TOWN OF COTTAGE GROVE TOWN
BOARD MINUTES
JANUARY 6, 2025

I. ADMINISTRATIVE

A. Notice of the meeting was posted at the Town Hall and on the Town's website. Chair Kris Hampton and Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were present, along with Clerk-Treasurer Kim Banigan and Highway Superintendent Dan Dresen. DGEMS Chief Eric Lang was present virtually

B. Hampton called the meeting to order at 7:00 P.M.

C. Flag Pledge.

D. Discuss/Consider approval of minutes of previous meetings: **MOTION** by Williams/DuPlayee to approve the minutes of the December 16, 2024 meeting as presented. **MOTION CARRIED 5-0**.

E. Finance Report and Approval of Bills:

1. **MOTION** by DuPlayee/Fonger to approve checks #37582-37631, voided check #37570 replaced by #37583, and EFTs in the amount of $39,209.35. **MOTION CARRIED 5-0**.

2. **MOTION** by Anders/DuPlayee to approve payment of December per diems as presented. **MOTION CARRIED 5-0.**

F. Public Concerns: None.

II. BUSINESS

A. Plan Commission Recommendations:

1. Brian Korfmacher, applicant, Roger & Lynn Korfmacher, property owners, parcels 0711-293-8660-0, 0711-293-9003-0 and 0711-293-9440-0 on Femrite Drive: Petition for rezone of 16.7 acres from FP-35 to FP-1 and 7.4 acres from NR-C to FP-1. (DCPREZ-12128): Brian and Roger Korfmacher were present. Brian stated that he wants to split off 5 acres to purchase from his parents, and was advised that he should be able to do that along with this rezone rather than needing a separate application. **MOTION** by Anders/DuPlayee to accept the Plan Commission's recommendation to rezone all of parcels 0711-293-8660-0, 0711-293-9003-0 and 0711-293-9440-0 to FP-1, but not specifying the number of agricultural lots to be created, leaving that for the petitioners to determine with a CSM. **MOTION CARRIED 5-0.**

2. Discuss/Consider approval of Dane County OA-23 regarding the review process for conditional use permits: Anders stated that the DCTA is recommending approval of this amendment, that it is in conformance with State Statutes. **MOTION** by Anders/Williams to accept the Plan Commission's recommendation to approve OA-23 as presented. **MOTION CARRIED 5-0.**

B. Award bid for solar inverter system for Town Hall and Garage: Advertisement for bids was published in the WSJ on December 17th and 24th, and posted at the Town Hall and on Town's website. Only one bid was received, from Midwest Solar Power, Inc, for $33,257 for the Town Hall and $23,550 for the Town Garage. Federal tax credits and Focus on Energy cashback are estimated to reduce the total costs by $17,554. **MOTION** by Williams/DuPlayee to award the Bid to Midwest Solar Power, Inc. for $33,257 and $23,550. **MOTION CARRIED 5-0.**

C. Award bid for installation of membrane over roof at 4091 CTH N: Advertisement for bids was published in the WSJ on December 17th and 24th, and posted at the Town Hall and on Town's website. Two bids were received: 1) Custofoam Roofing Solutions: $29,260 including 5-year total systems manufacturer's warranty and an option to add a 15-year manufacturer's warranty for $450, and 2) Great Lakes Roofing: $39,500, including a 20-year manufacturer's membrane warranty and 15-year labor warranty. **MOTION** by DuPlayee/Williams to award the bid to

Custofoam Roofing Solutions for $29,260 plus $450 for the optional 15-year manufacturer's warranty. **MOTION CARRIED 5-0.**

D. Consider adoption of Ordinance 2025-01-06 setting the speed limit of Uphoff Road at 45 m.p.h.: A speed study conducted by the Dane County Highway Department determined the 85th percentile speed at 43 m.p.h. on Uphoff Road between West Ridge and Nora Roads, clearly justifying reduction of the speed limit to 45 m.p.h. **MOTION** by DuPlayee/Williams to adopt Ordinance 2025-01-06 setting the speed limit of Uphoff Road between West Ridge and Nora Roads at 45 m.p.h. **MOTION CARRIED 5-0.**

E. Consider approval of a Certified Survey Map for 3895 Vilas Hope Road (DCPREZ 12121): **MOTION** by DuPlayee/Anders to approve the CSM as presented, identified by revision date 12-18-2024. **MOTION CARRIED 5-0.**

F. Appoint Responding Contact for Alliant Energy: **MOTION** by Williams/Anders to appoint Highway Superintendent Dan Dresen as the responding contact for Alliant Energy. **MOTION CARRIED 5-0.**

G. Appoint representative for Yahara Wins beginning with March meeting: **MOTION** by DuPlayee/Anders to appoint Kristi Williams to represent the Town with Yahara Wins, beginning with the March 18th meeting. **MOTION CARRIED 5-0.**

III. PUBLIC WORKS DEPARTMENT ACTIVITY UPDATE:

A. Report of Road Right-of-Way permits: None since the last meeting.

B. They have been picking up lots of Christmas trees.

IV. CLERK-TREASURER'S OFFICE UPDATE: Office staff has been busy collecting property taxes, completing end of year tasks and preparing for the 2024 audit. COM2 Recycling Solutions reached out again to see if the Town would be interested in their services, however, thoughts were that we don't have a good spot to locate a collection vessel, and it would likely become an eyesore and act as a dumping spot for unacceptable items that Town staff would have to deal with.

V. BOARD REPORTS AND COMMUNICATIONS:

A. Hampton reported that there is a DCTA Membership meeting on January 15th. Four of the Board members are interested. Since notice came too late for an agenda item, decision to pay per diems for this meeting will have to be made when January per diem payments are approved.

B. Williams presented a painting of a winter scene on Vilas Road by Town resident Kent Parks. Plans are to frame and hang it in the Town Hall meeting room.

VI. COMMITTEE REPORTS:

A. Deer-Grove EMS Commission: Williams reported that the Commission is evaluating the Chief this month. 2024 had a record number of calls. Lt. Devon Anders has resigned and will be the new Deputy Chief at Fitch-Rona. Response to the current hiring campaign is strong.

VII. Adjournment: **MOTION** by DuPlayee/Williams to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 7:48 P.M.

Kim Banigan, Clerk-Treasurer
Approved 01-20-2025