

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Parks Committee Meeting
Agenda

The Bristol Parks Committee will hold a meeting on Tuesday, May 3, 2022, at 5:30 p.m., located at the Bristol Town Hall, 7747 County Road N, Sun Prairie WI 53590.

AGENDA

- I. Call to Order
- II. Review and Approval of Minutes from March 8, 2022 Meeting (5 minutes)
- III. Public Comment/Questions (10 minutes)
- IV. Follow Up from Last Meeting (5 minutes)
 - a. Scottish Highlands is mowed by contracted vendor
 - b. Can we have gardens in Brooks Ridge Nature Trail?
 - c. Share update on list of Neighborhood Reps
- V. Trees for at Starcrest and Other Parks (10 minutes)
- VI. Starcrest Ice Rink Boards (5 minutes)
 - a. Painted by Dave Lenz
 - b. Paint no longer donated by Hallman Lindsay = \$500
 - c. Storage
- VII. Review & Update Safety and Maintenance List (20 minutes)
 - a. Feedback from Park Clean Up Day April 30
- VIII. Other Business (15 minutes)
 - a. Updates for the Town Website
 - i. Request Park Reps to Submit a Couple Pics of Your Park for Website
 - b. Request Space on Town Board Meeting for Parks Report
- IX. Parks Committee Next Steps (20 minutes)
 - a. Update the 1999 Parks and Greenspace Plan
 - i. Bob Downing Willing to Update Planning Maps
- X. Next Meeting
- XI. Adjourn

Notice is hereby given that it is possible that a majority of the Town Board or other governmental body may be present at the above meeting to gather information about a subject over which they have ultimate decision-making responsibility. If such a majority is present, it will constitute a meeting of the Town Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although the Town Board or other governmental body will not take formal action at the above meeting.

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the clerk at 608-837-6494, 7747 County Road N, Sun Prairie, WI 53590, at least 24 hours prior to the meeting so the necessary arrangements can be made to accommodate each request.

Sun Prairie Lawn Care LLC

Jason Mikula
 2663 Happy Valley Rd
 Sun Prairie, WI 53590

Estimate

Date	Estimate
3/8/22	276

Name / Address
Bristol Township Parks Committee Attention: Gerry Derr 7747 Cty Rd N Sun Prairie WI 53590

Net

Terms
Net 30

Description	Per Service Rate
Contract for Lawn Care Service - For 2022 and 2023 Season for the following Bristol property locations	870.00
Cemeteries - Sweet, Baker and West Bristol	0.00
Parks - Tam O Shanter, Starcrest, Brooks Ridge + Walking Paths, Bristol Ridge Community Park, Scottish Highland + Soccer/Lax Field. Bristol Garden Park, Norway Estate Park, Pearl Court Park	0.00
Bristol Town Hall	0.00
<p>The above rates are the same as 2021 season rates and are good through the 2023 season. The services will include mowing, trimming every 2 weeks and blowing of grass clippings off of all walkway areas and drives. Thank you for your business and any questions regarding the estimate please give me a call at 608.212.3128</p> <p>Sincerely,</p> <p>Jason Mikula Sun Prairie Lawn Care Owner</p>	
<p>Sales Tax (5.5%) \$0.00</p>	
<p>Total \$870.00</p>	
Phone #	608-212-3138

Signature _____

Town of Bristol

From: DUSTIN WARD
Thursday, March 24, 2022 1:05 PM
To: Town of Bristol
Subject: Fw: Park & Cemetery Mowing

Dustin Ward
Town of Bristol Department of Public Works

----- Forwarded Message -----

From: Edwin Bublitz <eb3snowremoval@att.net>
To: DUSTIN WARD
Sent: Monday, March 14, 2022, 07:20:45 AM CDT
Subject: Re: Park & Cemetery Mowing

Good Morning!

I would do them \$100 a piece. If that interests the board I will write up a contract for each individual one, with extra services if so desired.

Thanks Ed

EB3Snowremoval 608-209-2185

On Wednesday, March 9, 2022, 12:43:26 PM CST, DUSTIN WARD

1. 6797 Starburst Dr. Bristol Ridge Park
2. 2869 Brooks Ridge Park and trails across the road
3. 7747 County Hwy N Town Hall
4. 3121 Lymans Run Bristol Gardens Park
5. 3015 Wyndwood Way Norway rd Estates Park
6. 1747 Tam O Shanter Trail Fox Hills Park
7. 1661 Tam O Shanter Trail Drumlin Creek Park
8. 2725 Happy Valley Rd. Starcrest Park
9. Pearl Court Park between 2753 & 2754
10. Cemetery on Highway N near Hilltop Dr. East Side of Road
11. Cemetery on Highway V between Highway N and Wilburn Rd. South Side of Road
12. Cemetery on Cemetery Rd.

Dustin Ward
Town of Bristol Department of Public Works

\$1200

On Wednesday, March 9, 2022, 11:11:05 AM CST, Edwin Bublitz <eb3snowremoval@att.net> wrote:

Please send the properties you need quoted and Ill get you an estimate.

anks Ed

EB3Snowremoval 608-209-2185

Eric's Lawn & Landscaping LLC

7715 Norway Rd

De-Forest, WI 53532

6083470619

ericslawnlandscapingllc@gmail.co

m

Estimate 1027



ADDRESS

Township of Bristol
7747 County Hwy N
Sun Prairie, WI 53590

DATE
04/04/2022

TOTAL
\$1,705.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Mowing	Bristol Ridge Park	1	145.00	145.00
	Mowing	Brooks Ridge Park and Trails across the road	1	150.00	150.00
	Mowing	Town Hall	1	145.00	145.00
	Mowing	Bristol Gardens Park Lymans Run	1	180.00	180.00
	Mowing	Noway Rd Estates Park	1	110.00	110.00
	Mowing	Fox Hills Park	1	130.00	130.00
	Mowing	Drumlin Creek Park	1	110.00	110.00
	Mowing	Starcrest Park	1	110.00	110.00
	Mowing	Pearl Court Park	1	110.00	110.00
	Mowing	Highway N Cemetery	1	90.00	90.00
	Mowing	Highway V Cemetery	1	90.00	90.00
	Mowing	Cemetery Rd Cemetery	1	110.00	110.00
	Mowing	Tarton Trail Park soccer fields	1	225.00	225.00

Prices are per time cut for each individual location, as one location might not need be cut as many times as another.

TOTAL **\$1,705.00**

THANK YOU

Accepted By

Accepted Date



888.398.3604
www.paulsturfandtree.com
5146 Ridge Road, Marshall, WI 53559
office: 608.655.3600 fax: 608.655.3624

Bristol Township Park and Rec Committee

Attn: Tom Voeck

RE: Trees for parks project

Thank you for contacting Paul's Turf and Tree Nursery for your tree needs.

We would be able to provide:

6-1 3/4-2" Street keeper Honey locust 10-12' Tall

6-1 3/4-2" Swamp White Oak 8-10' Tall

6-1 3/4-2" Autumn Fantasy Maple 10-12' Tall

6-2" Turkish Filbert 8-10' Tall

6-2" American Hornbeam 7-9' Tall

We would also have 1 3/4" Royal Raindrop Crabapple 7-9' tall available if you would like some of those.

Included with planting is mulch and fertilizer.

Price for each tree is \$434.00 delivered and planted for a total of \$13020.00. Which comes with a guarantee that includes true to name and leafed out when planted

Please note: Quote is good until May 5, 2022

Sincerely,

Paul's Turf & Tree Nursery, Inc.

5146 Ridge Rd

Marshall WI 53559

608-655-3600





QUOTE

APRIL 22, 2022

SRB'S TREES

2779 Star Crest Trail
 Sun Prairie, WI 53590
 Phone: (608) 444-1321

Town Of Bristol

CUSTOMER PHONE	CUSTOMER EMAIL	
608-843-6151 (Tom)	tomvoeck@gmail.com	

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
6	2" Skyline Honey Locust 10ft	\$275	\$1,650
6	2" Patriot Elm 12ft	\$275	\$1,650
6	2" White Swamp Oak 8ft	\$275	\$1,650
6	2" London Plane Trees 12ft	\$275	\$1,650
6	2" Redpoint Maple 10ft	\$275	\$1,650
30	Install (install includes mulch ring)	\$200	\$6,000
	All trees one year guarantee		
	Trees to be planted in 4 parks		
	10-Bristol Ridge 10- Starcrest 5-Drumlin Creek 5- Norway estates		

SUBTOTAL	\$14,250
SALES TAX	\$783.75
TOTAL DUE	\$15,033.38

Make all checks payable to SRB'S TREES.

If you have any questions concerning this invoice, contact: Brian Srb, (608) 444-1321, briansrb2@icloud.com

Not responsible for dog fences or irrigation

THANK YOU FOR YOUR BUSINESS!



Proposed Change to Code of Ordinances Page 48, Section (2) Public Sites and Open Spaces

b. All subdividers shall be required to dedicate developable land to the Town for park, school or other public uses, other than streets or drainageways, at a rate of four-hundredths (.04) acres (1,750 square feet) per dwelling unit. Whenever a proposed playground, park, or other public area, other than streets or drainageways, designated in the Master Plan or Master Plan component of the Town of Bristol is embraced, or in part, in the tract of land to be subdivided, these lands shall be made part of the required land dedication. The Town Board, upon the recommendations of the Plan Commission, shall have sole authority to determine the suitability and adequacy of park lands proposed for dedication. Drainageways, wetlands or areas reserved for streets shall not be considered as satisfying land dedication requirements.

c. Where, in the opinion of the Town Board, there is no land suitable for parks within the proposed subdivision or the dedication of land would not be compatible with the Town's comprehensive development or park plan, or Town officials determine that a cash contribution would better serve the public interest, the Board may require the subdivider to contribute a cash payment in lieu of land at a rate of \$7501,500 for each proposed dwelling unit. The fee imposed shall be used for park land acquisition and park equipment.

PARK NAME	NEEDS	SAFETY OR MAINTENANCE	NEIGHBORS TOWNSHIP CLEAN UP DAY	PRIORITY (1-3)	NOTES
Norway Estates					
Item # 1	baby swing attachment	safety pinch hazard	township	1	attachments are upside down
Item # 2	mulch	safety fall protection	both	1	needs 3 inches
Item # 3	weeds	maintenance	neighbor project	1	neighbors pull up or township sprays
Item # 4	tire swing lubrication	maintenance	either	2	
Item # 5	bolts on the bird cage -	maintenance	township	3	2 these may never have been in place
Item # 6	bridge railings	maintenance	either	2	wood deteriorating on railings
Item # 7	balance beam lubrication	maintenance	either	3	does not move
Item # 8	little library repair	maintenance	neighbor project	3	needs new box, base is in great shape
Scottish Highlands					
Item # 1	mulch	maintenance	both	1	top off mulch
Item # 2	tire swing lubrication	maintenance	either	2	
Bristol Gardens					
Item # 1	tennis court surface	maintenance	township	2	cracked but useable; T.V. to check on cost to have analysis of base
Item # 2	holes in quonset hut -	maintenance	township	2	birds have made a number of holes in side of building
Item # 3	tree limb	maintenance	township	2	limb is down behind quonset hut
Item # 4	Outlet covers -	safety	township	2	install, vandals have taken outlet covers (again)
Item # 5	light posts -	maintenance	township	2	figure out why lights are coming on randomly and during day, only some lit at night
Item # 6	pathways and sidewalks	maintenance	clean up day	2	mulch and flaking bricks covering sidewalks
Item # 7	tire swing	maintenance	township	2	tire swing doesn't rotate, needs lube
Item # 8	Bushes	maintenance	both	2	needs trimming to stay out of playground area
Item # 9	tennis court fence	maintenance	township	2	3 gaps in fence allow tennis balls to get out
Item # 10	bracket on spider web	maintenance	township	3	one bracket missing, on black seat of web
Item # 11	flaking brick on all walls	maintenance	neighborhood	2	clean up needed
Item # 12	corkboard notice board	maintenance	neighborhood	3	water is getting into sign; repair or remove
Item # 13	flag pole rope	maintenance	both	3	rope is at shop, need a lift to fix

