

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Parks & Rec. Committee Meeting
June 7, 2022

- I. Call to Order at 6:33pm
- II. Review and approval of minutes from May, 2022 meeting (5 minutes)
Approved.
- III. Review and approve committee member change (5 minutes)
Welcome Krista Scott who is replacing Pat Anderson
- IV. Public Comment/Questions (10 minutes)
 - A. Mark commented that the idea of neighborhood reps has been a great addition to the town of Bristol park work.
 - B. Bristol Gardens has their neighborhood event in the park and it went well, lots of kids, Shaved Ice truck was very popular. Krista is willing to help coordinate with other Neighborhood Reps similar sorts of events. SP has their events and it would be nice to see more for town of Bristol.
- V. Maintenance Progress since last Meeting (5 minutes)
 - A. All of the Needs doc of what has been completed.
 - B. An electrician is coming this week so a few more items should get taken care of
 - C. Al is getting cost of 220 feet of materials to do the bridge at Norway thinking \$2500
 - D. Discussion if it is cheaper to do treated lumber, but then you have staining and maintenance.
- VI. Review and request for Trees for 2022 (10 minutes)
 - A. Review 3 bids, 3rd bid came in and was significantly higher.
 - B. Choice to recommend going with Srb's
 - C. We want to be sure we state we want better than park quality trees
 - D. Ben will take to Board meeting for \$15K for 30 trees
 - E. Type and location to be determined later
 - F. Committee will work to identify which parks will get trees, they won't all go in one park, but rather in multiple
 - G. Tom will take the leads on the Tree Task
- VII. Update on park boundary markers and park signage (10 minutes)
 - A. We have approximately 30 park posts
 - B. Looking at Brooks Ridge Trail
 - C. Krista to work with Gabe to get metal detector
 - D. Krista will contact Dustin for flag markers
 - E. Cristine shared letter to go to park residents with property connected to the park.
 - F. Ben will ask who should residents contact with questions from the letter
 - G. Tom will get a map of the park caught up to this letter so it can be sent to park residents
 - H. Dustin will come after we mark where exactly we want the trail markers installed
 - I. Kim G has town of Bristol letterhead
- VIII. Update on shelter pricing (5 minutes)
 - A. Mark will continue to work on this.

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- B. Shelters through Lee Recreation are Super pricey
- C. He is pricing out Polygon Shelters 16x24 (Bristol Ridge) and 16x16 (Brooks and Norway) similar to ones used at Token Creek with Steel posts, steel girders and rafters.
- D. Windsor spent in 2016, 31K for shelter, prep and install.
- E. Mark is getting more pricing on the prep and pad

XI. Consider Bristol Ridge playground replacement (10 minutes)

- A. Approximate costs/Bid requirements/ADA are required. Lee Recreation/Burke is expensive.
Mark contacted AAA Playgrounds out of Indiana and for similar equipment, it is half the price.
- B. Have 3 fee levels of support, just the equipment, a supervisor to help direct installation, and complete installation. Mark was really impressed with AAA, he will continue to seek others for comparison. ADA is being considered.
- C. Funding request timing and requirements before October budget meetings

X. Review master plan maps and pricing (10 minutes)

- A. Bob Downing is willing to draw up some master park plans for Scottish, Brooks, Norway, and Mark will see about estimate of time to complete. Fee is \$125/hr.
- B. Bristol Ridge is the only park with a master plan. We would start with 2 parks. Bob would incorporate the old written plans for the parks to include visual plans.

XI. Other Business (15 minutes)

- A. Updates for the Town Website are still needed. Krista will work on getting content related to parks and the committee updated.
- B. Park Signage was considered. Cristine provided photos of current Bristol Ridge park signage and estimate for new signs. Committee was sent color pics of the sign options in GREEN and TAN after the meeting. Cost is approximately \$1200 each, if we pick up outside of Milwaukee. Signage considered for all parks except Bristol Gardens and Town Hall.
- C. Pollinator Gardens were discussed. Krista to apply for plants through Dane County.
She will read into and decide on a site(s) to plant and see how it goes before ordering or deciding for all parks.

XII. Next meeting: TBD

XIII. Adjourn