

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Plan Commission and Town Board Meeting
May 9, 2022 at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:00pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Planning Commission Members Present: Steve Schwartzer, Sandy Dulin, AL Rogers and Brian Willison. Sign-in sheet on file in Clerk’s office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES FROM APRIL 11, 2022 JT. PLAN/BOARD MEETING

Motioned by Dulin and seconded by Rogers to approve April 11, 2022 Jt. Planning/Board minutes as written. All ayes, Motion carried.

Motioned by Willison and seconded by Grove to approve April 11, 2022 Board minutes as written. All ayes, Motion carried.

d. APPROVAL OF CHECK REGISTER APRIL 2022

Motioned by Willison and seconded by Grove to approve April 2022 check register. All ayes, Motion carried.

PUBLIC COMMENT

Public comment included: County Board Supervisor, Jeff Weigand introduced himself. Kolby Hirth talked about street lights dispersing light into homes. Hirth reported that residents appreciate the clarification, that it is the electrical companies responsible for the selection, installation and maintenance of the lights and not the developer or town. Gilbert Bradley asked about the Recycling Centers drive area and improving it. Derr reported he has been in discussion with contractors and the different options that would be suitable for heavy trucks. Bradley also reported an area on Vinburn Rd where there is a washout in the shouldering of the road.

PARKS COMMITTEE REPORT

Cristine Reid and Ben Grove gave an update on what the new Parks Committee has accomplished this spring. The Committee has connected with HOA’s, people interested in improving the conditions of the parks and has completed a walk-through of each park. There was a Park clean-up on April 30 and an updated mowing contract with Sun Prairie Lawn Care LLC was approved by the board.

BUSINESS

a. DISCUSSION/CONSIDER RICHARD VERNIG PRELIMINARY CSM OF ADDING ACREAGE TO THE EXISTING PARCEL 0911-193-9330-0 (3108 HAPPY VALLEY RD) AND ZONING CHANGE

The Vernig’s wish to purchase an approximate .35 acres from a neighbor to add to their parcel and need to changing the zoning to SFR. The remnant parcel of 24.65 acres will stay A-1(legacy).

Planning – Motioned by Willison and seconded by Rogers to approve the CSM of adding approx. .35 acres from parcel 0911-193-9001-8 to parcel 0911-193-9330-0 and the rezone of the 1.35 acres to SFR. All ayes, Motion carried.

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Board – Motioned by Willison and seconded by Grove to approve the CSM of adding approx. .35 acres from parcel 0911-193-9001-8 to parcel 0911-193-9330-0 and the rezone of the 1.35 acres to SFR. All ayes, Motion carried.

b. DISCUSS/CONSIDER FOR APPROVAL OF BCPL LOAN TO FINANCE THE FINAL PAYMENT OF THE NEW FIRE ENGINE

The estimated time for the Fire Engine to be at our station is June 2022. The Town of Bristol is responsible for a final payment of \$235,405.78 and looking at a loan through BCPL. Motioned by Willison and seconded by Grove to approve a loan for \$235,405.78 for the fire engines final payment at a four-year term at 4%, making prepayments if able. All ayes, Motion carried.

c. DISCUSS/CONSIDER 2022 ROAD WORK BIDS

The bids were opened and reviewed.

Motioned by Willison and seconded by Grove to approve Tri County Paving, Inc. for approximately 300 tons of asphalt wedging. All ayes, Motion carried.

Motioned by Grove and seconded by Willison to approve Scott Construction for sealcoating with Quartz and Slag. All ayes, Motion carried.

Motioned by Willison and seconded by Grove to table the crackfilling bid and to request references on the bidder. All ayes, motion carried.

CLERK UPDATES

Clerk reported that she updated the answering message for the Town Hall and added directory choices for the different mailboxes (Clerk, Deputy Clerk and Shop).

SET FUTURE MEETINGS AND AGENDAS

Town Board Meeting: June 13, 2022 at 6:00 p.m.

ADJOURN

Planning – Motioned by Willison and seconded by Dulin to adjourn at 8:03 p.m. All ayes, Motion carried.

Board - Motioned by Grove and seconded by Willison to adjourn at 8:03 p.m. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer