

**TOWN OF BRISTOL**  
*7747 County Road N, Sun Prairie WI 53590*  
**Jt. Plan Commission and Town Board Meeting**  
**September 11, 2023, Immediately Followed Public Hearing**

**ORDER OF BUSINESS**

**a. CALL TO ORDER**

The meeting was called to order at 7:01pm by Chairman Derr. Board Members Present –Derr, Grove and Willison. Planning Commission Members Present: Steve Schwartz, Sandy Dulin, Al Rogers, Travis Larson, Jim Ringelstetter and Brian Willison. Sign-in sheet on file in Clerk’s office.

**b. PLEDGE OF ALLEGIANCE – RECITED**

**c. APPROVAL OF MINUTES: AUGUST 14, 2023 JT PLAN- BOARD MEETING**

Board - Motioned by Grove and seconded by Willison to approve August 14, 2023 Jt. Plan- Board meeting minutes as written. All ayes, motion carried.

**d. APPROVAL OF CHECK REGISTER & TREASURER’S REPORT FOR AUGUST 2023**

Motioned by Willison and seconded by Grove to approve the August 2023 check register. All ayes, motion carried. Motioned by Grove and seconded by Willison to approve August 2023 Treasurer’s report. All ayes, motion carried.

**PUBLIC COMMENT – ITEMS NOT ON THE AGENDA**

Tom Bobek expressed his concern about the recently completed assessments and how it will affect the mill rate. Kolby Hirth expressed her concern for the notice given of the rezone application for Lov-It Brands Campus LLC. Hirth continued to explain that the speed of the request does not give adequate time for neighbors to learn of the request.

**PARKS COMMITTEE REPORT - NONE**

**CHAIRPERSON REPORT**

- Derr met with Chuck Nahn and Public Works Lead to create a plan/schedule for cleaning some stormwater retention ponds.
- Cautionary signs east & west of the Prairie Pines Golf Course entrance on Happy Valley Road have been installed.
- Public Works employee, Mike Winters is out on medical leave with an injury that occurred out of work hours.
- The vacating of Old Stone Quarry Rd is in process.
- Talks continue with the City of Sun Prairie regarding their take-over of Patrick Marsh. Ground Swell now owns Patrick Marsh and it is planned to have it annexed into the City but there is no time table for when it will be finalized. Another meeting is planned for this week to continue discussions.
- August 30 was the Club Bristol listening session from residents to the Board on how to proceed now that the Settlement Agreement has expired.
- The Sun Prairie Fire & Rescue members unanimously voted to have the organization move to the City of Sun Prairie owned fire department.

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**BUSINESS**

- a. **DISCUSS/CONSIDER REZONE REQUEST FROM A-1 TO PUD ON 101.29 ACRES, SOUTH SIDE USH 151 AT TWIN LANE ROAD, PARCELS 0911-131-9210—9, 0911-132-9830-8, 0911-133-8000-3, 0911-133-8830-9, 0911-133-9201-8, 0911-133-9230-3, 0911-133-9500-6, TO CREATE FUTURE BUSINESS LOCATION FOR LOV-IT BRANDS CAMPUS, LLC**

Planning – Motioned by Dulin and seconded by Ringelstetter to approve Lov-It Brands Campus LLC request for a rezone from A-1 to PUD and includes the General Development Plan (GDP) for 101.29 acres, South Side USH 151 at Twin Lane Rd, Parcels 0911-131-9210-9, 0911-132-9830-8, 0911-133-8000-3, 0911-133-8830-9, 0911-133-9201-8, 0911-133-9230-3, 0911-133-9500-6. All ayes, motion carried.

Board – Motion by Willison and seconded by Grove to accept the Planning Commission recommendation to approve the rezone request by Lov-It Brands Campus LLC. All ayes, motion carried.

**SET FUTURE MEETINGS AND AGENDAS**

September 21, 2023, at 5:00pm – Board of Review

October 9, 2023, at 6:00pm – Town Board Meeting

**ADJOURN**

Planning – Motioned by Dulin and seconded by Rogers to adjourn at 7:31pm. All ayes, motion carried.

Board - Motioned by Grove and seconded by Willison to adjourn at 7:31pm. All ayes, motion carried.

Submitted by Kim Grob, Clerk-Treasurer