

**TOWN OF BRISTOL**  
*7747 County Road N, Sun Prairie WI 53590*  
**Jt. Plan Commission and Town Board Meeting**  
**June 13, 2022 at 6:00 pm**

**ORDER OF BUSINESS**

**a. CALL TO ORDER**

The meeting was called to order at 6:08pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Planning Commission Members Present: Brian Willison(C), Keith Arnold, AL Rogers, Travis Larson. Sign-in sheet on file in Clerk’s office.

**b. PLEDGE OF ALLEGIANCE – RECITED**

**c. APPROVAL OF MINUTES FROM MAY 9, 2022 JT. PLAN/BOARD MEETING & MAY 19, 2022 SPECIAL BOARD MEETING**

Motioned by Willison and seconded by Rogers to approve May 9, 2022 Jt. Plan/Board minutes with the correction of grammatical errors. All ayes, Motion carried.

Motioned by grove and seconded by Willison to approve May 19, 2022 Special Board minutes with the correction of grammatical errors. All ayes, Motion carried.

**d. APPROVAL OF CHECK REGISTER MAY 2022**

Motioned by Willison and seconded by Grove to approve May 2022 check register. All ayes, Motion carried.

**PUBLIC COMMENT**

Public comment included: Gilbert Bradley reported several areas of wash-outs of gravel along road sides.

**PARKS COMMITTEE REPORT**

Grove reported for the June 7, 2022 Parks Meeting the discussion of new park signs to be purchased. The Committee wishes to replace eight at the cost of \$1,200/each. Quotes are being obtained for replacing railing on the bridge at Norway Park and a couple of new park shelters. There are plans to identify the boundary of Brooks Ridge Park and install wooden trail posts to identify the public area.

**BUSINESS**

**a. DISCUSSION/CONSIDER SOIL TESTING IN THE RETENTION BASINS**

Chuck Nahn from Nahn & Associates explained the stormwater permit the Town of Bristol carries with WI DNR for Happy Valley, Brooks Ridge and Scottish Highland. It is being proposed to have test holes be done to review the soil conditions for drainage. Nahn is going to request an extension from the DNR and look into the actual cost this will be for the Town. Motioned by Willison and seconded by Grove to table until Nahn has additional answers for the process. All ayes, Motion carried.

**b. DISCUSS/CONSIDER REZONE FROM A-1 TO SFR AND A CONDITIONAL USE PERMIT TO INSTALL PLUMBING IN TO AN ACCESSORY BUILDING ON PARCEL 0911-304-4025-0, 6664 TARTAN TRAIL**

The owners wish to add a bathroom to their outbuilding for personal use.

Planning – Motioned by Arnold and seconded by Rogers to approve the rezone from A-1 to SFR for 6664 Tartan Trail, 0911-304-4025-0. All ayes, Motion carried. Motioned by Arnold and seconded by Rogers to approve the C.U.P. considering all the “Findings of Facts” are all met for 6664 Tartan Trail, 0911-304-

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4025-0. All ayes, motion carried. Motioned by Rogers and seconded by Arnold to make approval of these two motions to the Town Board. All ayes, motion carried.

Board – Motioned by Willison and seconded by Grove to approve the rezone from A-1 to SFR for 6664 Tartan Trail, 0911-304-4025-0. All ayes, Motion carried. Motioned by Grove and seconded by Willison to approve the C.U.P. considering all the “Findings of Facts” and State/County requirements/permits are all met for 6664 Tartan Trail, 0911-304-4025-0. All ayes, Motion carried.

**c. DISCUSS/CONSIDER THE PURCHASE OF 30 TREES FOR A TOTAL OF \$15,000 TO PLANT IN TOWN PARKS**

The Parks Committee has obtained quotes for the planting of 30 trees in four different parks. The Committee has chosen Srb’s Trees quote and requests the Board to approve the purchase and planting of the trees. These trees would be the replacement of trees that were taken down due to being dead. Motioned by Willison and seconded by Grove to accept Srb’s Trees quote of \$14,250 for the purchase of 30 trees and planted in Bristol Ridge, Starcrest, Drumlin Creek and Norway Estates.

**d. DISCUSS/CONSIDER THE FOLLOWING LICENSE RENEWALS FOR THE 2022/2023 LICENSE YEAR: “CLASS B” BEER/LIQUOR FOR MIDWAY ROADHOUSE, NORTH BRISTOL SPORTSMAN’S CLUB, N V CORNERS, SUN PRAIRIE GOLF COURSE, CLUB BRISTOL**

All applicant submitted their required paperwork and paid their fees. There have been no incidents with any of the establishments within the last several months. Motioned by Grove and seconded by Willison to approve “Class B” Beer/Liquor License for Midway Roadhouse, North Bristol Sportsman’s Club, N V Corners, Sun Prairie Golf Course and Club Bristol for July 1, 2022 to June 30, 2023. All ayes, Motion carried.

**ADULT ENTERTAINMENT FOR CLUB BRISTOL**

Club Bristol submitted an Adult Entertainment License application and fees were paid. Motioned by Grove and seconded by Willison to approve the Adult Entertainment license for Club Bristol for July 1, 2022 to June 30, 2023. All ayes, motioned carried.

**D. DISCUSS/CONSIDER OPERATOR LICENSES FOR 2022/2023 YEAR**

All applicants submitted the required paperwork and fees were paid. WI CCAP check was completed on all applicants and new applicants also went through an additional WI DOJ check and have met expectations. Motioned by Willison and seconded by Grove to approve the Operator’s license listed. All ayes, motion carried.

**SET FUTURE MEETINGS AND AGENDAS**

Town Board Meeting: July 11, 2022 at 6:00 p.m.

**ADJOURN**

Planning – Motioned by Rogers and seconded by Larson to adjourn at 8:08 p.m. All ayes, Motion carried.

Board - Motioned by Willison and seconded by Grove to adjourn at 8:08 p.m. All ayes, Motion carried.