

LOCAL EMERGENCY RESPONSE GUIDE

Municipality: Town of New Hope

Date Updated: **December 17, 2024**

Name of Senior Elected Municipal Official Reviewing this Guide: **Town Clerk**

Municipal Business Address: **1501 County Road ZZ North, Amherst Junction, WI 54407**

Business Telephone: **(715) 677-4784**

After Hours Clerk: **(715) 677-4710**

Chair: (715) 824-3452

E-mail: clerk@tn.newhope.wi.gov chair@tn.newhope.wi.gov

Report Downed Tree or Dangerous Snow/Ice on Town Road:

Chair Todd Knepfel

(715) 824-3452

chair@tn.newhope.wi.gov

Clerk Pat Zellmer:

(715) 677-4784 or (715) 677-4710

clerk@tn.newhope.wi.gov

Supervisor Timm Raddatz:

(715) 824-5145

supervisor1@tn.newhope.wi.gov

Supervisor Ray Reser:

(715) 677-4710

supervisor2@tn.newhope.wi.gov

Emergency Steps

- 1.) Establish an Incident Command Structure and make appropriate local decisions
- 2.) Determine the conditions of the Critical Infrastructure namely, **power, water, and food**
- 3.) Advise Portage County Emergency Management if additional help or resources may be needed ((715) 346-1437 or (715) 346-1492)
- 4.) Alert the General Population and Evacuate as Needed. (ex: siren, PA, Door-to-door, etc.)
- 5.) Initiate your Municipality's "Space" to Operate from to Support Incident Command
- 6.) Do you need to shelter people?
- 7.) Expand your Municipal Disaster Operations as needed to meet your needs
- 8.) Conduct damage assessment (Take lots of **PICTURES**)
- 9.) **Document** staffing & volunteer hours, costs, keep receipts, keep all notes
- 10.) Conduct Emergency Repairs

EMERGENCY STEPS

I. PHASE I: ASSESS, ADVISE, ALERT, INITIATE

Assess the Situation

1. Establish an Incident Command Structure and make appropriate local decisions		
✓	Time	Task
☐		a. Identify the Incident Commander (IC) (Make sure the IC STAYS IN ONE PLACE)
☐		b. Identify the Incident Command Post Location
		c. Assess the following:
☐		Start a log of actions taken.
☐		Determine Type of Disaster
☐		Determine Casualties
☐		Secure a perimeter around affected area if needed
☐		Reroute traffic if necessary
☐		Notify PC EM for a "Heads Up" (Emergency Step # 2)
☐		Request additional resources (Mutual Aid) if needed.
☐		d. Consider potential staffing needs (will this linger on for an extended time frame)

Advise Portage County

2. Advise Portage County Emergency Management			
✓	Time	Task	Phone Number
☐		Call Portage County Emergency Management What is your situation? Are resources needed?	(715) 346-1437, (715) 346-1492
☐		Is there a Hazardous Materials Incident?	(800) 943-0003

Alert the General Population

3. Alert the General Population and Evacuate as Needed. (ex: siren, PA, Door-to-door, etc.)		
✓	Time	Task
☐		Alert the Public of the potential hazards of the event at the outset and during the event. Methods of alert:
☐		Communicate protective actions to be taken and evacuation information Evacuation routes:

Initiate Municipality 'Space'

4. Initiate your Municipality's "Space" to Operate from to Support Incident Command				
✓	Time	Facility Name	Address	Phone Number
☐		North New Hope Church – Emergency Management Center	845 County Road T, Amherst Junction	(715) 824-3452 (715)-347-7453 (715) 899-0857 (715) 899-0638
☐		Municipal leaders and staff meet to determine local needs; start documenting and supporting your municipality's emergency response/recovery in coordination with your Incident Commander as needed		
☐		If a request for a Local Declaration of State of Emergency form has been drafted, please send to Portage County Emergency Management.		
☐		Periodically provide a situation update to Portage County Emergency Management as the situation develops		



6. Expand your Municipal Disaster Operations as needed to meet your needs		
✓	Time	Task
☐		Expand the ICS Structure as needed to the size and scope (Use ICS Forms).
☐		Will your actions go on for many hours?
☐		Do you need additional staffing?
☐		If the incident expands over a long period determine the next operational shift staffing
☐		As the incident winds down, release excess resources as per demobilization plans.

