VILLAGE OF COTTAGE GROVE & TOWN OF COTTAGE GROVE

VILLAGE BOARD OF TRUSTEES & TOWN BOARD OF SUPERVISORS

Wednesday, November 4, 2026

MINUTES

1. **Call to Order**
   a. Cottage Grove Town Board of Supervisors- Chairperson Anders called the Town Board of Supervisors meeting to order at 5:30 pm
   b. Cottage Grove Village Board of Trustees- President Kelm-Nelson called the Village Board of Trustees to order at 5:30 pm. This was a hybrid meeting.
2. **Determination of quorum and that the agenda was properly posted.**
   It was determined that there was a quorum of members present, and that the agenda was properly posted. The Village Board members present were Cindi Kelm-Nelson, Chris Stoa (left at 6:30 pm), Heidi Murphy, Paula Severson, Casey Erlandson, and JP Villavicencio. Dr. Rene Buenzow was absent and excused. Town Board members present were Steve Anders, Mike Fonger, Kristi Williams, Troy Eickhoff and Patrick Buchholz. Staff present were Assistant Administrator/Finance Director Cameron Sawyer, Assistant Administrator/ HR Manager Inga Cushman, Lt. Matt Wagner, Clerk Lisa Kalata, EMS Director Eric Lang, Fire Chief Nick Archibald and Village Attorney Larry Konopacki.
3. **Pledge of Allegiance.**
4. **PUBLIC APPEARANCES –** *Public's opportunity to speak*- Mark Spahos
5. **Unfinished Business**
   a. Update on joint ESB lease agreements. (Presented by the Village Attorney)
   The Attorneys are reviewing the draft agreements.
   b. Discuss and consider proposal to investigate an emergency connection at Meadowlark St.
   Postponed to the next joint meeting.
6. **Presentations**
   a. PAA final report and presentation of the commissioned 2026 Fire - EMS organizational review with future needs analysis update.
   Kevin Brunner, Tim Franz, Jim Austad and Kris Dressler were present to give an overview of the study.
7. **Discuss and consider future joint meeting date and agenda items.**
   Edits to the study, ESB updates, Meadowlark St connection and ESB lease agreements.
8. **Adjournment-Town**
   Motion by Williams to adjourn at 8:43 pm, seconded by Anders. **Motion** carried with a voice vote of 5-0-0.
9. **Adjournment-Village**
   Motion by Murphy to adjourn at 8:44 pm, seconded by Severson. **Motion** carried with a voice vote of 5-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved: November 16, 2026 by both the Town and Village Boards

These minutes represent the general subject discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

DRAFT