

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Plan Commission and Town Board Meeting
January 9, 2023, at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:02pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Planning Commission Members Present: Steve Schwartz, Sandy Dulin, Jim Ringelstetter, Travis Larson, and Brian Willison. Sign-in sheet on file in Clerk’s office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES FROM DECEMBER 12, 2022, JT. PLAN-BOARD MEETING

Motioned by Willison and seconded by Grove to approve December 12, 2022, Jt. Planning-Board minutes as written. All ayes, Motion carried.

d. APPROVAL OF CHECK REGISTER FOR DECEMBER 2022 & TREASURER’S REPORT

Motioned by Grove and seconded by Willison to approve December 2022 check register. All ayes, Motion - carried. Motioned by Willison and seconded by Grove to approve the treasurer’s report. All ayes, Motion carried.

PUBLIC COMMENT

Mark Veith spoke of the 170-acre Sun Prairie Golf Course and the future plan-of-options that would be allowed for the land if it is no longer a golf course. A resident inquired about talk of a wedding barn being built in Bristol. The Board replied that there is no wedding barn being presented to the Board, there currently is a barn being remodeled for personal use only, by a resident. It was asked of why the board had Short-Term Rental Ordinance on a previous meeting agenda. The Board stated that they know Short-Term Rental homes are becoming popular and felt it is the town’s best interest to be proactive in starting the discussion, as an ordinance could set some guidelines.

BUSINESS

a. DISCUSSION/CONSIDER CAPITAL AREA REGIONAL PLANNING COMMISSION (CARPC) AGREEMENT FOR UPDATING THE TOWN’S COMPREHENSIVE PLAN

Motioned by Grove and seconded by Willison moved to table this item until receiving a corrected agreement. All ayes, Motion carried.

b. DISCUSS/CONSIDER REZONE FROM B-1 (LEGACY) TO COM FOR PARCEL #0911-122-8080-0, 1773 COUNTY HWY V

Steve Bursaw described his plans to construct storage units with contractor offices. The offices would both have a small bathroom for employees. Discussion occurred about an old drain tile that runs through the parcel and is still needed for water control of area properties. Planning - Motioned by Dulin and seconded by Ringelstetter to approve the rezone from B-1 (Legacy) to COM for Parcel #0911-122-8080-0, 1773 County Hwy V. All ayes, Motion carried. Board - Motioned by Willison and seconded by Grove to approve the rezone from B-1 (Legacy) to COM for Parcel #0911-122-8080-0, 1773 County Hwy V. All ayes, Motion carried.

c. DISCUSS/CONSIDER C.U.P. PERMIT TO CONSTRUCT A SERIES OF STORAGE UNIT BUILDINGS FOR PARCEL #0911-122-8080-0, 1773 COUNTY HWY V

Planning – Motioned by Dulin and seconded by Willison to approve the Findings of Facts for the C.U.P. permit for Parcel #0911-122-8080-0, 1773 County Hwy V to construct storage units. All ayes, Motion

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carried. Board – Motioned by Willison and seconded by Grove to approve the Findings of Facts for the C.U.P. permit for Parcel #0911-122-8080-0, 1773 County Hwy V to construct storage units. All ayes, Motion carried.

Planning – Motioned by Willison and seconded by Dulin to approve the C.U.P. Conditions for storage units only and no living quarters shall be allowed; the approval is contingent upon a submittal of an additional C.U.P. for the Contractor suites. All ayes, Motion carried. Board - Motioned by Willison and seconded by Grove to approve the C.U.P. Conditions for storage units only and no living quarters shall be allowed; the approval is contingent upon a submittal of an additional C.U.P. for the Contractor suites. All ayes, Motion carried.

d. DISCUSS/CONSIDER REZONE AND CSM APPROVAL TO CREATE A LOT FOR A HOUSE IN THE FUTURE FOR PARCEL #0911-074-9120-0, 7431 NORWAY RD

Larry Gunderson stated he would like to start building the house in a couple of months. Discussion occurred if this would be considered a split and the Planning Commission & Board confirmed that this is not considered a split and the remainder parcel has no building rights. Register of Deeds filing is required. Planning – Motioned by Schwartzer and seconded by Larson to approve the CSM and rezone of two acres from AG to SFR for Parcel #0911-074-9120-0, 7431 Norway Rd. All ayes, Motion carried. Board – Motioned by Grove and seconded by Willison to approve the CSM and rezone of two acres from AG to SFR for Parcel #0911-074-9120-0, 7431 Norway Rd. All ayes, Motion carried.

e. DISCUSS/CONSIDER C.U.P. APPROVAL TO CONSTRUCT A BATHROOM IN AN OUTBUILDING FOR PARCEL #0911-074-9120-0, 7431 NORWAY RD

Gunderson would like to install a bathroom in the barn for personal use only. Motioned by Dulin and seconded by Ringelstetter to approve the Conditions & Finding of Facts for the C.U.P. to construct a bathroom in an outbuilding for Parcel #0911-074-9120-0, 7431 Norway Rd. All ayes, Motion carried. Board - Motioned by Grove and seconded by Willison to approve the Conditions & Finding of Facts for the C.U.P. to construct a bathroom in an outbuilding for Parcel #0911-074-9120-0, 7431 Norway Rd. All ayes, Motion carried.

SET FUTURE MEETINGS AND AGENDAS

Jt. Planning-Board Meeting – February 13, 2023, at 6:00 pm

ADJOURN

Planning - Motioned by Dulin and seconded by Larson to adjourn at 7:27 p.m. All ayes, Motion carried.
Board - Motioned by Grove and seconded by Willison to adjourn at 7:27 p.m. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer