

TOWN OF PORT WASHINGTON OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Town of Port Washington Plan Commission held on
Wednesday, July 9, 2025, at 7:00 p.m. at Town Hall, 3715 Highland Drive, Port Washington, WI.

Roll Call & Pledge of Allegiance

Present: Mike Didier, Greg Welton, Gary Schlenvogt, Melissa Alexander, Ed Potokar, Chuck Baranek, Mark Doll, Clerk- Heather Krueger, Town Zoning Administrator/Planner – Christy DeMaster.
Press: 1, Public present: 4

Approval of March Plan Commission minutes. Potokar moved to approve the March Plan Commission minutes, seconded by Schlenvogt. The motion passed unanimously.

Public Comments: None

Old Business. DeMaster is updating the town's sign ordinance. It will be on the August agenda.

Correspondence/Reports from the previous month:

Didier: Received a call from a Knellsville resident asking when they would be receiving City sewer and water. Per the agreement, the City must provide a signed Developer's Agreement by the end of the year; otherwise, the Town's Border Agreement will remain in effect. It is currently unknown whether and when water will be available to the Knellsville area.

DeMaster: AT&T and Verizon contacted her regarding a new cell tower. DeMaster was contacted by the Clausings and Omernick regarding a change in the planned use of their property.

First consideration of Certified Survey Map for Farmland conservation and Conditional Use Permit: application submitted by Dave Klink, Agenda Kevin Parish, Parish Surveying & Engineering. Property owner Karolina Karrels, 3955 County Road B. The request is to divide the property to separate a 10-acre parcel with the homestead from the tillable land. Per DeMaster, the applicant would like to divide the property to separate a 10-acre parcel with the homestead from the tillable land. The total existing parcel is 89 acres. The homestead parcel will be purchased by the applicant. The town will have a public hearing before the Plan Commission on August 13, 2025.

Review of Conditional Use Permit for Pitbull Towing, 4145 Highway LL, Port Washington. Per the owner, Randy Simmons, no changes have been made to the current Conditional Use Permit. The Plan Commission members commended him on how nice the property looks. **Alexander moved to schedule a two-year review, seconded by Welton. Motion carried unanimously.**

Discussion on updates to the Department of Agriculture, Trade and Consumer Protection (DATCP) administration of the Farmland Preservation Program, including the certification of farmland preservation zoning, Agricultural Enterprise Areas (AEAs), and farmland preservation agreements in the Town of Port Washington. Presented by Director Ozaukee County Planning and Parks Department, Andrew Struck.

Didier moved to adjourn the July Plan Commission meeting at 8:16 PM.

Heather Krueger, Clerk