

Town of Forest Minutes of December 9, 2024

The regular monthly meeting of the Town of Forest Town Board was held on Monday, December 9, 2024. The meeting was called to order by Chairman Gary Kraus at 8:00p.m. Members Present were Supervisors Tom Loehr and Pete Brenner, Treasurer Lori Kraus and Clerk Sarah Loehr.

Chairman Gary Kraus led the Pledge of Allegiance.

Tom Loehr moved to approve the minutes of the November 11, 2024 meeting. Pete Brenner seconded the motion, motion carried.

Lynn Shea presented an updated Certified Survey Map for approval. This map makes updates to the property lines surrounding her personal home. Pete Brenner moved to approve the CSM. Tom Loehr seconded the motion, motion passed.

Shane and Amanda Smith were present to request a rezone of approximately 3 acres on Forest Drive to be rezoned from Farmland Preservation to Residential. They plan to build a shed first and then a home within the next five years. The rezoning passed with three YES votes from the board.

The approval of the Certified Survey Map for Leo Kramer was tabled as the map was not completed in time for the meeting.

Clerk Sarah Loehr presented the following list of names to be approved for election workers for 2025: Marlene Roltgen, Ingrid Braun, Mary Bowe, Jeanne Floyd, Ellen Loehr, Kari Gempeler and Cathy Flood. Pete Brenner moved to approve the election workers. Tom Loehr seconded the motion, motion passed.

Clerk Sarah Loehr presented the following for renewal to the Planning Commission Board: Ryan Loehr for a 3 year Board Term and Tom Schmitz as an alternate. Pete Brenner moved to approve the nominees. Tom Loehr seconded the motion, motion passed.

In regards to the Log Tavern Road Culvert, Chairman Gary Kraus will speak with the town lawyer about creating an easement to run tile under the road. Any further motions will be tabled for now.

Tom Loehr moved to transfer money in the budget: \$32,487.85 from ARPA funds to Money Market; \$10,000.00 from Money Market to Capital Projects Bridge Fund. Pete Brenner seconded the motion, motion passed.

In discussion from the floor: tax bills went out today, very low turnout for the budget meeting. The board went over a few things from the adopted budget for 2025. Town Caucus is January 20, 2025 at 8pm.

Pete Brenner moved to pay the bills. Tom Loehr seconded the motion. Motion carried. Bills paid as follows on December 9, 2024:

DISBURSEMENTS

Fond du Lac County	Dog Licenses	\$727.25	10349
WI DOT	Poplar Rd Bridge	\$265.07	10350
Waste Management	curbside pickup	\$6,889.00	10351
Tundraland	Permit cancellation refund	\$40.00	10352
Gannett WI Local IQ	public notices	\$115.88	10353
Bowe Metal Fab	repair plow frame	\$550.00	10354
Alliant Energy	town hall electric	\$72.54	10355
Fond du Lac County	Election Expenses	\$963.25	10356
Lori Kraus	1/4 Annual Salary	\$1,962.44	10357
Sarah Loehr	1/4 Annual Salary plus expenses	\$3,669.75	10358
Steven Loehr	3 hours snowplow	\$55.41	10359
Richard Ottery	8 Planning Commission Meetings	\$160.00	10360
Nathan Sippel	8 Planning Commission Meetings	\$160.00	10361
Thomas Roehl	8 Planning Commission Meetings	\$160.00	10362
Thomas Schmitz	2 Planning Commission Meetings	\$40.00	10363
John Seibel	6 Planning Commission Meetings	\$120.00	10364
Ryan Loehr	8 Planning Commission Meetings	\$160.00	10365
US Treasury	employment taxes	\$908.06	ACH
Dotyville Appliance and Hardware	supplies	\$87.74	10366
Fond du Lac County Treasurer	tax bill printing	\$518.50	10367
Bank First	bank fee	\$5.00	ACH
TOTAL		\$17,629.89	

RECEIPTS

BugTussel	tower lease	\$474.94	63574
BugTussel	tower lease	\$474.94	63671
BugTussel	tower lease	\$474.94	63854
Michael and Sandra Schneider	electrical permit	\$75.00	3490
Frank and Jodi Sippel	building permit	\$100.00	6393
Ken Sabel Carpentry	building permit, Dan Schmitz	\$100.00	6833
Dustin & Heather Butzke	Early Tax Payment	\$3,986.57	109
Guaranty Closing & Title	title search	\$40.00	76786
Schmitt Title	title search	\$40.00	5440
Gary Thimmig	Fire Number	\$75.00	125
Atom Electric	Electrical Permit-Lisa Ditter	\$75.00	177
Shane and Amanda Smith	Rezoning Fee	\$300.00	542
Forest Ridge Holsteins	Building permit-100/Elect Permit-75	\$175.00	6108
SBA Network Services	Commerical Permit-N6289 Co Rd G	\$100.00	2185651
Jason Guelig Excavating	Demo Permit-W981 Hwy 23	\$50.00	14970
Batch 1 Tax Payments and DL	Clear 12/17/24	\$107,168.34	ACH

Batch 2 Tax Payments and DL	Clear 12/20/24	\$103,596.94	ACH
Batch 3 Tax Payments and DL	Clear 12/23/24	\$48,337.34	ACH
Kacey Voelker	DL	\$5.00	947
Brian & Terah Bowe	2023 Omitted Taxes	\$6,373.44	3009
Batch 4 Tax Payments and DL	Clear 12/26/24	\$45,014.52	ACH
Batch 5 Tax Payments and DL	Clear 12/30/24	\$105,296.77	ACH
Batch 6 Tax Payments and DL	Clear 12/31/24	\$29,947.06	ACH
Batch 7 Tax Payments and DL	Clear 12/31/24	\$198,562.25	ACH
Bank First	Money Market Interest	\$746.67	ACH
TOTAL		\$651,589.72	

Cash on Balance	\$ 908,449.16
General Fund	\$ 780,718.92
Capital Projects Fund	\$ 127,730.24
Bank Accounts – Other	\$ -1770.34
TOTAL	\$ 906,678.82

Previous Month Balance in Capital Projects	\$ 148,046.60
BugTussel – Lease	+ 1,424.82
Bank First – Interest	+ 746.67
Total for December 31, 2024	\$ 127,730.24
Included in Total Capital Projects Amount	
Capital Projects – Bridge Fund (Deposited \$10,000 12/24)	\$ 20,000.00
ARPA Funds (moved to Money Market 12/24)	\$ 0.00

Next meeting Monday, January 13, 2025 at 8pm.

There was no further business; Tom Loehr moved to adjourn the meeting. Pete Brenner seconded the motion. Motion carried. Meeting adjourned at 9:30p.m.

Respectfully Submitted,

Sarah Loehr
Town Clerk

Gary H. Kraus/Chairman

Thomas Loehr/ Supervisor

Peter Brenner/ Supervisor