

Town of Bristol
Parks Committee Meeting Agenda
Tuesday, August 12, 2025 at 5:30 pm @ Bristol Town Hall
Agenda

- I. Call to Order
 - a. Call to order at 5:39
 - b. Ben, Lindsay, Dave, Scott (Nancy and Bristol Gardens) present; Ben left at 6 for Town Board Mtg.

- II. Review and approval of minutes from April 22, 2025 meeting.
 - a. Scott first, Second Dave

- III. May park clean up review and discussion for improvement next year.
 - a. Good turn out in all neighborhoods; tree planting went well overall as well
 - b. Revisit that convo in January
 - c. Bristol Gardens had a lot of controversy due to the Lymans field baseball drama
 - d. Scheduling between parks and trees; not as much time needed in between

- IV. Review proposal for shelter at Scottish Highlands park. We will need a motion and vote to approve it to send to the Town Board at their next meeting. The proposal is coming from the neighborhood. This neighborhood does not have a shelter. The other neighborhoods have a shelter nearby. Funding could possibly come from the money held by the town from developers.
 - a. Brooks Ridge and Norway Estates have shelters; resubmit the proposal without the garbage can, approve it to go to the board via emails.
 - b. Benninger Quote (they did the previous parks in Bristol)
 - c. Attempt to get the same powder coated structure to decrease wear and tear. Karen can help.
 - d. Add picnic tables

- V. Tree grant discussion for next year.
 - a. Trees seem to be growing and doing well
 - b. Little oak trees in honor of Jerry are doing well also.
 - c. Nancy supporting this vision;
 - d. Timeline—Grants due Nov 1, 2025; aerial map of each park and decide where to plant them at the next mtg. Reach out to Tamara to see what she used-Lindsay do; submit similar plan

- VI. Discuss a request for flashing walk signs across Egge Rd. by the Heyday development. This may be complicated because the city of Sun Prairie owns the south side of the road.
 - a. Tabled; doesn't seem to fit our purview; Lindsay reach out to Tamara for background

- VII. Park awareness week(s) is something we tried last year. Discuss options for this year.
 - a. Chalk and Bubbles are available to give away; May tree planting, June is Park awareness month
 - b. Table and bring back in the Spring agenda; january/feb plan

- VIII. Lyman's field discussion on fencing and Karen's questions.
 - a. Not being rented; everything was working previously; keys to the sign board are missing
 - b. Lady spraying weeds? Is this happening? Field was always utilized
 - c. Dave can coordinate a sprayer available to support the community member who wants to donate her time for a designated time for

- IX. Update on the scheduling software.
 - a. System isn't fully accessible; trouble with running it; training time allotted Kim and Karen not super computer savvy. Suzanne could help and support (or her husband).

- X. Update on dog poop issue at Brooks Ridge Trail.
 - a. Still a person leaving some bags; Scott has a trail camera
 - b. No response to the letter; unsure if he's still throwing

- XI. Discuss committee positions and appoint leader(s).
 - a. Norway Estates Park Rep—talk with Tamara
 - b. Dave Chair, Scott Co-Chair; Committee Chair
 - c. Lindsay take notes and keep agendas
 - d.

- XII. Public Comment/Questions items not on agenda
 - a. Suzanne-Tennis Courts at Bristol Gardens-Duck Tape for Pickleball; consider painting lines next year for pickleball
 - b. Portapotty at Bristol Gardens-cleaning hasn't been great; can we get rid of it?
 - c. Bristol Ridge-trees in access pathway; Karen or Kim send a letter requesting the trees to be removed AND the trampoline; Posts in the park entrance so the neighbor knows where it is so people don't feel that they're in peoples yards
 - d. Recommend putting in some posts; Scott will draft some emails and pass it along to Dave and Kim/Karen and ask to send to remove trampoline and longhorn dr trailer thats parked

- XIII. Next meeting: 1st Tuesday of Month, 530pm (Sept 2nd)

- XIV. Adjourn
 - a. 6:56pm motion by Lindsay, second by dave