

**JT. PLAN COMMISSION AND TOWN BOARD MINUTES
7747 COUNTY ROAD N, SUN PRAIRIE, WI 53590
MONDAY, APRIL 11, 2022**

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 5:59pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Planning Commission Members Present: Steve Schwartzer, Travis Larson, Sandy Dulin, Jim Ringelstetter. Sign-in sheet on file in Clerk’s office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES FROM DECEMBER 21, 2021 JT. PLAN/BOARD & March 14, 2022 REGULAR BOARD MEETING

Motioned by Willison and seconded by Grove to approve December 21, 2021 Jt. Planning/Board minutes as written. All ayes, Motion carried.

Motioned by Willison and seconded by Grove to approve March 14, 2022 Board minutes as written. All ayes, Motion carried.

d. APPROVAL OF CHECK REGISTER MARCH 2022

Motioned by Grove and seconded by Willison to approve March 2022 check register. All ayes, Motion carried.

PUBLIC COMMENT

Public comment included: Jerry Derr reported that the Town was awarded approval of a grant to reconstruct part of Twin Lane. The reconstruct will go from the Town of Sun Prairie line to River Bridge, with the grant covering 70% of the project cost.

BUSINESS

a. DISCUSSION/CONSIDER FOR DANIEL & ASHLEY EVERSON PRELIMINARY CSM OF ADDING ACREAGE TO THEIR EXISTING PARCEL 0911-233-9150-9 AND ZONING CHANGE

The Everson’s wish to purchase two acres from their neighbor to add to their parcel. The remnant parcel of 69.2 acres will stay A-1(legacy).

Planning – Motioned by Larson and seconded by Dulin to approve the CSM of adding two acres from parcel 0911-233-9003-7 to parcel 0911-233-9150-9 and the rezone of the two acres. All ayes, Motion carried.

Board – Motioned by Willison and seconded by Grove to approve the CSM of adding two acres from parcel 0911-233-9003-7 to parcel 0911-233-9150-9 and the rezone of the two acres. All ayes, Motion carried.

b. DISCUSS/CONSIDER FOR ERICK & ANGELA HEATH ZONING CHANGE ON PARCEL 0911-122-0876-4

The Heath wish to build an outbuilding on their property with a separate driveway off Tam O’Shanter Trail for the building.

Planning – Motioned by Dulin and seconded by Willison to approve the rezone for 0911-122-0876-4 to SFR and a new driveway off Tam O’Shanter Trail to the outbuilding. All ayes, Motion carried.

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Board – Motioned by Grove and seconded by Willison to approve the rezone for 0911-122-0876-4 to SFR and a new driveway off Tam O’Shanter Trail to the outbuilding. All ayes, Motion carried.

c. DISCUSS/CONSIDER PLANNING COMMISSION’S FUTURE MEETING SCHEDULE

Discussion occurred if the Planning Commission should stay as joint meetings with the Town Board or go back to the first Monday of the month. It was decided to keep the meetings as joint with the Town Board for now.

d. DISCUSS/CONSIDER SUN PRAIRIE LAWN CARE PROPOSAL TO PROVIDE LAWN CARE SERVICES FOR THE TOWN HALL, PARKS AND CEMETERIES

The Town received three bids for lawnmowing services. Sun Prairie Lawn Care LLC is the current company servicing lawn care to the Town Hall, Parks and Cemeteries and they came in with the lowest price. Motioned by Willison and seconded by Grove to approve Sun Prairie Lawn Care LLC for mowing the Town Hall, Parks and Cemeteries. All ayes, Motion carried.

CLERK UPDATES

Clerk reported that there have been more updates to the website and gave April 5 Election results.

SET FUTURE MEETINGS AND AGENDAS

Board of Review: May 9, 2022, 3:30 p.m. – 5:30 p.m.

Town Board Meeting: May 9, 2022 at 6:00 p.m.

ADJOURN

Planning – Motioned by Dulin and seconded by Ringelstetter to adjourn at 6:47 p.m. All ayes, Motion carried.

Board - Motioned by Grove and seconded by Willison at 6:47 p.m. to adjourn. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer