

**TOWN OF BRISTOL**  
*7747 County Road N, Sun Prairie WI 53590*  
**Town Board Meeting**  
**April 8, 2025, at 6:00 pm**

**ORDER OF BUSINESS**

**a. CALL TO ORDER**

The meeting was called to order at 6:02pm by Chairman Willison. Board Members Present – Willison and Grove. Kvalo by phone. Sign-in sheet on file in Clerk’s office.

**b. PLEDGE OF ALLEGIANCE – RECITED**

**c. APPROVAL OF MINUTES: MARCH 10, 2025, MEETING**

Motioned by Grove and seconded by Kvalo to approve March 10, 2025, minutes as written. All ayes, motion carried.

**d. APPROVAL OF CHECK REGISTER AND TREASURER’S REPORT FOR MARCH 2025**

Motioned by Grove and seconded by Kvalo to approve March 2025 check register. All ayes, motion carried. Motioned by Kvalo and seconded by Grove to approve March 2025 treasurer’s report, pending the LGIP accounts interest for March to be revised when posted. All ayes, motion carried.

**PUBLIC COMMENT**

Steve Weyenberg inquired about building a Barndominium on his parcel that connects to Hilton Land. He was advised to draw up a draft of desired plans and zoning would need to be changed to the current Bristol zoning.

Tamara Sondgeroth inquired the status of the control burn for Norway/Vinburn retention pond. Willison reported there has not been a set date but the steps for obtaining approvals are under way.

**PARKS COMMITTEE REPORT**

Tamara Sondgeroth reported that park clean-up date is scheduled for May 17 with the exception of Bristol Gardens being on May 3. A rain day will be Sunday following the Saturday. A letter and related ordinance have been sent to a resident to clear up an apparent issue of disposing dog feces in Brooks Ridge walking path. Lyman field baseball fence has some holes which Public Works is able to repair. Spraying for weeds will be held off for this summer.

**BUSINESS FOR PLANNING & TOWN BOARD**

**a. DISCUSS/CONSIDER PRAIRIE PINES GOLF CLUB SIP TIMELINE EXTENSION**

Jen Simon explained they are asking for a one-year extension on the SIP as they ran into budget issues. There is no change to the General Development Plan. Planning: Motion by Dulin and seconded by Rogers to approve a one-year extension to the Prairie Pines Golf Club SIP. All aye’s, motioned carried. Board: Motioned by Kvalo and seconded by Grove to approve a one-year extension from today’s date for the Prairie Pines Golf Club SIP. All ayes, motioned carried.

**b. DISCUSS/CONSIDER REZONE FROM R-1 (LEGACY) TO SFR FOR PARCE #0911-291-2575-0, 6757 PRAIRIE VIEW DR**

Austin Scheib is requesting a zoning change from R-1 to SFR to be able to build an accessory structure compliant with the SFR codes. It was noted to the resident, to ensure that the City does not have extraterritorial jurisdiction over this property. Planning: Motioned by Dulin and seconded by Larson to approve the rezone from R-1 (Legacy) to SFR for 6757 Prairie View Dr. All aye’s, motion carried. Board:

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Motioned by Grove and seconded by Kvalo to accept the Planning Commission's recommendation to approve the rezone from R-1 (Legacy) to SFR for 6757 Prairie View Dr. All ayes, motion carried.

**C. DISCUSS/CONSIDER REZONE FROM A-1 (LEGACY) TO SFR AND C.U.P. FOR PARCEL #0911-293-4122-1, 6621 CHEDDAR CREST**

Peter Davis is requesting a rezone from A-1 (Legacy) to SFR and C.U.P. for 6621 Cheddar Crest to be in compliant as to build an accessory structure for a home-based business. Davis would like to have the structure hold a workshop and storage for a remodeling business where he would be the only employee. The building would have a bathroom which would connect to the existing septic and driveway connect to existing driveway. Steve Schwartzer read the C.U.P. conditions. Planning: Motion by Dulin and seconded by Rogers to approve the rezone and Conditional Use Permit for parcel #0911-293-4122-1, 6621 Cheddar Crest. All aye's, motion carried. Board: Motion by Kvalo and seconded by Grove to approve the rezone from A-1 (Legacy) to SFR and Conditional Use Permit, with the understanding if the business activity does not commence within 365 days, then the C.U.P. expires, for parcel #0911-293-4122-1, 6621 Cheddar Crest. All aye's, motion carried.

**BUSINESS FOR TOWN BOARD**

**a. DISCUSS/CONSIDER APPROVAL OF ORDINANCE AMENDMENT RELATED TO DOUBLE FRONTAGE LOTS**

This ordinance would clarify a front yard for a parcel with parallel streets and was created by the Six-Town's group. Motioned by Kvalo and seconded by Grove to adopt the Ordinance Amendment Related to Double Frontage Lots. All aye's, motion carried.

**b. DISCUSS DRAFT ORDINANCE AMENDMENT RELATED TO RURAL BASED BUSINESSES AND RURAL RESIDENCES**

The Six-Town's group is discussing an ordinance amendment to rural based businesses and rural residence for three or more acres. The ordinance allows for conditions to be set by a town. Further discussion is anticipated in the future.

**c. DISCUSS ATV/UTV ORDINANCE UPDATE**

A draft ordinance has been created authorizing use of ATV/UTV on all town roads. It would exclude roads that the town does not have jurisdiction over (ex. County Roads). All WI State Statutes would need to be followed for operating ATV/UTV's, including noise levels. Signage requirements and purchasing are being reviewed.

**d. DISCUSS/CONSIDER TOWNWEB THREE-YEAR CONTRACT EXTENSION FOR TOWN'S WEBSITE**

The current TownWeb contract is up for renewal and a three-year extension is being offered at a price of \$5,875 for the three-year contract. Motioned by Grove and seconded by Kvalo to approve the three-year contract with TownWeb for website hosting, maintenance and support. All aye's, motion carried.

**DISCUSS/CONSIDER SPRING BURN DATE FOR SUBDIVISIONS**

Motion by Grove and seconded by Kvalo to approve spring burn dates for subdivisions for April 10-13, April 24-27 and May 8-11, 2025. All aye's, motion carried.

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**SET FUTURE MEETINGS AND AGENDAS**

May 13, 2025 – Board Meeting

**ADJOURN**

Planning: Motioned by Dulin and seconded by Rogers to adjourn at 7:52pm. All aye's, motion carried.

Board: Motioned by Grove and seconded by Willison to adjourn at 7:52pm. All aye's, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer

APPROVED