

**TOWN OF BRISTOL**  
*7747 County Road N, Sun Prairie WI 53590*  
**Special Town Board Meeting**  
**October 02, 2024, at 11:30 am**

**ORDER OF BUSINESS**

**a. CALL TO ORDER**

The meeting was called to order at 11:30am by Chairman Derr. Board Members Present – Derr, Grove and Willison. Additional Attendees: Karen Weidner, Administrative Assistant. Sign in Sheet available in clerk’s office.

**BUSINESS**

**a. REVIEW/CONSIDER SITE STAKING FOR RESTORING DRAINAGE SWALE AT 3057 VIKING PASS**

Chairman Derr stated cost estimate from Paulson for site staking original swale is \$500 to \$1000. Jerry will let HOA know the estimate provided. Grove made a motion for the town to assume no responsibility at this time, Willison seconded the motion. Vote 3-0 Motion carried.

**b. REVIEW/CONSIDER CULVERT INSTALL BY 6697 TWIN LANE RD**

Estimate provided by MSA and Payne and Dolan for continued Twin Lane Road project with addition of culvert, road marking and ditch cleaning/reshaping. Grove made motion to approve cost and additional culvert. Willison seconded the motion. 3-0 Motion carried.

**c. REVIEW/CONSIDER CITY OF SUN PRAIRIE REQUEST FOR DITCH CLEANING BY EGRE RD & N. BIRD ST.**

Grove made motion to agree that cleaning can happen however Town of Bristol will not take on any cost or responsibility in project the City of Sun Prairie is proposing. Willison seconded motion. 3-0 Motion carries

**d. REVIEW/CONSIDER DITCH DRAINAGE ALTERNATIVES NEAR 6809 WILBURN RD**

Culvert appears to be working as expected. Willison made motion that if the landowner has a proposed project of something they want to change they need to present it to the board. Town will change nothing at this time. Grove seconded motion. 3-0 Motion carries

**ADJOURN**

Motioned by Willison and seconded by Grove to adjourn at 12:57pm. All ayes, motion carried.

Submitted by Karen Weidner, Admin. Assist.