

Town of Christiana RESOLUTION NO. 23-01

A Resolution Establishing a General Fee Schedule for the Town of Christiana, Dane County, Wisconsin

WHEREAS, the Town of Christiana, pursuant to its statutory authority, and having determined as necessary and prudent to set fees for various Town services, permits, and licenses to be collected; and

WHEREAS, the Town Board has reviewed such fees as required to be set forth and will yearly review such fees in order to determine cost effectiveness; and

WHEREAS, the Town Board has determined it is in the public interest and best practice to set such fees in a readily discernable and available format.

NOW, THEREFORE BE IT RESOLVED, by the Town of Christiana Board of Supervisors that the attached schedule sets forth the fees for such services:

[SEE ATTACHED FEE SCHEDULE]

PASSED AND ADOPTED by the Town of Christiana Board of Supervisors, Dane County, Wisconsin this 17 day of August, 2023.


_____, Town Chair


_____, Town Clerk

Town of Christiana Fee Schedule

Licenses-Annual

Dog:	Intact Male/Female:	\$25.00
	Neutered/Spayed:	\$15.00
	Puppy (under 6 months) Intact:	\$15.00
	Kennel (12 Dogs per license):	\$70.00
	Additional dogs added to kennel:	\$15.00
	Late fee (After April 1):	\$7.00
Liquor:	Class "B" Beer:	
	Original (New) Application:	\$250.00
	Renewal Application:	\$100.00
	"Class B" Liquor:	
	Original (New) Application:	\$350.00
	Renewal Application:	\$200.00
	"Class C" Wine:	
	Original (New) Application:	\$200.00
	Renewal Application:	\$100.00
	Temporary/Picnic License	
	Class "B" (Beer)/ "Class B" (Wine):	\$10.00
	Operator's License:	
	New (includes background check):	\$35.00
	Renewal:	\$25.00

Planning and Zoning

Conditional Use:	\$200.00
Rezoning:	\$200.00
Land Division:	\$200.00
Appeals:	\$300.00

Driveway Permits

Private Driveway:	\$100.00
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Building Permits

Contact Building Inspector: Jim Trebian (608) 697-7779 jtrebian@generalengineering.net

Town Hall Rental

Residents/Local Groups (includes Kitchen):	\$100.00
Non-residents/groups:	\$250.00
Kitchen:	\$50.00
Refundable	

Adopted 08/17/2023

Mobile Home License

Operation of Mobile Home Park: \$150.00

Public Record Request

****Note:** All Public Records may be accessed and inspected without charge during regular Clerk hours or by special appointment made with the Clerk's office. ******

The Clerk's office may charge the actual, necessary, and direct cost of reproduction and transcription of a record, unless a different fee is set by law. In general, we may require prepayment where the total fee exceeds \$5.00 or if the location fees exceed \$50.00. We may waive fees if waiver is determined to be in the public interest. See Wis. Stat. 19.25 (3)

Location Fee: \$50.00 or more

(If the actual cost is \$50 or more. "Location" includes searching for and identifying responsive records, including computer searches)

Electronic Copies:

Paper to Digital:

Fee waived.

Digital to Physical:

DVD (each): \$0.13

Flash Drive (each): \$5.00 (8GB);

\$6.50 (16GB); \$10.00 (32GB).

Hard Copies:

\$0.01 per page (black and white)

\$0.06 per page (color)

Mailing Costs:

Charged at the actual rate.

****Note** that invoices will explain costs charged and conclude with "If you have concerns with this fee, please first contact us to discuss your concerns. ******

Miscellaneous Fees

Copy: \$0.15 per page

Duplicate Tax Bill (for non-owners): \$1.00 per duplicate