* Mulch

* Mulch

Consider talking
ASK
1 Pap

** Center light in pavilion -
3 lights on Broadway were not working
Human's light up

need to be drilled out

Attachment C

Item # 14	bike path	maintenance	? HOA		who is responsible to sweep or shovel?
Town Hall					
Item # 1	Sand in Volleyball court	maintenance	township	3 4	sand is hard and full of weeds; Due to lack of use?
Sunset Meadows					
Item # 1	pavillion posts need paint	maintenance	neighbor project		2 white wood posts need a coat of paint
Item # 2	fence on the backstop is curling	maintenance	either		3 could be fixed with a stake or 2
Drumlin					
Item # 1	mulch	safety fall protection	both		1 needs at least fill in under high traffic area
Item # 2	gazebo paint/repair	maintenance	either	3 3 4	screens are in good shape, but could use paint and repair to roof
Brooks Ridge					
Item # 1	Bench on the nature trail is broken	safety	both		1 needs to be hauled away - <i>don't haul</i>
Item # 2	mulch needed	safety	both		1 due to replenish and should help grading from lawn
Item # 3	weeds on the playground	maintenance	neighbor project		1 pull weeds in preparation for mulch
Item # 4	volleyball court	safety	neighbor project		1 re-establish court by removing/till grass
Item # 5	volleyball net installed	function	township		1 install volleyball net
Item # 6	volleyball pulleys	maintenance	township		1 replace pulleys
Item # 7	volleyball court - <i>Assess Need</i>	maintenance	both		1 fill court with fresh sand
Item # 8	Tree	maintenance	township		2 remove tree that is growing inside pine tree
Item # 9	Tree trimming	maintenance	either		2 trim park trees
Bristol Ridge					
Item # 1	rake leaves	maintenance	neighborhood		1 rake & remove leaves in the ditches
Item # 2	pine cones	maintenance	neighborhood		1 remove pine cones from pea gravel and elsewhere
Item # 3	playground -	safety	township		1 wasp nests removed and spray regularly
Item # 4	playground	safety	township		1 large base sticking out of ground-safety concern
Item # 5	playground	safety	township		1 There is a missing bolt in one of the swing attachment brackets.
Item # 6	tree	maintenance -	township		2 pine tree top broken off, tree growing inside pine. Is pine worth saving?

Mulch

*ABC Rep
Was it mowed
Right?*

*What to
trim?*

*Seed
of tree
where old
tree was
close by*

*Needing trees
Gravel top off*

*- Bristol ridge is marked
for boundary*

*being
fixed
- Put
in
talk to
Jim Wilke*

Neighbor

*Timing.
marking the trails, reestablish boundaries*

~~the~~ dirt filled

Item #7	baseball diamond	maintenance	both	2	town to deliver dirt, neighbors to spread
Item #8	sign <i>done</i>	safety	township	1	no motorized vehicles
Starcrest					
Item # 1	ice rink boards	maintenance	neighborhood	1	move to quonset hut
Item # 2	ice rink boards	maintenance	neighborhood	2	need painling
Item # 3	Light box <i>- who has keys</i>	maintenance	both	2	need a timer for winter lighting <i>electrician?</i>
Pearl Court <i>Take locks off lights -</i>					
Item # 1	signage <i>done</i>	safety	township	1	need NO MOTOR VEHICLES
Item # 2	playground	safety	township	1	Clamp on one of the swings is loose.
Item # 3	propterty lines	maintenance	township	2	what is park and what is not?
Item # 4	mulch	safety	both	2	need top off
Item # 5	brush piles <i>in road</i>	maintenance	both	2	remove <i>+ 2 neg. about switch</i>
Item # 6	Swings	maintenance	township	2	move baby swing lower, mulch higher?
Item # 7	playground	maintenance	neighbor project	2	weeds removed, prep for mulch, <i>Anthony</i>
Item # 8	trees	maintenance	both	2	branches broken and overgrown
Item # 9	Wood Piles	<i>and</i> maintenache	neighborhood	2	Ask neighbor to move wood piles to their property <i>• Madourek talked to them</i>

#4 add trees
Mulch
Curbert
MOVE TO

Brooks Ridge has extra chain

✓ Weeds - Creeping Charlie in the park land
Do there a sprayer to spray? *> to spray or not to spray*

Problem in past w/ ppl not putting signage up after spraying in playground

- lack human resources
have to hail sign

- need volunteer to be trained
Scotland park treats theirs by soccer field



Town of Bristol Park Clean-Up Day Saturday, April 30th

See specific park times below. Show up at your favorite Town of Bristol neighborhood park to assist with spring cleaning. All ages welcome. Please bring garbage bags & gloves.

Bristol Gardens Park-Saturday, 4/30 @ 9:00 am. Look for Neighborhood Park Rep Serena Osen. Bring brooms and rakes.

Bristol Ridge Park-Saturday, 4/30 @ 1:00 pm. Look for Neighborhood Park Reps Krista Scott & Gabe Lubenau. Bring rakes.

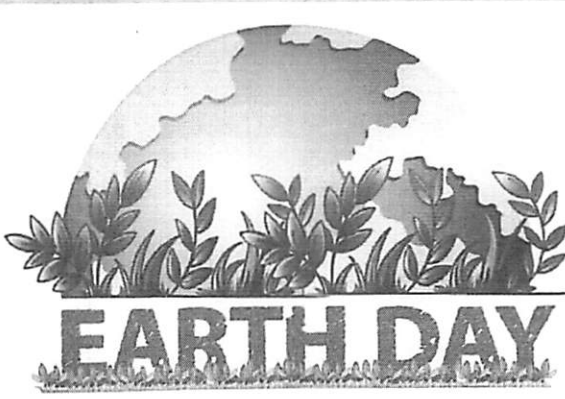
Brooks Ridge Park-Saturday, 4/30 @ 10:00 am. Look for Neighborhood Park Rep Nick Mason. Bring wheelbarrows, rakes and shovels to help spread mulch.

Norway Estates Park-Saturday, 4/30 @ 1:00 pm. Look for Neighborhood Park Rep Tamara Sondgeroth. Bring wheelbarrows, rakes and shovels to help spread mulch.

Pearl Court Park-Saturday, 4/30 @ 9:30 am. Look for Neighborhood Park Reps Brian Friedhoff and Madonna Bigelow. Bring wheelbarrows, rakes & shovels to help spread mulch.

Starcrest Park-Saturday, 4/30 @ 10:00 am. Look for Starcrest Neighborhood Park Reps Brian Friedhoff and Madonna Bigelow to assist at Starcrest Park.

****Drumlin Creek Park, Scottish Highlands Park and Sunset Meadow Park do not have park clean ups planned at this point. We are looking for Neighborhood Park Representatives to work with the Bristol Parks Committee. If interested or want more info: credareid@gmail.com**



Attachment E

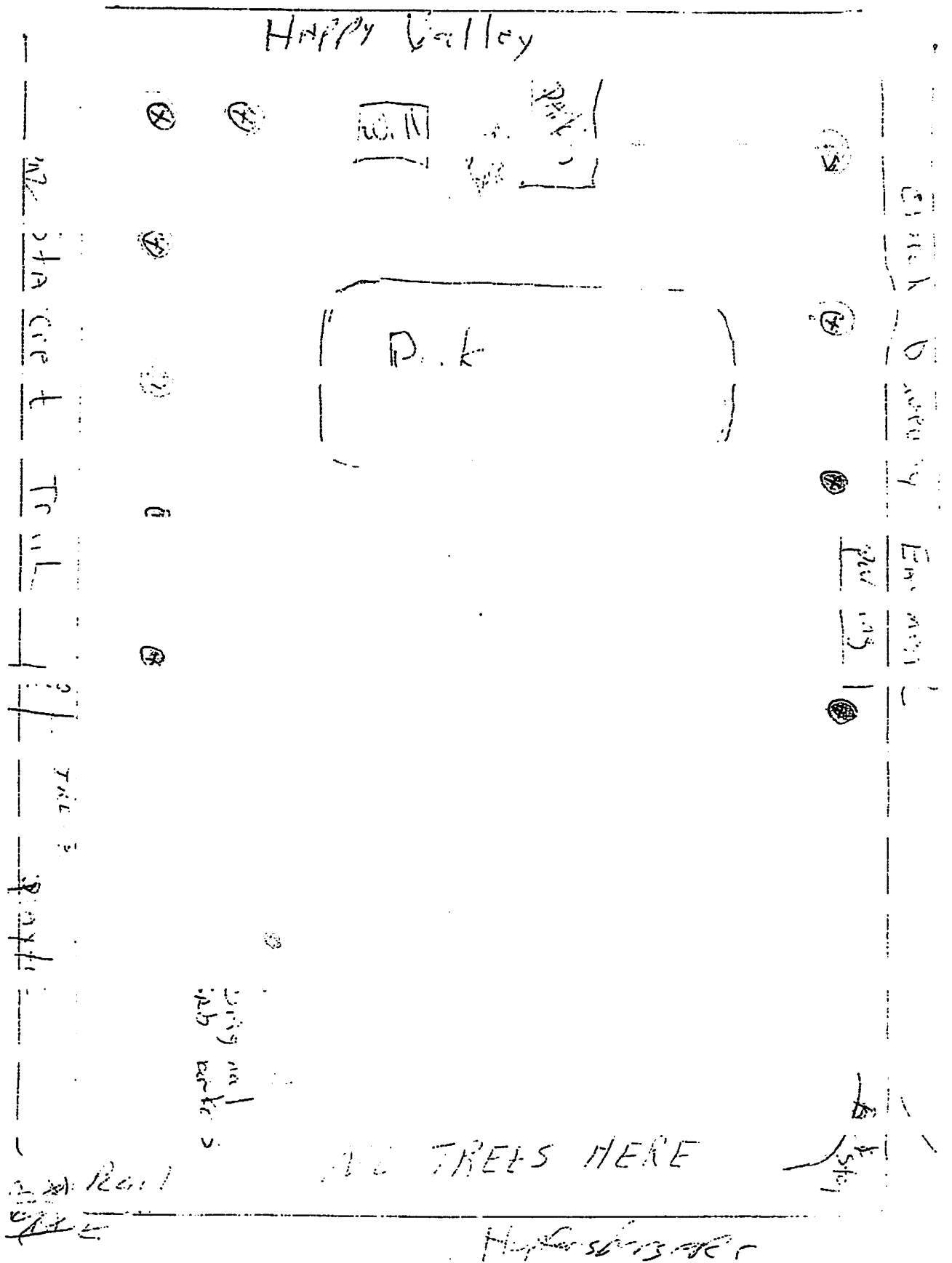
We, the neighborhood residents, surrounding Pearl Court Park, having read the official Park minutes from March 8, 2022 which stated, "Sell Parkland in Bristol Ridge and Pearl Court? 12/5/2018" hereby request the following statement be formally incorporated into the Bristol Parks Committee Minutes to reflect the current belief of this Park Committee:

*The Pearl Court Park is not for sale or development.

add to minutes

As the Pearl Court Neighborhood, we would like the following statements added to the minutes to reflect our beliefs:

1. We as a community strongly believe the park is a valuable asset to the neighborhood, and is utilized frequently by all ages.
2. Many residents bought their homes based on the parks presence and believe the park adds to the value of their homes.
3. Furthermore, having been longterm tax payers to Bristol Township, the neighborhood strongly believes it is time to upgrade Pearl Court Park. This includes prioritizing available park funds to make Pearl Court playground equipment equivalent to other Bristol Parks, as well as the addition of a culvert, larger sandbox, and benches for seating.

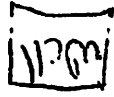
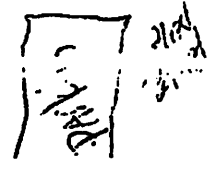
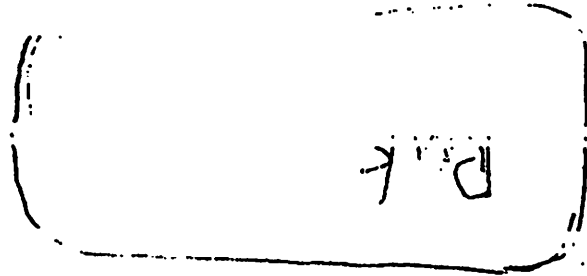


Church

D. Wegby

Emm. mem.

parking



Happy Valley



Original
lab markers

NO TREES HERE

stop

Hoffman's

W. staircase Trail

IRE

play

Peak

Peak