8. Document staffing & volunteer hours, costs, keep receipts, keep all notes.

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II. PHASE II: ACTION

1. Determine the conditions of your critical infrastructure namely: Power, Water, and Food Lifelines.

Critical Infrastructure Priorities: Use the information below to utilize the chart below.

1. **Status** [What?]
2. **Impacts** [What will this affect?]
Life Safety, Incident Stability, Preservation of Property, Cascading Effects
3. **Actions** [Now What Needs to be Done?]
4. **Limiting Factors** [What is the Gap?]
5. **Estimated Time to Stabilization or Sustainment**

Local Status By Priority Lifelines (Note the highlighted Lifelines)

1. Immediate Stability:

Are we stable?

-What is the situation?

Status of Your Municipality's Capability to Coordinate and Lead

-What's our source of Power?

-How is the Internet Capability?

-How are we communicating?

What's our Status?

-What's the latest weather forecast?

2. Water:

Wastewater

-Wastewater Infrastructure

-Outflow

-Inflow

-Connected to power?

Drinkable water

-Potable Water

-Water Infrastructure

-Connected to power?

3. Power:

Power Grid Status

-Electrical power generation

-Electrical Distribution

-People and locations without power

-Indications or information on

Temporary Power

Pipeline

4. Food: (Local Critical Infrastructure):

Farms

-Small Local Farms

Food

-Agriculture Infrastructure

Local Grocery Stores

5. Communications:

Radio Communications

-911 Infrastructure

-Dispatch (Public Safety) Infrastructure

-Alerts, Warnings, and Messages

Portage County Community Alert

-Alerts, Warnings, and Messages

(subscribed individually)

Ham Radio Infrastructure

-Ham Infrastructure

-Spotters Available

Internet/Phone Communications

-Cell Infrastructure

-Landline Infrastructure

6. Shelter:

How are people situated?

Are there any Evacuations?

Local Sheltering Status

-Any requests for sheltering

-People staying with family and friends

-Shelter locations, how many people

7. Medical/Health:

-Is the hospital up and running

-Other [truly critical] care facilities up and running

-Can medical resource supplies reach the hospital

-Medical Industry

-Medical Care

-Are the pharmacies up and running

EMS Providers

-Patient Movement (Injuries)

-Triage Needed

-Can ambulatory response occur

Public Health

-Public Health Infrastructure

-Are the pharmacies up and running

-Fatality Management (Deaths)

8. Mobility/Transportation:

-Are roads accessible to evacuate

-Debris Issues

-Traffic/Foot-traffic from areas outside

of Portage County

-is the river crossable

-Maritime

-Is the road/bridge infrastructure to support transportation in a viable condition

-Is the resource support infrastructure (gas stations) in place and operable

City of Stevens Point Airport

-Mass Transit

-Railway

-Aviation

9. Security/Safety:

-Law Enforcement

-Traffic/Foot-traffic from areas outside of Portage County

-Search and Rescue Incidents

-Missing persons?

-Fires, Rescues

-Hazardous Materials Situations

-Boundaries of the disaster area and designation of an area of operations (Hot Zone, Contaminated Areas).

-Facilities

-Incident

Debris/Pollutants/Contaminants

10. Parks:

-Is there people movement

-Incident Debris

11. Economic Recovery:

-Hardware Stores

-Durable Goods

-Commercial Fuel/Gas Stations

Using the Lifeline criteria on pages 4-5, document the issues in this emergency.

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EMERGENCY CONTACTS

Time/Date Contacted	Title/Name Email	Address	Phone (Work/Home)	
Town Board and Staff				
☐ Time Date	Town Chair Todd Knepfel chair@tn.newhope.wi.gov	1167 Maple Ridge Rd, Amherst Junction, WI 54407	(715) 824-3452 (Home)	
☐ Time Date	Town Supervisor Timm Raddatz supervisor1@tn.newhope.wi.gov	864 Taylor Rd, Amherst Junction, WI 54407	(715) 824-5145 (Home)	
☐ Time Date	Town Supervisor Ray Reser supervisor2@tn.newhope.wi.gov	1501 County Rd ZZ N, Amherst Junction, WI 54407	(715) 677-4710 (Home)	
☐ Time Date	Town Treasurer Dorene Stolpa treasurer@tn.newhope.wi.gov	9499 Hintz Drive, Amherst Junction, WI 54407	(715) 677-4054 (Home)	
☐ Time Date	Town Clerk Pat Zellmer clerk@tn.newhope.wi.gov	Home and Office: 1501 County Rd ZZ N, Amherst Junction, WI 54407	(715) 677-4784 (Work)	(715) 677-4710 (Home)
FIRE				
☐ Time Date	Iola Fire Department Joe Barden, Fire Chief jbardenifd301@gmail.com lolafireems1@gmail.com Carrie Snyder, Ambulance Coord. iolaamb@tds.net	350 W. Iola Street, Iola, WI 54945	Emergency: 911	(715) 445-2515 Carrie: (715) 445-2515 (715) 281-1648
EMS and FIRST RESPONDERS				
☐ Time Date	Amherst Emergency Medical Services (EMS) Victor Voss, Fire Chief vvoss@amherstfd.org info@maherstfd.org	4585 Fairgrounds Road, Amherst, WI 54406	Emergency: 911	(715) 824-2699 (715) 824-5511
☐ Time Date	Rosholt First Responders Emergency Medical Responders (EMR) Mary Schuster, RFD Secretary marys@bushmansinc.com	9075 State Road 66 Rosholt, WI 54473	Emergency: 911	(715) 677-3306 (Work) (715) 321-6362 (Cell)
EMERGENCY ROOMS/HOSPITALS				
☐ Time Date	Aspirus Stevens Point Hospital	900 Illinois Ave, Stevens Point, WI 54481	Emergency: 911	(715) 346-500 (Non-Emergency)
☐ Time Date	Aspirus Plover Hospital	5409 Vern Holmes Dr Plover, WI 54467	Emergency: 911	(715) 346-1600 (Non-Emergency)
☐ Time Date	Marshfield Medical Center – River Region	4100 State Highway 66, Stevens Point, WI 54482	Emergency: 911	(715) 997-6000 or (715) 343-7700 (Non-Emergency)
☐ Time Date	Marshfield Medical Center – River Region	4100 State Highway 66, Stevens Point, WI 54482	Emergency: 911	(715) 997-6000 or (715) 343-7700 (Non-Emergency)
POISON CONTROL CENTER				
☐ Time Date	America's Poison Centers https://poisoncenters.org/home	(800) 222-1222	Emergency: 911	Text POISON to (301) 597-7137

PORTAGE COUNTY EMERGENCY CONTACTS				
☐ Time Date	Portage Co. Sheriff Mike Lucas	1500 Strongs Ave, Stevens Point, WI 54481	Emergency: 911	(715) 346-1400 (Non-Emergency)
☐ Time Date	Portage Co. Emergency Management Coordinator Bob Weinert weinert@co.portage.wi.gov Deputy Coord. Bonnie Skalecke skaleckb@co.portage.wi.gov	1462 Strongs Ave, Stevens Point, WI 54481	Emergency: 911	(715) 346-1400
ADDITIONAL EMERGENCY CONTACTS				
☐ Time Date	United Way of Portage Co.	2801 Hoover Rd, #2, Stevens Point, WI 54481	211	715) 341-6740
☐ Time Date	American Red Cross	3057 Michigan Ave, Stevens Point, WI 54481	(715) 344-4052	(800) 733-2767
☐ Time Date	Portage Co. CAP Services	1640 West River Drive, Stevens Point, WI 54481	(715) 343-7152	
ANIMAL CONTROL				
☐ Time Date	Humane Society of Portage Co.	3200 Iber Lane, Plover, WI 54467	Emergency: 911	(715) 344-5954
UTILITIES: POWER				
☐ Time Date	Alliant Energy (800) 855-4368 Central WI Electric Cooperative (715) 677-2211		We Energies Electricity (800) 662-4797 We Energies Natural Gas (800) 261-5325	
UTILITIES: PHONE AND INTERNET				
☐ Time Date	Amherst Communications: Amherst Telephone Co. http://www.wi-net.com Amherst Comm. Internet info@amherstcomm.net	120 Mill Street, Amherst, WI 54406 Webchat: www.amherst.comm.net	(715) 824-5529 (715) 824-5529	Internet Tech Support (715) 824-5517
EMERGENCY HEAT/ELECTRICITY PROGRAMS				
☐ Time Date	Wisconsin Home Energy Assistance Program (WHEAP)	(866) 432-8947	Energy Services Inc https://esiwi.com/	(800) 506-5596
SCHOOLS				
☐ Time Date	Iola-Scandinavia Schools District Admin Chris Nelson nelsonc@iola.k12.wi.us District Admin Asst Tammy Bauer bauert@iola.k12.wi.us	450 Division Street, Iola, WI 54945	(715) 445-2411 (715) 445-2411 x 1401 (715) 445-2411 x 1403	
☐ Time Date	Rosholt School District District Admin. Dennis Kaczor dekaczor@rosholt.k12.wi.us District Admin. Asst. Tricia Kertzman trkertzman@rosholt.k12.wi.us	346 W. Randolph St., Rosholt, WI 54473	(715) 677-4541 (715) 677-4541	
☐ Time Date	Tomorrow River School District District Admin Ryan Ruggles ruggles@amherst.k12.wi.us District Admin Asst Marilyn Orsund mormund@amherst.k12.wi.us Tomorrow River Community Charter School (TRCCS) info@trccs.org	357 N Main St, Amherst, WI 54406 10186 County Rd MM Amherst Junction, WI 54407	(715) 824-5521 x 1230 (715) 824-5521 x 1229 (715) 319-3008	

FAMILY/MENTAL HEALTH/CRISIS CONTACTS				
☐ Time Date	Portage Co. Mental Health – Crisis		(866) 317-9362 Emergency 911 Emergency 988	(715) 345-5350 opt. 4
☐ Time Date	NAMI (National Alliance on Mental Illness) – Local Chapter	namiportagewoodcounties@gmail.com	(715) 544-9653	
☐ Time Date	Portage Co. Family Crisis	1616 W River Dr, Stevens Point, WI 54481	Emergency 911	(715) 343-7125
PORTAGE COUNTY AGING, DISABILITIES, ADULT PROTECTIVE SERVICES				
☐ Time Date	Ombudsman for Elderly-Disabled	5424 US Highway 10 E Stevens Point, WI 54482	(715) 345-5229	Ombudsman for Elderly-Disabled
☐ Time Date	Lincoln Center – Aging and Disabilities Center adrc@co.portage.wi.us	1519 Water St, Stevens Point, WI 54481	(715) 346-1401	
☐ Time Date	Portage Co. Adult Protective Services https://www.co.portage.wi.gov/251/Adult-Protective-Services	Ruth Gilfry Center 817 Whiting Ave, Stevens Point, WI 54481	(715) 345-5350	Adult Protective Services https://www.co.portage.wi.gov/251/Adult-Protective-Services
WARMING CENTERS				
☐ Time Date	Lettie Jensen Center (715) 824-5202 Rosholt Public Library (715) 677-4512 Stevens Point Recreation Center (715) 346-1531 Stevens Point Public Library (715) 346-1544 Portage Co. Health & Human Services (715) 346-1400 Aging & Disability Resource Center (715) 346-1401 Salvation Army, Stevens Point (715) 341-2437 Frame Memorial Presbyterian Church (715) 341-3040 (sleeping only)	487 N Main, Amherst 137 N Main St. Rosholt 2442 Sims Ave, St. Pt. 1001 Main St, St. Pt. 817 Whiting Ave, St. Pt. 1519 Water St, St. Pt. 1600 Briggs St, St. Pt. 1300 Main St, St. Pt.	8:00-4:30 M-R 2:00-6:00 M-F 7:30-3:30 M-F 9:00-6:00 M-F 9-2 Sa During Bus. Hours During Bus. Hours 9:00-4:00 daily 8:30 pm-6:30 am daily	
COOLING CENTERS				
☐ Time Date	Rosholt Public Library (715) 677-4512 Portage Co. Health & Human Services (715) 346-1400 Aging & Disability Resource Center (715) 346-1401 Stevens Point Public Library (715) 346-1544	137 N Main St. Rosholt 817 Whiting Ave, St. Pt. 1519 Water St, St. Pt. 1001 Main St, St. Pt.	2:00-6:00 M-F During Bus. Hours During Bus. Hours 9:00-6:00 M-F 9-2 Sa	
PORTAGE COUNTY DEPARTMENTS				
☐ Time Date	Portage Co. Animal Control Portage Co. Humane Society Sherri Galle-Teske executive.director@hspcwi.org	3200 Iber Lane, Plover, WI 54467	(715) 344-6012 x 307	
☐ Time Date	Portage Co. Sheriff Mike Lucas sheriff@co.portage.wi.gov	1500 Church Street Stevens Point, WI 54481	Emergency 911 (715) 346-1400	
☐ Time Date	Portage Co. Executive John Pavelski pavelskj@co.portage.wi.gov	1516 Church Street Stevens Point, WI 54481	(715) 346-1999	
☐ Time Date	Portage Co. Board Chair Ray Reser reserr@co.portage.wi.gov	1516 Church Street Stevens Point, WI 54481	(715) 346-1354	
☐ Time Date	Portage Co. Clerk Maria Davis countyclerk@co.portage.wi.gov Leigh Jentz jentzl@co.portage.wi.gov Dang Vue vued@co.portage.wi.gov	1516 Church Street Stevens Point, WI 54481	(715) 346-1351 (715) 346-1352 (715) 346-1350	

☐ Time Date	Portage Co. Health & Human Services portagecountyenvironmentalhealth@co.portage.wi.gov Director Kim Vagueiro pchhsd@co.portage.wi.gov Health Officer Gary Garske garskeg@co.portage.wi.gov Public Health Supervisor Lynn Frost frostl@co.portage.wi.gov	817 Whiting Avenue Stevens Point, WI 54481	Emergency: 911 (715) 345-5350
☐ Time Date	Portage Co. Highway Dept. Nathan Check checkn@co.portage.wi.gov	800 Plover Road Plover, WI 54467	(715) 345-5230
☐ Time Date	Portage Co. Planning & Zoning planningandzoning@co.portage.wi.gov Rod Sutter sutterr@co.portage.wi.gov	1462 Strongs Avenue 3rd Floor Stevens Point, WI 54481	(715) 346-1334
☐ Time Date	Portage Co. Register of Deeds Cynthia A. Wisinski registerofdeeds@co.portage.wi.gov Brad Cummings cummingsb@co.portage.wi.gov	1516 Church Street Stevens Point, WI 54481	(715) 346-1428
☐ Time Date	Portage Co. Solid Waste Amanda Haffele solidwaste@co.portage.wi.gov	600 Moore Rd. Plover, WI 54467	(715) 343-6297
☐ Time Date	Portage Co. Treasurer Pam Przybelski treasurerdepartment@co.portage.wi.gov Kathy Richardson	1516 Church Street Stevens Point, WI 54481	(715) 346-1348 (715) 346-1349
☐ Time Date	Harter's Waste Disposal – Ringle office arfoxvalley@harters.net or www.hartersfvd.com	169901 Ringle Ave, Ringle, WI 54471	(715) 446-5400 (888) 804-8556
☐ Time Date	Weller's Salvage Shannon Weller wellersauto677@gmail.com	183234 Bobsiding Rd, Wittenberg, WI 54499	(715) 677-6757
OTHER RESOURCES			
☐ Time Date	Wisconsin Elections Commission (WEC)	elections.wi.gov	(608) 266-8005 (General ?) (608) 266-8005 (Help Desk)
☐ Time Date			
☐ Time Date			

Local Resources List: Contact phone numbers of specialty resources for use in disaster

✓	Time	Resource	Contact Name	24-Hour Phone #
☐	Time Date	☐ Company: Select Renovation What Type of resource/s do they have: Hazardous Waste, Tree Removal, Construction	Tim Stolpa	(715) 677-4054 (Home)
☐	Time Date	☐ Company: Swenson Tree Removal Service What Type of resource/s do they have: Tree Removal, Brushing Equipment	Noah Swenson	(715) 340-4432
☐	Time Date	☐ Company: Glodowski Construction Inc. What Type of resource/s do they have: Snow Removal, Sand/Salt, Tree Removal		(715) 824-3373
☐	Time Date	☐ Company: What Type of resource/s do they have: Welder, Tree Removal, Tractor	Dustin Seefeldt	715
☐	Time Date	☐ Company: What Type of resource/s do they have: Refrigeration, Mechanic, Tree Removal, Backhoe	Ken Kwiatkowski	(715) 677-3113
☐	Time Date	☐ Company: What Type of resource/s do they have: Tree Removal	Hal Barkdahl	(715) 934-1667
☐	Time Date	☐ Company: What Type of resource/s do they have:		
☐	Time Date	☐ Company: What Type of resource/s do they have:		
☐	Time Date	☐ Company: What Type of resource/s do they have:		

Specialty Resources List: Contact phone numbers of specialty resources for use in disaster

☒ Time	Resource	Contact Name	24-Hour Phone #
☐ Time Date	☐ American Red Cross: North Central Chapter What Type of resource/s do they have: Assistance for Veterans and Active Military Members and families; home fires; natural disasters, supporting trauma, cancer, and other patients in need, food and shelter	3057 Michigan Ave 3201 Main St	(800) 733-2767 (877)272-7337 877-618-6628 (800) 733-2767
☐ Time Date	☐ Fire Department: Iola-Scandinavia Fire Dept. What Type of resource/s do they have: Equipped for residential fires, brush and wildfires, vehicle accidents, rescues, has ambulance and EMS	Chief Joe Barden	(715) 445-3130 Non-emergency
☐ Time Date	☐ Fire Department: Amherst Fire Dept. What Type of resource/s do they have: EMS, Fire trucks (wildfire and brush fires), can assist with downed power lines, traffic control, vehicle accidents, missing persons, rescue, carbon monoxide alarms	Chief Victor Voss	(715) 824-2699 Non-emergency
☐ Time Date	☐ Fire Department: Rosholt Fire Dept, 1 st Responders What Type of resource/s do they have: Volunteer emergency medical services, Fire Dept has Jaws of life, K-9 Unit		(715) 677-3583 Non-emergency
☐ Time Date	☐ Portage Co. Sheriff Department: What Type of resource/s do they have: Keep the peace, assist in fire, ambulance, and EMS calls, enforce the law and orders related to explosives, conduct water rescues/recoveries, manage Co. Emergency Medical Services and Emergency Management programs, oversee animal control, enforce municipal ordinances, serve writs/precepts/legal orders, in charge of jail and Juvenile Detention Center, transport prisoners and mentally committed individuals in custody, operate Co. Public Safety Answering Point (911) Center and Sheriff's Comm. Center (Dispatch)	Sheriff Mike Lucas	(715) 346-1400 Non-emergency
☐ Time Date	☐ Amherst Emergency Medical Service: What Type of resource/s do they have: Provide paramedic-level care and ambulance transport	Chief Victor Voss	(715) 824-5511 Non-emergency
☐ Time Date	☐ Public Works: Portage County What Type of resource/s do they have:	Ruth Gilfry Center	(715) 345-5350
☐ Time Date	☐ Public Works: What Type of resource/s do they have:		
☐ Time Date	☐ Power Company: We Energies What Type of resource/s do they have: Provide electricity (existing and new construction) and natural gas, repair leaks/outages, trim trees from powerlines during storms and outages (and routine tree maintenance near lines)	Report Natural Gas Leak Report Power Outage Report downed lines	(800) 261-5325 (800) 662-4797 911
☐ Time Date	☐ Power Company: Alliant Energy What Type of resource/s do they have: Provide electricity (existing and new construction), repair outages, provide some Solar Energy products, emergency (repair low-hanging or downed lines, natural gas leak, carbon monoxide alarm, other emergency), trim trees around high voltage lines on primary service line (that goes from pole to pole), move lines or shut off service around low-voltage service lines coming into a home for tree trimming	Report Power Outage or emergency	1-800-ALLIANT (800-255-4268).

