

# Town of Christiana

## Regular Town Board Meeting Minutes December 18, 2023, 6:30p.m.

The meeting was called to order at 6:30 p.m. and led in the pledge of allegiance. In attendance were Chair Mark Cook, Supervisors Jim Lowrey and Jeff Notstad, Clerk Carissa Lyle, and various members of the community.

### **PROCEDURAL**

The meeting was properly noticed and posted.

### **NEW BUSINESS**

- a. Discussion/possible action regarding a request by Mr. Wayne Melton on behalf of Barbara Melton Estate to divide property from parcel #0612-081-9501-2 and parcel #0612-084-8001-6 in order to settle the estate.

This went before the Plan Commission and was approved unanimously there. Everything is straightforward.

***Mark Cook moved to approve the rezone request. Jeff Notstad seconded the motion.  
MOTION CARRIED 3-0***

- b. Discussion/possible action regarding Dane County Zoning Ordinance 2023 OA-068 regarding the review process for conditional use permits and rezones.

***Jim Lowrey moved to approve the changes to Dane County Zoning Ordinance 2023 OA-068. Jeff Notstad seconded the motion.  
MOTION CARRIED 3-0***

- c. Discussion/possible action regarding appointment of election workers for the 2024-2026 election cycle.

***Mark Cook moved to approve the attached list of election workers for the 2024-2026 election cycle. Jim Lowrey seconded the motion. Jeff Notstad abstained.  
MOTION CARRIED 2-0***

### **CONSENT AGENDA**

All items listed under the Consent Agenda will be approved by one motion unless a Board member requests that item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered/approved individually.

- (1) Motion to approve the minutes October 9, 2023, Regular Board Meeting, October 24, 2023 Special Board Meeting, and November 7, 2023 Special Board Meeting.
- (2) Motion to approve Vouchers.
- (3) Motion to approve Financial Summaries.
- (4) Motion to approve the Bank Reconciliations and Statements.

Jim Lowrey noted an error in the minutes from November 13<sup>th</sup>- second page Jeff Lowrey, should be Jeff Notstad. Jim Lowrey noted an error in the minutes from November 30<sup>th</sup>- adjournment second should be Mark Cook.

***Jim Lowrey moved to approve the Consent Agenda with noted corrections. Mark Cook seconded the motion. Jeff Notstad abstained.***

***MOTION CARRIED 2-0***

**CLERK COMMUNICATIONS**

Property Tax Collection were mailed on December 14, 2023. If possible, please mail or drop payment in red drop box. This speeds up the time of processing. Remember to license your Dog using the 2024 application, they are on the town website, or at the Town Hall. Tags will be mailed as soon as they are available.

**ANNOUNCEMENTS**

Next meeting is at Town Hall on January 8, 2023. Clerk's office is closed December 25 and 26, and January 1, 2024. The Clerk's office will be open for additional hours, January 2, 2024 from 10am-12pm.

***Jeff Notstad moved to adjourn at 6:44 PM. Jim Lowrey seconded the motion.***

***MOTION CARRIED 3-0***

*Respectfully submitted,  
Carissa Lyle, Clerk-Treasurer*