

Town of Rutland Board minutes
November 13, 2024 - 6:30 p.m.

This board meeting will be held via Zoom and in person.

1. Call to Order and roll call. Chair Knutson called the meeting at 6:32 p.m. Board members present in addition to the chair were Supervisors Nancy Nedveck, Sue Williams, Mark Porter and Jim Dorn. Treasurer Kim Sime, Clerk Dawn George and Tech support Derek Nedveck were also present. The attendance list of others present via zoom and in person was on file.
2. Certification and compliance with open meetings law. The clerk advised that there was compliance with the open meetings law.
3. Report from Patrolman Ace. He reported working on culverts, mowing, the availability of a truck from the Village of Brooklyn..
4. Chairs report: Chair Knutson passed out the results of the speed board comparing August and October. The results will be posted on the website under roads.
5. Public Comment. For items on or off the agenda.
 - 1) Peter Vanderveer was pleased with the safer roads in the town due to the actions taken by the board.
 - 2) Bob Postel..looking for speed limit signs on CTH A.
6. Planning Commission Report.
 - 1) Discussion and possible action on Petition 12116 and CSM by Zentner Rev Retirement Tr to rezone 12 acres from FM8 to RR-4 creating one residential lot. The property is located at 97 Shady Willow Rd. Knutson motioned to recommend the Town Board to approve Rezone Petition #12116, noting that all eligible splits have been exhausted on both Lot 1 and Lot 2 from Parent Parcel # 052-0510-353-8410-1. Second by Cooper. Motion passed 3-0; **Board action:motion/second by Knutson/Williams to approve Petition 12116; motion carried 5-0;**
Knutson motioned to recommend the Town Board approve the final CSM if no changes are made by Dane County. Second by Cooper. Motion passed 3-0. Board action: motion/second by Knutson/Nedveck to approve the certified survey contingent upon no major changes by Dane County; motion carried 5-0.
 - 2) Preliminary inquiry by Ron Sam regarding a TDR from adjoining land located south of 500 Lake Kegonsa Rd. Ron Sam would like to move the spot zoning from one parcel to the adjoining parcel which Sam is purchasing to be closer to the road. County feels this is a reasonable request. No Action Taken
 - 3) Preliminary inquiry by Jeff Moyer for possible lot line adjustment for property at 583 Danks Rd. Jeff Moyer presently has 2 parcels and would like to move lot lines to make 2 smaller residential parcels and 1 larger FP-35 parcel. A deed restriction prohibiting further residential action would need to be placed on the remaining FP-35 land as there are no eligible splits. No Action Taken
 - 4) Discussion and possible action on revision of Conditional Use Permit procedures. The CUP process that was adopted in 2022 needs some clarification on some items and should not so restrictive. Town Attorney reviewed and Josh Cooper will be making the changes and bring back to the PC for approval. No Action Taken.
 - 5) Discussion and possible action on identifying roads for Class B Weight Limits. This would not affect the spring thaw road postings. Nor will it affect the farming and deliveries that need to be made within the Town. The main goal is to stop some of the heavy trucks using Town roads as a cross through. Knutson motioned to recommend the Town Board change the following roads to Class B weight limit, Old Stage, Old Stone, Biglow, Bass Lake and Danks. To be in effect as of December 1, 2024. Second by Cooper. Motion passed 3-0. **Motion made by Knutson, seconded by Dorn, to change the classification of the roads listed above to Class B highway to take effect on December 1, 2024; motion carried 5-0.** A notice advising this change will be posted to the website under the roads tab.
 - 6) Discussion and possible action on 4699 Rutland Dunn Townline Road parcel: Looking at using a TDR split from Rutland and using it in the Town of Dunn. Rutland's past practices are that no development splits are transferred out of Rutland. No Action Taken. The consensus of the Board was that the board does not support allowing TDR's being moved out of the town.

7. Discussion and possible action on employee handbook. Work continues on the employee handbook update; **motion/2nd by Knutson/Dorn to table this item to a future meeting; motion carried 5-0.**
8. Constable's Report if applicable. No report was received.
9. Meetings attended.
 - 1) Dorn.-local meetings.
 - 2) Williams-Brooklyn Fire.
 - 3) Nedveck & Porter – WTA convention.
10. Discussion and possible action on Phase II of the state culvert program. State will cover Phase II costs.
11. Review proposed 2025 budget and any necessary action. 2025 dog license fees; **Motion/2nd by Williams/Nedveck to approve charging \$20 for a spayed/neutered dog license and \$30 for an unneutered/unspayed dog license; motion carried 5-0.** Note: Dane Co. will change their fees to \$18.75 and \$27.75.
12. Discussion and possible action on review process and RFP for township assessor. **Motion/2nd by Knutson/Nedveck to table action on this item to a future meeting; motion carried 5-0.**
13. Discussion and possible action on revision of Conditional Use Permit procedures. See Planning Commission report-above.
14. Weight limits. See Planning Commission report above.
15. Consent Agenda:
 - 1) Approval of October Minutes.,
 - 2) Approval of Checks and Vouchers – Discussion/Board action.
 - 3) Approval of Treasurer's Report – Discussion/Board action.
 - 4) Budget Summary.**Motion/2nd by Williams/Nedveck to approve the consent agenda as presented; motion carried 5-0.**
16. Correspondence.
 - 1) JD tractor/loader lease (2025). **Motion/2nd by Nedveck/Williams to approve the lease of a new JD tractor/loader from Sloan Implement at a cost of \$11,375; motion carried 5-0.**
17. New Business.
 - 1) Supervisor Dorn requested that the fees charged to mattresses be changed to \$25 per box springs and \$25 per mattress beginning January 1, 2025. **Dorn moved, seconded by Williams, to change the fees as noted above; motion passed 5-0.**
18. Upcoming meetings. Dates: November 21 – 5:30 assessor contract; November 21-budget public hearing, town meeting, board meeting; December 4 – board, January 8, board, February 5 – board meeting, March 5th=board meeting, April 2nd=board meeting, April 15th annual meeting.
19. Adjournment. **Motion/2nd by Nedveck/Williams to adjourn the November board meeting; motion carried 5-0.**

Respectfully submitted,
Dawn George, Clerk