☐ Time Date	☐ Power Company: Central WI Electric Cooperative What Type of resource/s do they have: Provide electricity (existing and new construction), repair outages, trim trees over powerlines, do scheduled tree maintenance (customer expense), provide energy audit, resource for information regarding solar energy	Tree over lines	(715) 677-2211
☐ Time Date	☐ Fuel Company: What Type of resource/s do they have:		
☐ Time Date	☐ Phone Company: Amherst Telephone What Type of resource/s do they have: Telephone (landline) service, Internet service		

[illegible]

High Risk Populations List (for special attention/possible evacuation during an incident)				
Identify schools, daycare centers, nursing homes, medical equipment-dependent residents, handicapped residents, etc.				
✓	Time	High Risk Population (address)	Evacuated by:	Evacuated To:
☐		Tomorrow River Charter School (CWEZ)		
☐		Elderly Neighbors		
☐		Neighbors with Disabilities		
☐		Residents along Sunset Lake		
☐		Residents along Rinehart Lake		
☐		Residents along Onland Lake		
☐		Residents near Tomorrow River		
☐		Residents near Flume Creek		
☐		Residents along 'no exit' roads: • Bestul Drive • Cary Ridge Road • Clementson Road • Deer Lane • Flume Road • Guernsey Drive • Gullickson Road • Hilltop Road (N and S) • Hintz Drive • Jerry's Lane • Johnson Drive • Kozickowski Lane • Kozelek Road • Loecher Road • Maple Ridge Road • Mizia Road • Nerlien Road • Nelson Road • North Lake Road • Oak Lane • Partridge Court • Rainbow's End • River Road • Roe Lane • Romundson Road • Rustad Road • Shady Lane • Shaw Drive • Stolten Drive • Stoltenberg Road • Valders Lane		
☐				
☐				
☐				
☐				

INFORMATION COLLECTION

Municipality's Point of Contacts			
Identify by priority the top three people who are to be the Point of Contacts for your Municipality. (ex: Town Manager, Village President, Mayor, Supervisor, not the Clerk)			
Time Contacted	Job Title, Name, Email	Work or Cell #	Work or Cell #
☐ Time	Town Chair Todd Knepfel	(715) 824-3452 (Home)	
Date	chair@tn.newhope.wi.gov		
☐ Time	Town Supervisor Timm Raddatz		
Date	supervisor1@tn.newhope.wi.gov	(715) 824-5145 (Cell)	
☐ Time	Town Supervisor Ray Reser	(715) 677-4710 (Home)	
Date	supervisor2@tn.newhope.wi.gov		
☐ Time	Town Clerk Pat Zellmer	(715) 677-4784 (Work)	(715) 677-4710 (Home)
Date	clerk@tn.newhope.wi.gov		

Maps - Evacuation Routes and Shelter Facilities

Please attach additional maps or diagrams to this document and provide a reference and Title for each. Include Local Maps Showing Locations of Critical Facilities, Areas of Concern, Shelters and evacuation Routes

IF you need to add any extra documentation, maps, floodplain maps, critical facilities, evacuation maps, notification lists, etc. please provide it as separate documentation and forward it with this Guide to Portage County Emergency Management.