

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Town Board Meeting
April 10, 2023, at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:05pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Sign-in sheet on file in Clerk’s office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES FROM MARCH 13, 2023, BOARD MEETING

Motioned by Grove and seconded by Willison to approve March 13, 2023, Board minutes as written. All ayes, Motion carried.

d. APPROVAL OF CHECK REGISTER & TREASURER’S REPORT FOR MARCH 2023

Motioned by Willison and seconded by Grove to approve March 2023 check register. All ayes, Motion carried. Motioned by Grove and seconded by Willison to approve March 2023 Treasurer’s Report. All ayes, Motion carried.

PUBLIC COMMENT

Gilbert Bradley inquired of the annual meeting date and by State Statute annual meetings are the third Tuesday of April unless scheduled differently at the prior year’s annual meeting. Bradley also asked about the broadband installation update and Upnet is still working on installation down Hwy V. It is hard to get the interest of broadband providers to bring service to rural areas because the numbers of service destinations (homes and business) are not plentiful enough and spread out too far for them to justify the cost that it would incur. Kolby Hirth made recommendations for the Chairperson’s report, check register and Treasurer’s Report and posting of the Comprehensive Plan update meetings. Scott Construction has been in communication with Public Works and plan to come the week of April 17 to scrape the bumps on various roads in an effort to correct their error from last summer.

PARKS COMMITTEE REPORT

Public Works are getting mulch delivered to parks. Play structure staff will now be helping with the installation on May 6 & 7 at no cost to the town. The new park signs are marked out and ready for installation.

BUSINESS

a. DISCUSSION/CONSIDER APPROVAL OF PRAIRIE PINES GOLF COURSE OPERATOR LICENSES FOR APRIL 11, 2023 TO JUNE 30, 2023

There are a total of six applicants submitted. All required paperwork was submitted and reviewed. Background checks were completed with no issues to report. Motioned by Grove and seconded by Willison to approve Operator License’s for Peter Simon, Jennifer Simon, Carter Simon, Carly Simon, Michael Hornung and Erin Ruland through June 30, 2023. All ayes, Motion carried.

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- b. **MOVE TO CLOSED SESSION UNDER WI STATS. SEC. 19.85 (1)(C) FOR PURPOSES OF EMPLOYMENT, COMPENSATION, OR PERFORMANCE EVALUATION OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNEMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. FOR THE PURPOSE, IS TO CONDUCT AN INTERVIEW FOR A TOWN ADMINISTRATIVE ASSISTANT POSITION.**

Motion by Willison and seconded by Grove to move to closed session. Roll call: Gerald Derr, aye; Brian Willison, aye and Ben Grove, aye. All ayes, Motion carried.

- c. **RETURN TO OPEN SESSION TO FORMALLY DISPOSE OF ANY DISCUSSION IN CLOSED SESSION**

Motioned by Willison and seconded by Grove to move to open session. Roll call: Gerald Derr, aye; Brian Willison, aye and Ben Grove, aye. All ayes, Motion carried. Motioned by Willison and seconded by Grove to offer the Administrative Assistant position to Karen Weidner starting pay at \$19/hr with a 90 day review and possibly raising to \$20/hr at that time, Part-time positions are a non-benefit position. Roll call: Gerald Derr, aye; Brian Willison, aye and Ben Grove, aye. All ayes, Motion carried.

SET FUTURE MEETINGS AND AGENDAS

Board & Comprehensive Plan Update Meeting – May 8, 2023

ADJOURN

Motioned by Grove and seconded by Willison to adjourn at 9:15 p.m. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer