

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Town Board Meeting
August 19 2024, Immediately Following Public Hearing

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:48pm by Chairman Derr. Board Members Present – Derr, Grove and Willison. Planning: Steve Schwartz, Sandy Dulin, Al Rogers, Travis Larson, Chuck Kvalo and Brian Willison. Sign-in sheet on file in Clerk's office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES FROM JULY 8, 2024, JT. PLAN-BOARD MEETING

Board: Motioned by Grove and seconded by Willison to approve July 8, 2024, minutes as written. All ayes, motion carried.

d. APPROVAL OF CHECK REGISTER & TREASURER'S REPORT FOR JULY 2024

Motioned by Willison and seconded by Grove to approve July 2024 check register. All ayes, motion carried. Motioned by Grove and seconded by Willison to approve July 2024 Treasurer's Report. All ayes, motion carried.

PUBLIC COMMENT

Jenny Stebnitz gave an update on her current flooding remediation where she was able to get a hold of the landowner to the west and they are willing to listen to ideas of how to resolve the flooding problem. Joe DeYoung from MSA is putting together numbers on installation of two culverts that may help with the situation.

PARKS COMMITTEE REPORT

Ben Grove reported Mark Jurovic is stepping down from the Parks Committee. A tree grant through Alliant Energy is being pursued to fill some park areas with 6-7' tall trees. Tree trimming is being completed.

CHAIRPERSON REPORT

There was a meeting to finalize the Twin Lane Road project with the contractors. Previous owners of 3057 Viking Pass installed a parking stall with an undersized culvert which has interfered with the drainage swale between the next house at 3063 Viking Pass.

Seal coating of planned roads will begin the last week of August. A meeting is planned with the City of Sun Prairie to finalize the fire service contract.

BUSINESS FOR TOWN BOARD

a. DISCUSSION/CONSIDER OPERATORS LICENSES FOR JENNY SIMON, LAURIE KESSLER, AND TAYLOR DAHL FOR AUGUST 20, 2024 – JUNE 30, 2025

All applicants submitted the required paperwork. Motioned by Grove and seconded by Willison to approve the operator licenses for Jenny Simon, Laurie Kessler and Taylor Dahl contingent all fees are paid. All ayes, motion carried.

b. DISCUSS/CONSIDER QUOTE FROM SKALITZKY DRAINAGE LLC TO REPLACE FIVE CULVERTS ON MULLER RD

Motioned by Willison and seconded by Grove to remove item from being tabled from the July board meeting. All ayes, motion carried. Discussion occurred on the appropriate size of culverts for the waterflow during heavy rains. Motioned by Willison and seconded by Grove to re-table the item until the board can get an explanation from the engineer. All ayes, motion carried.

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BUSINESS FOR PLANNING COMMISSION & TOWN BOARD

a) DISCUSS/CONSIDER REZONE FOR PARCEL 0911-293-2362-5, 6659 CHEDDAR CREST FROM A-1 (LEGACY) TO SFR

This rezone is to bring the property into compliance with the town's zoning. Planning: Motioned by Kvalo and seconded by Dulin to recommend the rezone to the board for parcel 0911-293-2362-5, 6659 Cheddar Crest from A-1 (Legacy) to SFR. All ayes, motion carried. Board: Motioned by Willison and seconded by Grove to accept the Planning Commission's recommendation changing the zoning from A-1 (Legacy) to SFR for parcel 0911-293-2362-5, 6659 Cheddar Crest. All ayes, motion carried.

b) DISCUSS/CONSIDER APPROVAL OF SPECIFIC IMPLEMENTATION PLAN (SIP) FOR THE PARCEL OF LAND OWNED BY LOV-IT BRANDS CAMPUS LLC AND LOCATED ALONG THE SOUTHEAST SIDE OF US HIGHWAY 151 AT THE INTERSECTION WITH TWIN LANE ROAD, ON 101.290 ACRES, PARCEL NUMBERS: 0911-131-9210-9, 0911-132-9830-8, 0911-133-8000-3, 0911-133-8830-9, 0911-133-9201-8, 0911-133-9230-3 AND 0911-133-9500-6

Kory Anderson, GEC Zoning Administrator recommended approval of the SIP with the combining of the parcels by CSM and a Developers Agreement. Planning: Motioned by Kvalo and seconded by Rogers to recommend approving to the board the Lov-It Brands Specific Implementation Plan (SIP) contingent on combining all related parcels into one CSM and approval of a developer's agreement. All ayes, motion carried. Board: Motioned by Willison and seconded by Grove to approve the Lov-It Brands Specific Implementation Plan (SIP) contingent on the combining of all related parcels into one CSM and approval of a developer's agreement. All ayes, motion carried.

c) OVERVIEW OF DRAFT COMPREHENSIVE PLAN

Sean Higgins reviewed the draft Comprehensive Plan. A Public Hearing is planned for October.

SET FUTURE MEETINGS AND AGENDAS

September 9, 2024 – Town Board Meeting

ADJOURN

Planning: Motioned by Dulin and seconded by Kvalo to adjourn at 8:07pm. All ayes, motion carried.
Board: Motioned by Grove and seconded by Willison to adjourn at 8:07pm. All ayes, motion carried.

Submitted by Kim Grob, Clerk-Treasurer