

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Planning -Town Board Meeting
December 9, 2024, at 6:00pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:02pm by Chairman Willison. Board Members Present – Willison and Grove. Absent: Kvalo. Planning: Steve Schwartz, Sandy Dulin, Travis Larson and Al Rogers. Sign-in sheet on file in Clerk's office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES: OCTOBER 28 AND NOVEMBER 4 & 11, 2024, MEETINGS

Motioned by Grove and seconded by Willison to approve October 28, November 4 & 11, 2024, minutes as written. All ayes, Motion carried.

d. APPROVAL OF CHECK REGISTER & TREASURER'S REPORT FOR NOVEMBER 2024

Motioned by Willison and seconded by Grove to approve November 2024 check register. All ayes, motion carried. Motioned by Grove and seconded by Willison to approve November 2024 Treasurer's Report. All ayes, motion carried.

PUBLIC COMMENT

Craig and Jodi White inquired on the status of reclamation of the swale between their property and 3057 Viking Pass. Willison will contact GEC on how to move forward and the owners of 3057 Viking Pass for their timeline of the project. The White's will be contacted in seven days with an update and how the reclamation is moving forward. Dan Everson, Dane Co. Land Division, reported that the County is getting close to finishing an update of re-monumentation work which will give a more accurate location of parcel lines in the GIS system. Discussion occurred on the importance of communicating with the Dane County Surveyor Department on future road work, so the monuments are not disturbed.

PARKS COMMITTEE REPORT

Tamara Sondgeroth reported that the tree grant has been submitted. Willison reported that CARPC would like to donate some young heritage oaks to the town in honor of Jerry Derr. Tamara will be connected to Sean Higgins at CARPC to establish a plan for tree donations.

BUSINESS FOR PLANNING COMMISSION AND TOWN BOARD

a. DISCUSS/CONSIDER ZONING CHANGE FOR PARCEL 0911-214-8001-4, 6959 WILBURN ROAD FROM A-1 (LEGACY) TO AG

David Baehr representing property owners of 6959 Wilburn Rd, explained the owner wishes to demolish the existing home and build a new one. The construction of the new home requires a rezone. It is staying with an agricultural zoning because of the 14.1-acre size of parcel. Planning: Motion by Dulin and seconded by Larson to approve the rezone from A-1 (Legacy) to AG for 0911-214-8001-4, 6959 Wilburn Rd. All ayes, motion carried. Board: Motioned by Grove and seconded by Willison to approve the rezone of parcel 0911-214-8001-4, 6959 Wilburn Rd from A-1 (Legacy) to AG with the condition that the existing home is demolished within 60 days of receipt of occupancy on the new home. All ayes, motion carried.

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b. DISCUSS/CONSIDER ZONING ORDINANCE AMENDMENT TREATMENT OF DOUBLE FRONTAGE LOTS FOR SETBACK PURPOSES

Discussion occurred and final motion is as follows. Motioned by Schwartz and seconded by Larson giving recommendation to the Board for approving alternative two as presented, pending the approval of all six towns. All ayes, motion carried. Board: Motioned by Grove and seconded by Willison votes in favor of alternative two as presented, provided it is a consensus of all six towns that alternative two is the best choice. All ayes, motion carried.

BUSINESS FOR TOWN BOARD

a. DISCUSSION/CONSIDER PARKING LOT BID OPENING

Bids were opened and reviewed for the parking lot improvements. Motioned by Grove and seconded by Willison to accept Wolf Paving's bid dated 12-9-2024 with funding through the ARPA funds subject approval at the ARPA Expenditure meeting to be held in the near future.

b. DISCUSS/CONSIDER ADOPTION OF THE UPDATED COMPREHENSIVE PLAN

Motioned by Willison and seconded by Grove to table the adoption of the updated Comprehensive Plan to give CARPC time to correct a grammatical error and for all board members to be present. All ayes, motion carried.

c. DISCUSS/CONSIDER APPROVAL OF TOWN SURVEY

The Town Board wants to have residents' input on interest for the town to explore changing to a town contracted trash/recycling curb side pickup and adopting an Ordinance to allow ATV/UTV use on town roads. Motioned by Grove and seconded by Willison to approve Tamara Sondgeroth moving forward to create a Survey Monkey at the cost up to \$100 for the survey. All ayes, motion carried.

SET FUTURE MEETINGS AND AGENDAS

December 13, 2024 – Special Board Meeting
January 13, 2024 – Board Meeting

ADJOURN

Planning: Motioned by Dulin and seconded by Larson to adjourn at 8:16pm. All ayes, Motion carried.
Board: Motioned by Willison and seconded by Grove to adjourn at 8:16pm. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer