

Town of Christiana

Regular Town Board Meeting Minutes October 9, 2023, 6:30p.m.

The meeting was called to order at 6:30 p.m. and led in the pledge of allegiance. In attendance were Supervisors Jim Lowrey and Jeff Notstad, Clerk Carissa Lyle, and various members of the community. Chair Mark Cook was absent.

PROCEDURAL

The meeting was properly noticed and posted.

SPECIAL APPEARANCE

Dr. Marggie Banker, Cambridge School District Superintendent gave an update on the school district. She gave her appreciation for the Town supporting the referendum in the spring and updated the Town on how that referendum will be used as well as various happenings in the district. Dr. Banker reported the mill rate for the school district will be one penny higher this year than last year.

OLD BUSINESS

- a. Discussion/possible action regarding appointing a Town Assessor.

NO ACTION TAKEN

NEW BUSINESS

- a. Discussion/possible action regarding approval of a rezone request by Mr. Tom Watson.

Plan Commission approved with condition DOT grants the driveway permit.

Jeff Notstad moved to approve the rezone request by Mr. Tom Watson with condition DOT grants the driveway permit. Jim Lowrey seconded the motion.

MOTION CARRIED 2-0

- b. Discussion/possible action regarding approval of a rezone request by Mr. Jacob France.

Plan Commission approved with condition driveway permit from the Town is approved.

Jeff Notstad moved to approve the rezone request by Mr. Jaoc France with condition of driveway permit approval from the Town. Jim Lowrey seconded the motion.

MOTION CARRIED 2-0

- c. Discussion/possible action regarding approval of a driveway permit for Mr. Jacob France.

Jeff Notstad moved to approve the driveway permit. Jim Lowrey seconded the motion.

MOTION CARRIED 2-0

- d. Discussion/possible action regarding setting dates for 2024 budget preparation meetings.

The first budget preparation meeting will be held on October 24th at 1 pm at the Town Hall.

Jeff Notstad moved to approve calling a special Town Board meeting to work on 2024 Budget preparation. Jim Lowrey seconded the motion.

MOTION CARRIED 2-0

CONSENT AGENDA

All items listed under the Consent Agenda will be approved by one motion unless a Board member requests that item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered/approved individually.

- (1) Motion to approve the minutes of the September 11, 2023, Regular Board Meeting.
- (2) Motion to approve Vouchers.
- (3) Motion to approve Financial Summaries.
- (4) Motion to approve the Bank Reconciliation.

Jeff Notstad moved to approve the Consent Agenda as presented. Jim Lowrey seconded the motion.

MOTION CARRIED 3-0

CLERK COMMUNICATIONS

ANNOUNCEMENTS

- a. Next Town Board Meeting on November 13, 2023 at 6:30 PM
- b. Clerk's office will be closed on October 12, 2023.

ADJOURNMENT

Jim Lowrey moved to adjourn at 6:57 PM. Jeff Notstad seconded the motion.

MOTION CARRIED 2-0

*Respectfully submitted,
Carissa Lyle, Clerk-Treasurer*