

Town of Christiana

Town Board Meeting Minutes

January 20, 2025, 6:30 PM

The meeting was called to order at 6:30 PM. In attendance was Chair Mark Cook, Supervisors Jim Lowrey and Jeff Notstad, Clerk-Treasurer Carissa Lyle and various members of the community.

PROCEDURAL

The meeting was properly noticed and posted.

NEW BUSINESS

- a. Discussion/possible action Resolution #2025_0120 Agricultural Impact Statement.

Clerk Carissa Lyle Read the Resolution in its whole. The signed resolution is attached here.

Jim Lowrey moved to approve Resolution #2024_0120. Jeff Notstad Seconded the motion.

MOTION PASSED 3-0

Chair Mark Cook asked those in attendance to have a moment of silence in memory of Mr. Stanley Lien.

CONSENT AGENDA

CONSENT AGENDA (All items listed under the Consent Agenda will be approved by one motion unless a Board member requests that item be removed for individual consideration/action.)

- 1) Motion to approve minutes for the October 21, 2024; December 9, 2024; December 30, 2024; and January 6, 2025 meetings.
- 2) Motion to approve Vouchers.
- 3) Motion to approve Financial Summary for the Town of Christiana.
- 4) Motion to approve the Bank Reconciliations and Statements

Jim Lowrey asked that the October 21, 2024 and January 6, 2025 minutes be removed from the consent agenda.

The Vouchers amount: \$180,360.88

General Fund: \$739,096.45

Tax Account: \$419,307.83

ARPA Account: \$89,743.82

Jeff Notstad moved to approve the Consent Agenda without the October 21, 2024 and January 6, 2025 minutes.

Jim Lowrey seconded.

MOTION PASSED 3-0

CLERK COMMUNICATION

- a. February 18, 2025 Spring Primary Election
- b. Clerk-Treasurer Position posted. Clerk Carissa Lyle gave her resignation to the Board as of February 28, 2025. The position has been posted on the Town website.

ADJOURNMENT

Jeff Notstad moved to adjourn the meeting at 6:42 PM. Jim Lowrey seconded the motion.

MOTION PASSED 3-0

*Respectfully submitted,
Carissa Lyle, Clerk-Treasurer*

RESOLUTION OF THE TOWN OF CHRISTIANA BOARD TO AMEND THE 2024 ADOPTED BUDGET

Town of Christiana, Dane County, Wisconsin

RESOLUTION #2024-12-09

A resolution changing the 2024 budget of the Town of Christiana, Dane County, Wisconsin, adopted by a two-thirds majority vote of the entire membership of the town board under Wis. Stat. § 65.90(5).

WHEREAS, the Town Board of Christiana has determined that the 2024 Adopted Budget needs to be amended as follows:

WHEREAS, the projected year-end budget is expected to have a deficit of \$21,500.

WHEREAS, the projected year-end budget for General Government has increased by \$20,000. The contingency fund of \$20,000 is hereby transferred from to the General Government fund.

WHEREAS, the projected year-end budget for Public Safety has increased by \$1,500. The sum of \$1,500 is hereby transferred from Culture and applied to Public Safety.

WHEREAS, the Town Board of Christiana budget a loan in the amount of \$315,000 and actually took a loan out in the amount of \$300,000, the Loan Revenue is decreased to \$300,000 and the Capital Outlay is decreased to \$300,000

THEREFORE, the Town Board does hereby amend the 2024 Adopted budget, and renames it as 2024-1 Amended Budget and orders as follows:

That the sum of \$20,000 is hereby transferred from the contingency fund into General Government.

and that the sum of \$1,500 is hereby transferred from Culture into Public Safety

and that the Loan Revenue be amended to \$300,000 and the Capital Outlay be decreased to \$300,000.

Adopted this 9 day of December, 2024.

Signature of (Town Chair): 

Attested by Clerk: 

Roll Call Vote of the (Town/Village) Board:

(Chair) yes

(Supervisor) yes

(Supervisor) yes

2024-1 Amended Budget

REVENUES	2024-1 Amended Budget
Taxes	2,000.00
Intergovernmental	744,932.00
Licenses & Permits	6,750.00
Fines & Forfeitures	0.00
Public Charges	87,153.00
Miscellaneous Revenue	10,500.00
Total Revenue	851,335.00
Fund Balance Applied	120,000.00
Transfer in from Funds	0.00
Loan	300,000.00
Total Revenue Resources	1,271,335.00

EXPENDITURES	2024-1 Amended Budget
General Government	225,116.00
Public Safety	211,300.00
Public Works	465,575.00
Health & Human Services	844.00
Culture	3,500.00
Conservation & Development	0.00
Capital Outlay	300,000.00
Debt Service	0.00
Total Expenditures	1,206,335.00
Reserve Funds	65,000.00
Contingency	0.00
Special Assessments	0.00
Total Expenditure Resources	1,271,335.00