

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of the Regular Meeting of the Port Washington Town Board
Monday, May 5, 2025, at 7:00 p.m.
At the Town Hall, 3715 Highland Drive, Port Washington, WI

Roll Call and Pledge of Allegiance

Present: Chairman Mike Didier, Supervisor Gary Schlenvogt, Supervisor Greg Welton, Roger Kison-
Building Inspector Heather Krueger-Clerk, Mary Sampont-Treasurer,
Public: 10

Approval of April Town Board and Road Tour Meeting Minutes. Welton moved to approve all the April Town Board Minutes and Road Tour Minutes as submitted, seconded by Schlenvogt. The motion passed unanimously.

Public Comments:

Gilbert Albinger, 3079 Green Bay Rd. Has Lange Road ever been discussed for paving? It is in poor condition, with a plugged cross culvert that causes flooding. Didier: The town did have the road surveyed, and we are considering paving it at some point.

Reports:

Chairman Didier: 1) A resident complained about a possible failed septic system at a property on County Road LL. The Town contacted Ozaukee County, and they confirmed that the septic system has failed. The property owner will tear down the duplex rather than repair the septic system. 2) Didier and Schlenvogt attended the Wisconsin Towns Association Road School. 2) Didier and Schlenvogt attended the WI Town's Association Road School.

Town Supervisor report:

Schlenvogt: If the power lines are to be built along Town Roads for the Data Center, who will maintain the roads when all this large equipment is in use? It may be beneficial for the town to get drone footage or videos of the road conditions before this begins.

Town Treasurer report: The town's Money Market balance is \$672,407.27, the checking account balance is \$18,193.76, and the small business account balance is \$28.22.

Town Clerk: Several reports were filed in April, including the final submission for the ARPA funds, the Recycling Grant, and the Rural Mutual Audit. Liquor License renewals were sent out and will be on the June agenda. Krueger sent an invoice to the City of Port Washington for reimbursement of expenses for the Data Center/Annexation for the first quarter of 2025, totaling \$8,666.

Update regarding Phase One of the Annexation of Town Parcels to the City of Port Washington.

According to Didier, Phase One encompasses 500 acres, 28 parcels, and 23 landowners. The proposed annexation has been reviewed by the WI Department of Administration and found to be in the public's interest.

Discussion regarding the annual road tour conducted on April 14, 2-25, and possible action to publish a Request for Proposal for Woodland Road. Crackfilling is recommended on Birch Road, Birch Lane, and Keelson Cove. Wedge Patching is recommended on Mink Ranch Rd and Willow Lane. We will ask Ozaukee County to quote cross culvert repairs on Willow Lane and Green Bay Road. Approximately 30 tires were dumped on Lovers Lane Road. Woodland Road needs to be repaired, and it would be best to avoid the area with the box culvert; the town will bid on the road from CTH KK to the box culvert. **Didier moved to publish a Request for Proposal for Woodland Road beginning at County Road KK east to a box culvert over an unnamed creek just west of CTH H, Crackfilling for Birch Rd and Birch Lane and Keelson Cove, and dispose of the tires on Lovers Lane Rd and other town roads, seconded by Welton. The motion passed unanimously.**

Update regarding an accessory structure encroachment on a town-owned parcel of land on Groeschel Road. Discussion and possible action regarding access to the town parkland. Per Didier, the Town Attorney has written an Encroachment and Hold Harmless Agreement and has given a copy to the resident at 3557 Groeschel Road. The owner can either sign the agreement or submit their own proposal. Eagle Scout will be working on the parkland this summer. Didier thinks the town should provide public access by clearing a path on Groeschel Road to connect to the path the Scout will be installing. **Didier moved to approve the town to make a walkway/path from Groeschel Road to the other paths on the parkland. Seconded by Welton. The motion passed unanimously.**

Discussion and possible action regarding the quote from \$3,640 from Automatic Entrances of WI to provide material and labor to install an automatic door operator on the existing east door of the town hall. **Didier moved to approve the quote from Automatic Entrances of WI to install an automatic door and the funds for any incidentals associated with the installation, seconded by Schlenvogt. Motion carried unanimously.**

Discussion and possible action to update the Town Code to current Fire Inspection Standards. The Fire Department is changing its policies and procedures and will only inspect Commercial buildings once per year, not twice. The town code for the references cited is out of date. The town will wait for the City to update before we modify the town code.

Monthly Bills: **Schlenvogt moved to approve the April bills for \$15,165.11, seconded by Welton. The motion passed unanimously.**

Didier adjourned the May Town Board meeting at 7:53 PM.

Respectfully submitted,
Heather Krueger,
Clerk