

Town of Christiana

Regular Town Board Meeting Minutes

November 13, 2023, 6:30p.m.

The meeting was called to order at 6:30 p.m. and led in the pledge of allegiance. In attendance were Chair Mark Cook, Supervisors Jim Lowrey and Jeff Notstad, Clerk Carissa Lyle, and various members of the community.

PROCEDURAL

The meeting was properly noticed and posted.

PUBLIC COMMENT

Ms. Janice Redford appeared and gave comment on the ongoing litigation regarding the solar project.

OLD BUSINESS

- a. Discussion/possible action regarding appointment of Town Assessor.

NO ACTION TAKEN

NEW BUSINESS

- a. Discussion/possible action regarding bids for Land Rental.

The Town received one bid for the Land Rental from Mr. Tom Jelinek for the amount of \$260/acre.

Mark Cook moved to accept the Land Rental bid from Mr. Tom Jelinek in the amount of \$260/acre. Jim Lowrey seconded the motion.

MOTION CARRIED VIA ROLL CALL 3-0

MARK COOK-YES

JIM LOWREY- YES

JEFF NOTSTAD- YES

- b. Discussion/possible action regarding establishing a Memorandum of Understanding (MOU) with the Wisconsin Elections commission regarding participation in the Badger Book Program for future election use.

Jim Lowrey moved to approve the MOU. Jeff Notstad seconded the motion.

MOTION CARRIED 3-0

- c. Discussion/possible action regarding raising of shop sidewalk.

Note: Sidewalk needing raising is the Town Hall sidewalk, not the shop sidewalk.

Jeff Notstad moved to approve the sidewalk raising. Jim Lowrey seconded the motion.

MOTION CARRIED 3-0

- d. Consideration of moving into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; in order to discuss compensation for Town of Christiana employees in 2024.

Jim Lowrey moved to move into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; in order to discuss compensation for Town of Christiana employees in 2024. Jeff Notstad seconded the motion.

MOTION CARRIED VIA ROLL CALL 3-0

Mark Cook- yes

Jim Lowrey- yes

Jeff Notstad- yes

- e. Reconvene into open session and discussion/possible action regarding discussion of compensation for Town of Christiana employees during closed session.

Jeff Notstad moved to reconvene into open session. Jim Lowrey seconded the motion.

MOTION CARRIED VIA ROLL CALL 3-0

Mark Cook- yes

Jim Lowrey- yes

Jeff Notstad- yes

Jim Lowrey moved to increase wages for Town of Christiana Employees George Waag, Steve Brandt, and Carissa Lyle by \$1.50. Jeff Lowrey seconded the motion.

MOTION CARRIED VIA ROLL CALL 3-0

MARK COOK- YES

JIM LOWREY- YES

JEFF NOTSTAD- YES

- f. Discussion/possible action regarding setting a date and time for a Special Town Elector Meeting to set the Levy, and a 2024 Public Budget Hearing followed by a special Town Board Meeting to approve the 2024 Town of Christiana budget.

Jeff Notstad moved to call a Special Town Elector meeting to set the levy, on November 30, 2023 with the Budget Public Hearing and a Special Town Board meeting to follow. Motion seconded by Jim Lowrey.

MOTION CARRIED VIA ROLL CALL 3-0

MARK COOK- YES

JIM LOWREY- YES

JEFF NOTSTAD- YES

CONSENT AGENDA

All items listed under the Consent Agenda will be approved by one motion unless a Board member requests that item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered/approved individually.

- (1) Motion to approve the minutes October 9, 2023, Regular Board Meeting, October 24, 2023 Special Board Meeting, and November 7, 2023 Special Board Meeting.
- (2) Motion to approve Vouchers.
- (3) Motion to approve Financial Summaries.
- (4) Motion to approve the Bank Reconciliations and Statements.

Jim Lowrey moved to approve the Consent Agenda as presented. Jeff Notstad seconded the motion.

MOTION CARRIED 3-0

CLERK COMMUNICATIONS

Tax Bills will be going out in December. Keep an eye out for those. Please mail in payments or use red drop box. Office will be open during regular hours during property tax collection.

ANNOUNCEMENTS

- a. Next Town Board Meeting on December 11, 2023, at 6:30 PM
- b. Clerk's office will be closed 10:30-1:00 pm on November 14, 2023, and on Thanksgiving, November 25.

ADJOURNMENT

Jeff Notstad moved to adjourn at 7:10 PM. Jim Lowrey seconded the motion.

MOTION CARRIED 3-0

*Respectfully submitted,
Carissa Lyle, Clerk-Treasurer*