

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590

Town Board Meeting
March 24, 2026, at 6:00 pm

(Rescheduled from March 16, 2026)

The Bristol Town Board will hold a meeting on Tuesday, **March 24, 2026, at 6:00 p.m.**, located at the Bristol Town Hall, 7747 County Road N, Sun Prairie WI 53590. This is a rescheduled meeting from March 16, 2026, due to the weather cancellation.

AGENDA

- I. Order of Business
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Approval of Minutes: February 9, 2026, Meeting
 - d. Approval of Check Register & Treasurer's Report for February 2026

- II. Public Comment – Items Not on The Agenda
 - a. Candidate for Dane Co. Supervisor Paula Brandmeier
 - b. Dane Co. Supervisor Jeff Weigand

- III. Parks Committee Report

- IV. Business for Planning Commission & Town Board
 - a. Discuss/Consider Preliminary Road Maintenance for 2026
 - b. Discuss/Consider Spring Burn Dates for Subdivisions
 - c. Discuss/Consider Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution

- V. Set Future Meetings and Agendas

- VI. Adjourn

Notice is hereby given that it is possible that a majority of the Town Board or other governmental body may be present at the above meeting of the Town Board to gather information about a subject over which they have ultimate decision-making responsibility. If such a majority is present, it will constitute a meeting of the Town Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the Planning Commission and Town Board will take formal action at the above meeting.

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the clerk at 608-837-6494, 7747 County Road N, Sun Prairie, WI 53590, at least 24 hours prior to the meeting so the necessary arrangements can be made to accommodate each request.

Kim Grob, Town Clerk-Treasurer

REVISED Certified Posting: 3-19-2026 Town Hall and website.

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Planning-Town Board Meeting
February 9, 2026, at 6:00pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:02pm by Chairman Willison. Board Members Present – Willison, Grove and Kvalo. Planning: Steve Schwartzter, Scott Manke, Daniel Everson and Chuck Kvalo. Sign-in sheet on file in Clerk's office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES: JANUARY 19, 2026, MEETING

Board: Motioned by Grove and seconded by Kvalo to approve January 19, 2026 minutes as written. All aye's, motion carried. Planning: Motioned by Manke and seconded by Everson to approve January 19, 2026 minutes with the correction of clerical errors. All aye's, motion carried.

d. APPROVAL OF CHECK REGISTER AND TREASURER'S REPORT FOR JANUARY 2026

Motioned by Grove and seconded by Kvalo to approve January 2026 check register. All aye's, motion carried. Motioned by Kvalo and seconded by Grove to approve January 2026 treasurer's report. All aye's, motion carried.

PUBLIC COMMENT

Patrick Anderson made a complaint about a neighbor's garage light being obtrusive and submitted documenting pictures. Anderson inquired about the resolution of the placement of the non-compliant shed. The Sell's have agreed to relocate the shed by the end of March 2026 and were informed that they are responsible for double fines.

Daniel Everson made a complaint about garbage along town roads which seems to have increased this winter.

PARKS COMMITTEE REPORT

Ben Grove reported the town is a recipient of the Alliant Energy Tree Grant.

BUSINESS FOR PLANNING COMMISSION & TOWN BOARD

a. DISCUSS/CONSIDER PROPOSED CSM FOR PRAIRIE PINES CLUBHOUSE

Brandon from Vierbicher explained the proposed creation by CSM of a 2.21 acres parcel including the clubhouse and part of the parking lot to satisfy financial loan requirements. The new parcel stays with the current zoning, and a declaration of easement will be established for the connecting parking lot. Planning: Motioned by Everson and seconded by Manke to approve the creation of a 2.21-acre parcel by CSM surrounding the clubhouse and a portion of the parking lot for PAC Acquisitions. All aye's, motion carried.

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February 9, 2026, at 6:00pm

Board: Motioned by Kvalo and seconded by Grove to approve the creation of a 2.21-acre parcel by CSM surrounding the clubhouse and a portion of the parking lot for PAC Acquisitions. All aye's, motion carried.

SET FUTURE MEETINGS AND AGENDAS

February 19, 2026, at 9:00am – Culvert & Road Work Workshop
March 16, 2026 – Jt. Planning - Board Meeting

ADJOURN

Planning: Motioned by Everson and seconded by Manke to adjourn at 6:48pm. All aye's, motion carried.
Board: Motioned by Grove and seconded by Kvalo to adjourn at 6:48pm. All aye's, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer

DRAFT

03/12/26

The Town of Bristol
Account QuickReport
 As of February 28, 2026

Type	Date	Num	Name	Memo	Amount
Check	02/02/2026	DEBIT	Upnet Wisconsin	Internet Services	-89.99
Bill Pmt -Check	02/03/2026	30603	Associated Appraisal Consultants, Inc.	Inv. #184523 -February Services	-1,434.60
Bill Pmt -Check	02/03/2026	30604	Burke Truck & Equipment	2-Carblade Blades, Plow Repairs	-859.97
Bill Pmt -Check	02/03/2026	30605	General Engineering Company	Inv #00000012523 - Lerum CSM Rezone	-382.50
Bill Pmt -Check	02/03/2026	30606	Horstman Networks	Inv. #2054919 -Feb. Monthly IT/Email Srvcs	-140.00
Bill Pmt -Check	02/03/2026	30607	MSA Professional Services Inc	Low-It Review, PASER Ratings	-600.00
Bill Pmt -Check	02/03/2026	30608	Sundance BioClean Inc.	Inv. #3186 - Jan. Janitorial Srvcs	-342.00
Bill Pmt -Check	02/03/2026	30609	Terminator Pest Control, LLC	Inv. #262056 - Jan.. Srvcs	-55.00
Bill Pmt -Check	02/03/2026	30610	Truck Country of Wisconsin	Inv. #R201140995:01 - Peterbilt Reassemble	-1,262.70
Bill Pmt -Check	02/03/2026	30611	Visa - Elan Financial Services	Small Tool, Bldg Supplies, Tax Processing, Office	-1,080.24
Bill Pmt -Check	02/09/2026	30613	Alliant Energy/WPL	Twn Hall, Recycle Cntr, Egge Pk, St. Lights, Ice Rink	-1,407.14
Bill Pmt -Check	02/09/2026	30614	Dorn True Value Hardware	Jan.2026 Stmt - Building Maint	-33.61
Bill Pmt -Check	02/09/2026	30615	MG&E	January2026 Stmt	-1,485.96
Bill Pmt -Check	02/09/2026	30616	Pellitteri Waste Systems	Inv. #705500 -Feb. Recycle & Jan. Trash Srvcs	-4,699.90
Liability Check	02/12/2026		QuickBooks Payroll Service	Created by Payroll Service on 02/11/2026	-8,355.23
Liability Check	02/13/2026	E-pay	United States Treasury	39-6005805 QB Tracking # 1614322742	-2,503.92
Liability Check	02/13/2026	DEBIT	North Shore Bank	010-7001187	-100.00
Bill Pmt -Check	02/19/2026	30617	Columbus School District	February Settlement	-339,955.36
Bill Pmt -Check	02/19/2026	30618	Dane County Treasurer's Office	February Settlement	-1,379,239.17
Bill Pmt -Check	02/19/2026	30619	DeForest Area School District	February Settlement	-16,854.62
Bill Pmt -Check	02/19/2026	30620	Madison Area Tech. College	February Settlement	-293,466.65
Bill Pmt -Check	02/19/2026	30621	Sun Prairie School District	February Settlement	-4,512,714.09
Bill Pmt -Check	02/19/2026	30622	Bucky's Portable Restrooms Inc	Jan. Restroom Srvcs-Bristol Gardens&Recycle	-425.00
Bill Pmt -Check	02/19/2026	30623	General Engineering Company	Inv. #94 - Jan Bldg & Land Use Permits	-6,961.00
Bill Pmt -Check	02/19/2026	30624	Insight FS	Fuel	-2,064.12
Bill Pmt -Check	02/19/2026	30625	Rhyme Business Products	Feb2026 Maint. Charge	-24.00
Bill Pmt -Check	02/19/2026	30626	Weld Riley S.C.	January 2026 Srvcs	-216.57
Bill Pmt -Check	02/19/2026	30627	Terminator Pest Control, LLC	Inv. #262702 - Feb.. Srvcs	-55.00
Check	02/24/2026	DEBIT	NUSO LLC	Phone Storage	-148.55
Liability Check	02/24/2026	DEBIT	WRS	Pre-Tax Health Ins., Muni Pd Health Ins.	-4,973.16
Liability Check	02/25/2026	E-pay	United States Treasury	39-6005805 QB Tracking # 966052642	-1,982.90
Liability Check	02/25/2026	DEBIT	WRS	69-036-0118-000	-2,593.34
Liability Check	02/26/2026		QuickBooks Payroll Service	Created by Payroll Service on 02/25/2026	-6,664.64
Liability Check	02/27/2026	E-pay	Wisconsin Department of Revenue	39-6005805 QB Tracking # 1614558742	-694.23
Liability Check	02/27/2026	DEBIT	North Shore Bank	010-7001187	-100.00
Total 100 - General Fund					-6,593,965.16

Town of Bristol
Treasurer's Report
February 2026

General Fund

Beginning Balance 2/01/2026		\$428,625.91
Deposits	\$ 372,942.45	
Transfer from ICS Account	\$ 6,540,000.00	
Withdrawals	\$ 6,590,589.28	
Transfer to ICS Account	\$ 745,000.00	
Ending Balance 2/27/2026		\$5,979.08

Money Market

Beginning Balance 2/01/2026		\$2,178.31
Transfer from ICS Account	\$ -	
Interest	\$ 0.10	
Ending Balance 2/27/2026		\$2,178.41

ICS Account

Beginning Balance 2/01/2026		\$7,107,874.85
Interest	\$ 17,246.55	
Deposit	\$ 745,000.00	
Transfer to Checking	\$ 6,540,000.00	
Ending Balance 2/27/2026		\$1,330,121.40

LGIP Fund

General

Beginning Balance 2/01/2026		\$237,657.45
2025 Approved Chargebacks	\$ 594.77	
Interest	\$ 673.99	
Ending Balance 2/27/2026		\$238,926.21

Parks

Beginning Balance 2/01/2026		\$92,246.79
Interest Earned	\$ 261.24	
Ending Balance 2/27/2026		\$92,508.03

Equipment

Beginning Balance 2/01/2026		\$5.22
Interest Earned	\$ 0.01	
Ending Balance 2/27/2026		\$5.23

Total Funds As February 27, 2026 \$1,669,718.36

Parks Fund - LGIP		-\$92,508.03
ARPA Funds Expenses Outstanding		-\$4,869.68
Uncleared Checks		-\$424,403.04

Total Funds \$1,147,937.61

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

IV. Business

a.

No Packet Material for This Item

TOWN OF BRISTOL
Cover Sheet for Agenda Packet Section

IV. Business

b.

Subdivision
Spring 2026 Open Burn Dates

Burn bans must be followed first.

Check <https://apps.dnr.wi.gov/wisburn/#/FireDanger> for current status.

The Town has set the following dates as designated open burning weekends for yard clean-up (note – weekends extend from Thursday through Sunday to accommodate people who work on weekends):

March 26 – 29

April 9 – 12

April 23 – 26

May 14 - 17

Please remember that only **dry** yard waste (grass, leaves, and plant material) as well as clean wood can be burned. Burning is only allowable during daylight hours, and you **must** attend your fire. Town of Bristol follows the WI DNR burning regulations and City of Sun Prairie Fire Department. If these two units of government have declared a “No Burn Ban” then the above dates must follow.

To participate in the open burning dates, you must first contact the Sun Prairie Fire Dept. **before** burning. *Please call 608-837-5066* and follow the prompts to leave your burning information.

TOWN OF BRISTOL
Cover Sheet for Agenda Packet Section

IV. Business

c.

TOWN OF BRISTOL
RESOLUTION NO. _____

**RESOLUTION SUPPORTING A COMPREHENSIVE AND SUSTAINABLE TRANSPORTATION
FUNDING SOLUTION**

WHEREAS, local units of government in Wisconsin own and maintain approximately 90% of the public road miles in the state, including county highways, town roads, and city and village streets; and

WHEREAS, Wisconsin's economy—rooted in agriculture, manufacturing, and tourism—relies on a safe, reliable, and well-maintained transportation network; and

WHEREAS, local governments greatly appreciate the one-time infusions of General Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent state budgets, which have enabled the initiation and continuation of the successful and popular Local Roads Improvement Program Supplemental (LRIP-S) and Agricultural Roads Improvement Program (ARIP); and

WHEREAS, despite modest increases from the state over the years, transportation aids to local governments remain insufficient to keep pace with inflation and rising construction costs, leaving many communities funded below 2000 levels in real dollars; and

WHEREAS, local governments throughout Wisconsin continue to struggle to perform even routine maintenance, pavement preservation, and safety improvements, resulting in deteriorating roads and bridges; and

WHEREAS, the inaugural inventory and assessment of small bridges between 6 to 20 feet found about 10% of the nearly 17,000 structures to be in poor or severe condition; and

WHEREAS, levy limits and other fiscal constraints prevent local governments from independently filling the funding gap created by inadequate state transportation aids; and

WHEREAS, absent sustainable state funding, many communities have been forced to address their shortfalls by significantly increasing borrowing, deferring essential projects, or imposing local vehicle registration ("wheel") taxes; and

WHEREAS, Wisconsin motorists currently pay among the lowest transportation user fees in the Midwest, while neighboring states and dozens of others nationwide have enacted long-term revenue measures to keep their transportation systems competitive; and

WHEREAS, Wisconsin is increasingly relying on General Purpose Revenues to make needed investments, potentially pitting transportation against other vital services, such as education; and

WHEREAS, continued lack of growing, dedicated, and predictable revenue places Wisconsin at a growing economic disadvantage by threatening the efficiency of freight movement, the safety of travelers, and the attractiveness of our state to businesses and residents; and

WHEREAS, both Wisconsin's aging Interstate highway system—largely constructed in the 1950s and 1960s—and our extensive network of state and local roads require predictable, adequate, and sustainable funding to meet current and future needs;

NOW, THEREFORE, BE IT RESOLVED that the Bristol Town Board of Dane County strongly urges the Governor of Wisconsin and the State Legislature to enact a comprehensive, sustainable transportation funding solution that:

1. Provides adequate and reliable revenue growth for the efficient long-term planning and execution of state and local transportation programs;
2. Includes responsible and prudent use of General Purpose Revenue and bonding;
3. Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin's transportation infrastructure; and
4. Ensures transportation continues to deliver for Wisconsin by adequately funding reconstruction, preservation, and safety investments on the state and local systems.

BE IT FURTHER RESOLVED that the clerk is hereby directed to transmit a copy of this resolution to the Governor's office, all members of the Wisconsin State Senate and Assembly representing districts within Town of Bristol

Adopted this _____ day of _____, 2026.

BY ORDER OF THE TOWN BOARD

By: _____
Brian Willison, Town Chairman

ATTEST: _____
Kim Grob, Town Clerk-Treasurer