

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Plan Commission and Town Board Meeting
December 12, 2022, at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:05pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Planning Commission Members Present: (C) Sandy Dulin, Travis Larson, Keith Arnold and Brian Willison. Sign-in sheet on file in Clerk's office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES FROM NOVEMBER 14, 2022, JT. PLAN-BOARD MEETING

Planning - Motioned by Larson and seconded by Willison to approve November 14, 2022, Jt. Planning-Board minutes as written. All ayes, Motion carried.

Board - Motioned by Grove and seconded by Willison to approve the November 14, 2022, Jt. Planning-Board minutes as written. All ayes, Motion carried.

d. APPROVAL OF CHECK REGISTER FOR NOVEMBER 2022 & TREASURER'S REPORT

Motioned by Willison and seconded by Grove to approve November 2022 check register. All ayes, Motion carried. Motioned by Grove and seconded by Willison to approve the treasurer's report. All ayes, Motion carried.

BUSINESS

a. DISCUSSION/CONSIDER ENGAGEMENT LETTER WITH ATTORNEY BILL COLE, AXLEY LAW FIRM

Attorney Bill Cole has local government experience and represents multiple municipalities in the area. Services provided will be at an hourly rate. Motioned by Willison and seconded by Grove to approve the engagement letter with Attorney William Cole from Axley Brynson Law Firm to provide legal services for the town. All ayes, Motion carried.

b. DISCUSS/CONSIDER WI DOT LETTER OF NOTIFICATION ON PENDING TRID PROJECT

The board discussed the options of the TRID grant for Russet Rd, the grant amount awarded versus the total cost of the project. Motioned by Willison and seconded by Grove to move forward with the TRID grant project of Russet Rd, with the understanding that there is the possibility of the project and grant having to be forfeited due to the town's financial portion of the project. All ayes, Motion carried.

c. INFORMATIONAL DISCUSSION BY CAPITAL AREA REGIONAL PLANNING COMMISSION (CARPC) ON UPDATING THE TOWN'S COMPREHENSIVE PLAN

CARPC representatives Sean Higgins and Steve Steinhoff explained their drafted scope of work and timeline for updating the town's Comprehensive Plan.

SET FUTURE MEETINGS AND AGENDAS

Jt. Planning-Board Meeting – January 9, 2022, at 6:00 pm

ADJOURN

Motioned by Grove and seconded by Willison to adjourn at 7:07 p.m. All ayes, Motion carried.