

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Planning-Town Board Meeting
May 13, 2025, at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:02pm by Chairman Willison. Board Members Present – Willison and Grove. Kvalo by phone. Planning: Sandy Dulin, Al Rogers, Scott Manke and Chuck Kvalo. Sign-in sheet on file in Clerk's office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES: APRIL 8, 15, & 17, 2025, MEETINGS

Motioned by Grove and seconded by Kvalo to approve April 8, 2025, with the correction to line three of the Parks Committee Report to "Brooks Ridge walking path". All aye's, motion carried. Motioned by Kvalo and seconded by Grove to approve April 15, 2025, minutes as written. All aye's, motion carried. Motioned by Kvalo and seconded by Grove to approve April 17, 2025, minutes as written. All aye's, motion carried.

d. APPROVAL OF CHECK REGISTER AND TREASURER'S REPORT FOR APRIL 2025

Motioned by Grove and seconded by Kvalo to approve April 2025 check register. All aye's, motion carried. Motioned by Grove and seconded by Kvalo to approve April 2025 treasurer's report. All aye's, motion carried.

PUBLIC COMMENT

Matt and Donelle Sauby spoke on compensation for their expenses for returning the easement back to the original plans. Willison stated no public funds will be expended at this time. Grove will contact GEC to schedule a meeting to discuss 3057 Viking Pass. Tamara Sondgeroth inquired about Norway/Vinburn Rd retention pond stormwater baskets being inspected by Jason Tuggle. Jason Tuggle will be contacted for the inspection. The Colonial Club is in need of a meal delivery person for Bristol residents.

PARKS COMMITTEE REPORT

Tamara Sondgeroth reported that park clean-up and tree planting is May 17 and anyone willing to help would be appreciated. Tamara announced she is stepping down from the Park Committee Chair position and a new person will take the position.

BUSINESS FOR TOWN BOARD

a. DISCUSS/CONSIDER 2025 ROAD WORK BIDS

Sealed bids were opened and reviewed.

Crack Filling: Motioned by Kvalo and seconded by Grove to accept the bid from Thunder Road, LLC at \$1.50/lb.

All aye's, motion carried. Chip Sealing: Motioned by Grove and seconded by Kvalo to accept the bid from Fahner Asphalt Sealers LLC at \$16,897/mile for FA2 washed fractured granite. All aye's, motioned carried.

Wedging – No bids received. The Clerk will publish RFP for wedging a second time.

b. DISCUSS/CONSIDER DANE COUNTY PAVEMENT MARKING AGREEMENT

Motioned by Kvalo and seconded by Grove to approve the Dane County Pavement Marking Agreement with the revised 2025 pricing of \$10,000 for 5.20 miles of centerline marking with zones. All aye's, motion carried.

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C. DISCUSS/CONSIDER APPROVAL OF AMENDED INTERGOVERNMENTAL AGREEMENT FOR FIRE SERVICES BETWEEN NEDFU AND CITY OF SUN PRAIRIE

The fire contract has been in negotiations for the past several months. Motioned by Kvalo and seconded by Grove to approve the Amended Intergovernmental Agreement Between the City of Sun Prairie, Town of Bristol, Town of Sun Prairie and the Northeast Dane County Fire Unit for fire protection and prevention services through 2029. All aye's, motion carried.

D. DISCUSS/CONSIDER EXTENDING CURRENT CITY OF SUN PRAIRIE INTERGOVERNMENTAL BOUNDARY AGREEMENT

The current boundary agreement with the City of Sun Prairie expires July 15, 2025. Motioned by Kvalo and seconded by Grove to extend the current Intergovernmental Boundary Agreement with the City of Sun Prairie for one year to allow ample time for review and discussions with the City of Sun Prairie. All aye's, motion carried.

E. DISCUSS/CONSIDER PAYMENT SCHEDULE OF REZONE FEE

Discussion occurred on appropriate timing of fee payments for rezones, conditional use permits, variances and certified survey maps. Planning: Motioned by Dulin and seconded by Rogers to approve Town of Bristol policy that General Engineering Co. is not authorized to do work on Bristol zoning related activities until prior confirmation that fees are paid by applicant. All aye's, motion carried. Board: Motioned by Willison and seconded by Kvalo to approve Town of Bristol policy that General Engineering Co. is not authorized to do work on Bristol zoning related activities until prior confirmation that fees are paid by applicant. All aye's, motion carried.

BUSINESS FOR PLANNING & TOWN BOARD

a. DISCUSS/CONSIDER REZONE FROM A-1 (LEGACY) TO SFR FOR PARCEL #0911-171-8190-8, 7366 COUNTY HWY N

Rezone request is to bring the property into the SFR zoning, allowing a home addition being within the 25' setback. Planning: Motioned by Rogers and seconded by Manke to recommend approving the rezone from A-1 (Legacy) to SFR for parcel #0911-171-8190-8, 7366 County Hwy N. All aye's, motion carried. Board: Motioned by Grove and seconded by Kvalo to approve the rezone from A-1 (Legacy) to SFR for parcel #0911-171-8190-8, 7366 County Hwy N. All aye's, motion carried.

SET FUTURE MEETINGS AND AGENDAS

June 10, 2025, 3:45pm-5:45pm – Board of Review
June 10, 2025 – 6:00pm Board Meeting

ADJOURN

Planning: Motioned by Rogers and seconded by Manke to adjourn at 8:36pm. All aye's, motion carried.
Board: Motioned by Grove and seconded by Willison to adjourn at 8:36pm. All aye's, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer