

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Town Board Meeting
February 10, 2025, at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:00pm by Chairman Willison. Board Members Present – Willison, and Kvalo. Absent: Grove. Sign-in sheet on file in Clerk’s office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES: JANUARY 13, 2025, MEETING

Motioned by Willison and seconded by Kvalo to approve January 13, minutes with the change of a paragraph format and grammatical error. All ayes, motion carried.

d. APPROVAL OF JANUARY 2025 CHECK REGISTER & DECEMBER 2024 & January 2025 TREASURER’S REPORT

Motioned by Kvalo and seconded by Willison to approve January 2025 check register. All ayes, motion carried. Motioned by Kvalo and seconded by Willison to approve the December 2024 treasurer’s report. All ayes, motion carried. Motioned by Kvalo and seconded by Willison to approve the January 2025 treasurer’s report. All ayes, motion carried.

PUBLIC COMMENT

Rochelle Chadwick, owner of NV Corners, inquired about the specifics of the Hwy N reconstruction that is planned for 2025 and the status of the town passing an ATV/UTV ordinance. Bristol does not have specific reconstruction details of the Hwy N project. Willison relayed that the board is considering the pros and cons of an ATV/UTV ordinance. The board will continue to review and will make a decision, but no timeline will be set for a verdict.

Todd Menzel inquired about the loose chipseal gravel from last summer’s road repair; as the excess gravel was not swept. Willison will talk with Dustin about the excess chipseal gravel.

Annie Tremaine asked if the board could talk with the Village of Windsor about repairing a section of Mile Road near the gravel pit that is in poor condition.

PARKS COMMITTEE REPORT

Tamara Sondgeroth reported the town has been awarded an Alliant Energy Grant for 26 trees to be planted in the parks. The Parks Committee will start planning a community event for the actual planting of the trees as it is a condition of the grant and Public Works will be asked for their assistance as needed. Sondgeroth has been in contact with CARPC on their donation towards a Jerry Derr memorial area in a park. The MOU for ball fields has been reviewed by the town’s attorney. The committee will be responsible for approving MOU’s to each organization with the Town Chairperson completing a final review for approval. Reassessing the developers lot payment was discussed as it was requested for the fees to be increased.

BUSINESS

a. DISCUSS/CONSIDER GUTTER REPAIR FOR TOWN HALL BUILDING

Gutters on the eastside of the town hall building are in need of repair. The town received one quote from The Gardner Company. Motioned by Kvalo and seconded by Willison to table until additional quotes could be received. All ayes, motion carried.

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- b. DISCUSS/CONSIDER TOWN RETENTION POND CONTROL BURN CORNER OF NORWAY RD & VINBURN RD**
The retention pond at Norway Rd and Vinburn Rd needs to have the dead vegetation burned off so the drainage cages can be assessed for proper drainage. All three companies who gave quotes are members of the WI Prescribed Fire Counsel. Motioned by Kvalo and seconded by Willison to accept the Good Oak Ecological Services quote, to follow all WI DNR burning regulations, work with the City of Sun Prairie Fire Chief for timing and date of the burn and to accept the HOA donation of \$200 towards the cost of the burn. All ayes, motion carried.
- c. DISCUSS/CONSIDER ELECTRONICS RECYCLING SERVICE BY COM2 RECYCLING SOLUTIONS**
COM2 Recycling Solutions provides electronic recycling services with no cost to municipalities. There would be two options for the town, with one having an agreement for the company to provide regular service at the recycling center or second, have a one-day electronic collection event. Motioned by Willison and seconded by Kvalo to pursue a one-day event for town residents to dispose of electronics. All ayes, motion carried.

SET FUTURE MEETINGS AND AGENDAS

March 10, 2025 – Board Meeting

ADJOURN

Board: Motioned by Kvalo and seconded by Willison to adjourn at 8:50pm. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer