

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Special Town Board Meeting
February 5, 2024, at 9:00 am

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 9:00am by Chairman Derr. Board Members Present –Derr, Willison and Grove. Sign-in sheet on file in Clerk’s office.

BUSINESS

a. DISCUSSION/CONSIDER ACCEPTANCE OF THE WINNING BID FOR THE TWIN LANE ROAD PROJECT

Joe DeYoung and Matt Wathke from MSA reviewed the two-mile Twin Lane Road project and the County grant associated with the project. It is a complete reconstructing with pulverized overlay, 4” gravel and 4” asphalt. The grant is a 70% County and 30% Town grant and MSA fees can be included in the final grant calculation. The lowest bidder was Payne & Dolan coming in at \$921,168.20. Motioned by Willison and seconded by Grove to approve Payne & Dolan’s bid for the two-mile reconstructing of Twin Lane Road. All ayes, Motion carried.

b. DISCUSS/CONSIDER FINANCING FOR THE TWIN LANE ROAD PROJECT

Discussion occurred on the various options of financing available. Motioned by Grove and seconded by Willison to approve a loan through Board of Commissioners of Public Lands (BCPL) with a commitment of \$1,050,000. All ayes Motion carried.

c. DISCUSS INTERGOVERNMENTAL AGREEMENT FOR FIRE SERVICES WITH THE CITY OF SUN PRAIRIE AND ATTORNEY WILLIAM COLE, AXLEY BRYNELSON’S REVIEWING

Northeast Fire Unit of Dane Co. (NEFUDC) has requested that Attorney William Cole from Axley Brynelson review the revised agreement on behalf of NEFUDC. NEFUDC will take care of all expenses incurred for the review. Attendees of the meeting suggested having conversations with surrounding fire departments to see if it is possible to contract with them for services.

d. DISCUSS PROPERTY MAINTENANCE ORDINANCE

There are several properties in the town that have stagnant items and/or dangerous buildings accumulating, which has become unsightly or a hazard. It was discussed that we create an Ordinance for property maintenance.

e. DISCUSS/CONSIDER CULVERT INVENTORY PROGRAM

The State recently enacted a Local Bridge and Culvert Inventory and Assessment Program for 6 to 20 feet in length, which Bristol has some that fall within those sizes. It was agreed to reach out to Delmore Consulting to have them submit a quote for completing an inventory of the town’s bridges/culverts.

ADJOURN

Motioned by Willison and seconded by Grove to adjourn at 10:47 a.m. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer