

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Plan Commission and Town Board Meeting
May 08, 2023, at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:03pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Planning Commission Members Present: Steve Schwartz, Sandy Dulin, Travis Larson, and Brian Willison. Sign-in sheet on file in Clerk’s office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES: APRIL 6, SPECIAL JT. PLAN-BOARD MTG & APRIL 10, 2023 BOARD MTG

Planning - Motioned by Dulin and seconded by Willison to approve April 6, 2023 Jt. Plan-Board meeting minutes as written. All ayes, motion carried. Board – Motioned by Willison and seconded by Grove to approve April 6, 2023 Jt. Plan-Board meeting minutes as written. All ayes, motion carried.

Board – Motioned by Willison and seconded by Grove to approve April 10, 2023, Board meeting minutes with the correction to add the recording of the votes in section IV (c). All ayes, motion carried.

d. APPROVAL OF CHECK REGISTER & TREASURER’S REPORT FOR APRIL 2023

Motioned by Grove and seconded by Willison to approve the April 2023 check register. All ayes, motion carried. Motioned by Grove and seconded by Willison to approve the Treasurer’s report. All ayes, motion carried.

PUBLIC COMMENT

Sandy Dulin inquired about the decision making of moving the fire department from a volunteer to a City run organization. Derr explained that the volunteers do agree with the move.

PARKS COMMITTEE REPORT

Grove reported that signs have been installed and the Parks Committee thanks the Board for the funding. The Bristol Ridge new play structure has been installed. Park clean-up went well, with most of the mulch being spread. Next meeting is May 9 at 5:30pm.

CHAIRPERSONS REPORT

Derr reported he discussed a grand opening on June 4 for Bristol Ridge’s new play structure with Mark Jurovic. He has been at the Capital regarding the state budget process and was contacted by a resident regarding the relinquishment of the road by Patrick Marsh.

BUSINESS

a. DISCUSSION/CONSIDER 2023 ROAD WORK BIDS

Bids were opened and reviewed. Motioned by Willison and seconded by Grove to accept bids from Crack Filling Services, Corp., Tri County Paving, Inc. and Fahrner Asphalt Sealers, LLC. All ayes, Motion carried.

b. OVERVIEW/DISCUSS OF COMPREHENSIVE PLAN UPDATE.

Sean Higgins gave a slideshow presentation on an overview of the Town’s future challenges and opportunities that should be considered. The next meeting is scheduled for June 12 at 6:00pm. Discussion will include the City of Sun Prairie’s Comp. Plan and how it affects Bristol, the Town’s desired growth and a draft community survey. There will be a Comm. Plan update area created on the website.

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SET FUTURE MEETINGS AND AGENDAS

June 12, 2023, at 6:00pm - Jt. Plan-Board meeting, includes Comp. Plan update workshop

May 12, 2023, at 8:00am – Board Member Annual Road Tour

May 15, 2023, at 8:00am – Board Member Annual Road Tour (if needed)

ADJOURN

Planning - Motioned by Willison and seconded by Larson to adjourn at 8:31pm. All ayes, Motion carried.

Board - Motioned by Willison and seconded by Grove to adjourn at 8:31pm. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer

APPROVED