

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Town Board Meeting
March 10, 2025, at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:00pm by Chairman Willison. Board Members Present – Willison, Grove and Kvalo. Sign-in sheet on file in Clerk's office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES: FEBRUARY 10, 2025, MEETING

Motioned by Kvalo and seconded by Willison to approve February 10, minutes as written. All ayes, motion carried.

d. APPROVAL OF CHECK REGISTER AND TREASURER'S REPORT FOR FEBRUARY 2025

Motioned by Grove and seconded by Kvalo to approve February 2025 check register. All ayes, motion carried. Motioned by Kvalo and seconded by Grove to approve the February 2025 treasurer's report. All ayes, motion carried.

PUBLIC COMMENT

Craig & Jodi White brought pictures of water standing in the ditch from a recent rain at 3075 Viking Pass. The Whites want to ensure their property will not flood in the future. Discussion occurred if the grading for the ditch needs to be re-examined. Willison explained the material in the easement at 3075 Viking Pass was removed in December 2024 with the intentions of the landscaper to come back in the spring to complete site work and he will contact the Sauby's to discuss final site plans.

Darin and Crystal Gardner commented on the neighboring property, 2701 County Hwy V, Bristol Motors, for the obnoxious odors from burning and their customers parking in the Gardner parking lot. Bristol Motors Conditional Use Permit will be reviewed.

Randy Marten is looking for 2-5 acres to locate a new office site for Marten Builders which would include office space with outside storage.

PARKS COMMITTEE REPORT – NO PARKS REPORT

BUSINESS

a. DISCUSS/CONSIDER RIGHT-OF-WAY (ROW) ORDINANCE

This ordinance would help the town track the necessary details of utilities being installed in the town's right-of-way areas. Motioned by Kvalo and seconded by Grove to adopt Regulating Construction in a Town Right-of-Way Ordinance with the ability to review the ROW application once it is created. All ayes, motion carried.

b. DISCUSS/CONSIDER APPROVAL FOR DEVELOPING AN ATV/UTV ORDINANCE

ATV/UTV driving on town roads has been brought to the board and discussed in the past two years. There was a town survey showing 52.23% in favor and 47.77% not favoring the town adopting an ordinance.

Motioned by Kvalo and seconded by Willison to move forward in developing an ordinance to allow ATV/UTV's to drive on town roads. All ayes, motion carried.

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C. DISCUSS/CONSIDER APPROVAL FOR DEVELOPING A GOLF CART ORDINANCE

Motioned by Kvalo and seconded by Grove to move forward in developing an ordinance to allow golf cart driving in developed residential areas with specific streets to be listed in the ordinance. All ayes, motion carried.

D. DISCUSSION ON LAND INQUIRIES: 3006 VINBURN, 2042 BRANCH, 3039 HAPPY VALLEY, 7382 NORWAY

2042 Branch Rd is approximately five-acre parcel where the existing home had burned to be uninhabitable. A potential buyer is inquiring about building a new home on the property. The board expressed it is achievable if setbacks are followed, and it stays out of the wetland area.

3039 Happy Valley Rd, Prairie Pines Golf Course is exploring the creation of condos along Happy Valley Rd. Steve Parse from Vierbicher will be submitting an extension request for the current SIP.

7382 Norway Rd has had inquiries of the parcel being developed. Because of the location it is not able to be developed as it is not located in the town's development area and all the splits have been used.

E. REVIEW OPT-OUT TOWNS ZONING TOPICS: DOUBLE FRONTAGE LOTS, FIREWORKS STANDS, HOMEBASED BUSINESSES

Kvalo explained that the Six-Towns Zoning group has been working on creating an ordinance for Double-Frontage Lots which Bristol Planning & Board approved at the 12/9/2024 meeting. The group is also looking into creating fireworks stands and homebased business ordinances. Kvalo explained the importance of belonging to government related groups/memberships, which gives support and share costs for the town.

F. DISCUSS DANE CO. HWY V IMPROVEMENT PROJECT – N. BRISTOL CURB COST ALLOCATION

Dane County Highway has contacted the town inquiring to discuss how County Road N and County Hwy V intersection will be handled for cost sharing of curb and gutter.

G. REVIEW TECHNICAL ERROR IN DEVELOPMENT PLAN

Motioned by Kvalo and seconded by Grove to table review of a possible technical error in the town's development plan map. All ayes, motion carried.

H. REVIEW ARPA FUNDING STATUS

The final spending of the ARPA funds was presented with the remaining \$58,324.64 yet to be paid.

I. DISCUSS/CONSIDER CHANGING REGULAR TOWN BOARD MEETING DATE

Grove explained moving the date would help him accommodate other life commitments. Steve Schwartzer expressed the desire to keep Planning Commission meetings as a joint with the board meetings. The Clerk will contact Planning Commission members to see if changing the date will work for them. Motioned by Kvalo and seconded by Grove to move regular Town of Bristol Board meetings to the second Tuesday of each month. All ayes, motion carried.

SET FUTURE MEETINGS AND AGENDAS

April 8, 2025 – Board Meeting

April 15, 2025 – Annual Meeting

ADJOURN

Motioned by Grove and seconded by Kvalo to adjourn at 8:49pm. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer