

Town of Christiana

Regular Town Board Meeting Minutes September 11, 2023, 6:30p.m.

The meeting was called to order at 6:35 p.m. and led in the pledge of allegiance. In attendance were Chair Mark Cook, Supervisors Jim Lowrey and Jeff Notstad, Clerk Carissa Lyle, and various members of the community.

PROCEDURAL

The meeting was properly noticed and posted.

OLD BUSINESS

- a. Discussion/possible action regarding the sale of the 275 W. Main Street property.

The Town Electors approved the sale of this property. The Town has a written offer on the table for \$220,000.

Jim Lowrey moved to accept the offer for \$220,000. Jeff Notstad seconded the motion.

MOTION CARRIED 3-0

NEW BUSINESS

- a. Discussion/possible action regarding a request by Dale Stenjem regarding a rezone/land division of parcel #016/0612-011-8600-0 in order separate the existing residences on the property into two separate parcels.

Jeff Notstad moved to approve the motion. Jim Lowrey seconded the motion.

MOTION CARRIED 3-0

- b. Discussion/possible action regarding a new contract with Corporate Business Systems for the office copier/printer

Mark Cook moved to not exceed \$100 a month. Jim Lowrey seconds the motion.

MOTION CARRIED 3-0

- c. Discussion/possible action regarding appointing a Town Assessor

The current Town Assessor is retiring so the Town will need to find a new Assessor. The Clerk will reach out to area municipalities and find some recommendations and bring them to the Board.

NO ACTION TAKEN

- d. Discussion/possible action regarding Resolution #23-02 Amendment to the 2023 Adopted Budget.

Jeff Notstad moved to approve the budget amendment. Jim Lowrey seconded the motion.

MOTION CARRIED 3-0

- e. Discussion/possible action regarding Resolution #23-03 A Resolution in favor of the Acquisition of 330 acres by Madison Audubon Society, for Conservation and Public Recreational Purposes.
Jim Lowrey moves to approve Resolution #23-03. Jeff Notstad seconded the motion.

MOTION CARRIED 3-0

- f. Discussion/possible action regarding Dane County Ordinance Amendment 2023 OA-009 regarding salvage operations.

Jeff Notstad moves to adopt the resolution to disapprove the Ordinance Amendment. Jim Lowrey Seconds.

MOTION CARRIED 3-0

CONSENT AGENDA

All items listed under the Consent Agenda will be approved by one motion unless a Board member requests that item be removed for individual discussion and action. Any item(s) removed for individual consideration shall be considered/approved individually.

- (1) Motion to approve the minutes of the August 17, 2023, Regular Board Meeting.
- (2) Motion to approve Vouchers.
- (3) Motion to approve Financial Summaries.
- (4) Motion to approve the Bank Reconciliation.

Jim Lowrey moved to approve the Consent Agenda as presented. Jeff Notstad seconded the motion.

MOTION CARRIED 3-0

CLERK COMMUNICATIONS

Budget season is coming up. The Town has received some estimated expenses and revenues. Budget meetings will be addressed at the October meeting. The date the Clerk's office will be closed is October 12th, not October 14th.

ANNOUNCEMENTS

- a. Next Town Board Meeting on October 9, 2023, at 6:30 PM
- b. Clerk's office will be closed on October 12, 2023.

ADJOURNMENT

Jim Lowrey moved to adjourn at 6:55 PM. Jeff Notstad seconded the motion.

MOTION CARRIED 3-0

Respectfully submitted,
Carissa Lyle, Clerk-Treasurer