

**TOWN OF BRISTOL**  
*7747 County Road N, Sun Prairie WI 53590*  
**Town Board Meeting**  
**October 9, 2023, at 6:00 pm**

**ORDER OF BUSINESS**

**a. CALL TO ORDER**

The meeting was called to order at 6:00pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Sign-in sheet on file in Clerk’s office.

**b. PLEDGE OF ALLEGIANCE – RECITED**

**c. APPROVAL OF MINUTES FROM SEPTEMBER 11, 2023, BOARD MEETING**

Motioned by Willison and seconded by Grove to approve September 11, 2023, Board minutes as written. All ayes, Motion carried.

**d. APPROVAL OF CHECK REGISTER & TREASURER’S REPORT FOR SEPTEMBER 2023**

Motioned by Grove and seconded by Willison to approve September 2023 check register. All ayes, Motion carried. Motioned by Willison and seconded by Grove to approve September 2023 Treasurer’s Report. All ayes, Motion carried.

**PUBLIC COMMENT**

Dane Co. Supervisor-District 20, Jeff Weigand introduced himself and gave an overview of current topics the board is currently working on. Copy of presentation slides will be available through the Town Clerk. Kolby Hirth asked why the County Supervisor could not have given enough notice to be an agenda item. Hirth also questioned why Joe Chase knew about the Lov-It Brands Campus development before our town representatives did. Ruth Carl submitted to the Town Clerk a write-up of concerns on the Lov-It Brand Campus development. A copy of Carl’s submittal is available through the Town Clerk.

**PARKS COMMITTEE REPORT – NO REPORT**

**CHAIRPERSON REPORT**

- Discussion with MSA Professional Services on the beginning process of Twin Lane Rd project for 2024.
- A Norway Estates stormwater site meeting at (Norway Rd & Vinburn) with Tamara Sondgeroth, Norway Estates HOA members and Jason Tuggle from Dane Co. Land & Water to discuss drainage issues. It was explained by Tuggle that the site is draining as it should and cattails with standing water is the proper circumstance for this site. Any alterations to the process could have a reverse effect.
- Patrick Marsh annexation into the city is still in process.
- The Town is waiting for Tom Hanley to submit a letter of request to vacate the Old Stone Quarry Rd section.
- There is no new information from the City or Fire Department regarding their change to a city owned department. The required 18-month notice needs to be addressed.
- Discussion occurred with the owner of Prairie Pines Golf Course and the current changes being planned for the near future. Moving the driving range away from Happy Valley Rd. The owners will be working with the Fire Dept. on possibly completing a large burn of brush from the removal of trees.
- There is a Dane Co Sheriff pilot program of body cameras being considered.

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**BUSINESS**

**a. DISCUSSION/CONSIDER FALL OPEN BURN DATES FOR SUBDIVISIONS**

Motioned by Willison and seconded by Grove to approve the fall burn dates for subdivisions starting October 19 and running every other weekend Thursday – Sunday until December 3. All ayes, Motion carried. Schedule will be posted on the town website.

**b. DISCUSS/CONSIDER PLANNING COMMISSION SEAT RENEWALS.**

Motioned by Grove and seconded by Willison to retain all current Planning Commission members. All ayes, Motion carried.

**c. DISCUSS/CONSIDER SCHEDULE FOR 2024 BUDGET WORKSHOP**

Motioned by Grove and seconded by Willison to set October 23 at 9:00am for a 2024 Budget Workshop. All ayes, Motion carried.

**d. DISCUSS/CONSIDER END OF YEAR OPERATING SHORT TERM LOAN**

Treasurer Kim Grob reported that there are some budget items which have gone over budget due to charges coming in higher than expected. She requested approval for a short-term end-of-year loan to cover the costs. Motioned by Grove and seconded by Willison to approve a short-term loan up to \$100,000 to cover 2023 expenses. All ayes, Motion carried.

**SET FUTURE MEETINGS AND AGENDAS**

October 23, 2023, at 9:00am – 2024 Budget Workshop  
November 13, 2023, at 6:00pm – Jt. Plan-Board Meeting

**ADJOURN**

Motioned by Grove and seconded by Willison to adjourn at 7:37 p.m. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer