trimming and the towns tree trimming policy.
7. Planning Commission Report.
  - Petition 12142 by Jeff Moyer to separate the existing residence from the farmland and reduce the size of an existing (vacant) residential lot. The property is located at 583 Danks Rd. The rezoning would change 1.5 acres from FP-35 to RR-1 and rezone 1.6 acres from RR-2 to FP-35.

Knutson motioned to recommend the Town Board approve Petition #12142. Second by Cooper. Motion passed 4-0

Knutson motioned to recommend the Town Board approve the final CSM with no major changes made by Dane County. Second by Cooper. Motion passed 4-0.

Board action: motion/second by Knutson/Dorn to approve Petition 12142 with a deed restriction/notice document prohibiting further residential development on the remaining FP-35 acreage as all eligible splits have been exhausted; motion carried 4-0.

Motion/second by Knutson/Williams to approve the CSM for this petition contingent upon no major changes requested by Dane County; motion carried 4-0.

8. Ordinance Amendment 2024 OA-23 regarding the review process for conditional use permit. Board members have attended several meetings since last months Planning Commission meeting and have found that other towns had concerns about this.

Motion/second by Knutson/Williams to deny OA 23 as written; motion carried 5-0. The previous statement of concerns will be inserted under comments in the Town Action report.

9. Discussion and possible approval of the job description of the Clerk and Treasurer appointed positions. This item is postponed to March agenda.
10. Discuss the possibility of hiring a grant writer. example: 10% of the grant up to \$3,000.00 and an addition 1% there after. No action was taken at this time. Further clarification is needed.
11. Review Cemetery policy. This will be addressed at the March meeting after a review of the existing ordinance and policy by Patrolman Ace, Chair Knutson, Clerk and Supervisor Nedveck.
12. Discussion of an additional 45 mph speed limit sign on Lake Kegonsa Rd. No action was taken at this time for additional signs.
13. Review and possible approval for new Town Hall, AV/Security bid.
- Motion for the Board to authorize Supervisor Porter, Supervisor Williams and Chair Knutson to accept a proposal to provide Audio Visual equipment, installation and support for the new Town Hall facility not to exceed \$38,000. Motion/second to approve the motion by Porter/Knutson; motion carried 5-0.
  - Motion for the Board to authorize Supervisor Porter, Supervisor Williams and Chair Knutson to accept a proposal to provide Building Security equipment, installation and support for the new Town Hall facility not to exceed \$9,000. Motion/second by Porter/Williams; motion carried 5-0.
  - Motion for the Board to authorize Supervisor Porter, Supervisor Williams and Chair Knutson to accept a proposal to provide Network Infrastructure equipment, cabling, installation and support for the new Town Hall facility not to exceed \$11,000.  
Motion/second by Porter/Knutson; motion carried 5-0.
14. Discussion and possible action on pursuing a change action for Lake Kegonsa bridge construction. The bids for the bridge construction came in higher than the estimate. Motion/2<sup>nd</sup> by Williams/Knutson to approve the submittal of a change management request so that there would be 80%/20% payment; motion carried 4-0.
15. Meetings attended. Dorn=DCTA & Collection Center; Porter = Town Hall; Williams = Brooklyn Fire and Town Hall; Knutson – Village of Oregon and CARPC, Oregon Fire Chief will attend March Board; Ace- Motion by Knutson/Williams to approve Patrolman Ace attending the road school at Wisconsin Dells; motion carried 4-0. Ace will research what is required for arborist certification.
16. Consent Agenda:
- Approval of December and January Minutes.,
  - Approval of Checks and Vouchers – Discussion/Board action.
  - Approval of Treasurer's Report – Discussion/Board action.
  - Budget Summary.
- Motion/second by Knutson/Williams to approve the consent agenda; motion carried 4-0.

17. Correspondence.

- Motion/second by Williams/Porter to advise the US Board on Geo graphic Names (BGN) that the Town of Rutland does not have any objection to the proposed name of Dogleg Pond for the 55-acre pond in the Town of Dunn and the Town of Rutland. This is the same one that was proposed to be named the Onsrud Pond and was denied; motion carried 5-0.
- Received notice of the preparation of a cooperative agreement between the Town of Dunn and the Village of McFarland.

18. New Business.

- Prepare proposed paving and seal coating bids for 2025 with Opening to be held at 11 am on March 3<sup>rd</sup> with action to award on March 5<sup>th</sup> Board meeting.

19. Upcoming meetings. Dates: March 5<sup>th</sup> – Board, March 12<sup>th</sup> – Comp Plan Open house, March 13<sup>th</sup> – quad towns, March 31<sup>st</sup> – Comp Plan Comp Plan public hearing, and planning commission, April 2<sup>nd</sup> board.

20. Adjournment. Motion/second Williams/Knutson to adjourn; motion carried 4-0.

Respectfully submitted, Dawn George, Clerk