

**TOWN OF BRISTOL BUDGET WORKSHOP MINUTES  
7747 COUNTY ROAD N, SUN PRAIRIE, WI 53590  
FRIDAY, OCTOBER 28, 2022**

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

The meeting was called to order at 9:03am by Chairman Derr. Members Present –Derr, Willison and Grove. Also present: Kim Grob, Lynn Johnson and Dustin Ward.

**II. DISCUSS/CONSIDER BURN DATES FOR FALL 2022**

The Board reviewed fall burn dates. Motioned by Grove and seconded by Willison to approve the fall burn dates 2023. All ayes, motion carried.

**III. REVIEW OF TOWN FEES FOR 2023**

Discussion occurred in reviewing the fees. Motioned by Grove and seconded by Willison to change Special Assessment fee to \$50.00 per parcel and \$75 for a rush request; publication of Liquor License change to \$35/ea. All other fees will stay the same for 2023. All ayes, motion carried.

**IV. DISCUSS/CONSIDER RECYCLING CENTER PROCEDURES/OPERATION**

Discussion took place to change the permits from a sticker to a mirror hanger. The price of the permit will stay the same for 2023. Motioned by Grove and seconded by Willison to approve changing Recycling permits to a mirror hanger. All ayes, motion carried.

**V. DISCUSS/CONSIDER TOWN BUDGET FOR FISCAL YEAR 2022:**

- A. REVENUE ESTIMATES:** Revenues were reviewed and changed as necessary
- B. EXPENSE ESTIMATES:** Expenses were reviewed and changed as necessary
- C. CAPITAL EXPENDITURES:** Capital Expenditures were reviewed and changed as necessary
- D. USE OF SURPLUS FUNDS:** No surplus was seen

**VI. CONSIDER/ADOPT MOTION TO MOVE INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTE 19.85(1) (C) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY: 2023 EMPLOYEE COMPENSATION**

Motioned by Grove and seconded by Willison to move into closed session. Roll call: Jerry Derr Aye, Brian Willison Aye, Ben Grove Aye. All ayes, Motion Carried.

**VII. CONSIDER/ADOPT MOTION TO RECONVENE TO OPEN SESSION TO TAKE ANY ACTION NECESSARY FROM CLOSED SESSION**

Motioned by Willison and seconded by Derr to reconvene to open session. Roll call: Jerry Derr Aye, Brian Willison Aye, Ben Grove Aye. All ayes, motion carried.

**VIII. SET THE DATE FOR:**

**A. SCHEDULE PUBLIC HEARING FOR THE TOWN OF BRISTOL BUDGET FOR FISCAL YEAR 2023**

Public Budget Hearing: November 30, 2022 at 6:00 p.m.

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Electors Meeting: November 30, 2022 at 6:10 p.m.

**ADJOURN**

Motioned by Willison and seconded by Grove at 3:18 p.m. All Ayes, Motion Carried.

Submitted by Kim Grob, Clerk-Treasurer