

**TOWN OF BRISTOL**  
*7747 County Road N, Sun Prairie WI 53590*  
**Parks & Rec. Committee Meeting**  
**April 4, 2022 @ 5:30 pm**

**Present, Ben Grove, Cristine Reid, Mark Jurovic, Kim Moermond, Tom Voeck, Pat Anderson**

- I. Call to Order
- II. Minutes reviewed and approved from March 8, 2022 meeting
- III. Update on the mowing contract proposals
  - Estimates submitted for mowing following areas
    - i. Bristol Ridge
    - ii. Brooks Ridge Park and Trails
    - iii. Town Hall
    - iv. Bristol Gardens
    - v. Norway Road
    - vi. Fox Hills park
    - vii. Drumlin Creek
    - viii. Starcrest
    - ix. Highway N Cemetery
    - x. Highway V Cemetery
    - xi. Scottish Highlands
  - Committee reviewed and chose Sun Prairie Lawn Care (Jason Mikula) was chosen as vendor from the estimates. 1st Mark J Pat 2nd **Attachment A**
- IV. Review proposed changes to Code of Ordinances Page 48, Section (2) Public Sites and Open Spaces
  - Proposed change from \$750 to \$1500 was recommended (**see attachment B**)
  - Motion to approve recommendation 1st Pat A, 2nd Tom V
  - Jerry Derr in attendance said he would need to consult attorneys if it is possible to change
- V. Review recent Park Tour notes, prioritize list of maintenance items (**attachment C**)
  - This committee has been inactive since before covid. It has only met once before tonight. We recognize there is much to do, but we are starting with Maintenance and Safety concerns in our parks.
  - With input from the community, neighborhood reps and Town of Bristol a master list of safety and maintenance issues was created.
  - The Parks Committee will work with Dustin to prioritize what Town of Bristol can work on, what neighborhood can work on what needs additional approval/plans.
  - A discussion of each park on the doc with additional maintenance & safety additions added from those in attendance.
  - Discussion on:
    - Encroachments
      - Can we use Brooks Ridge Nature trail area for gardens, If not, need to reestablished boundaries (Please follow up with Scott Manke)
      - Can Owl Houses be allowed in Brooks Ridge Nature Trail area?
      - Brooks Trail is difficult to navigate due to encroachments
- VI. Organize future activities to engage neighbors
  - Committee is working to coordinate a park clean-up day on April 23 for all Bristol Parks

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It was noted that is Bristol garage sale day, so April 30 was suggested.  
Cristine will update flyer (**see attachment D**), share with neighborhood reps. She will provide list to the reps on projects that Dustin W would like to see completed (graciously) on clean-up day.

- VI. Discuss plans to review the parks handbook for website
- a. Request copy of the current Bristol Land Use Plan  
It is available but it is a large document, take a lot of paper to print multiple copies.
  - b. Request copy of the last Bristol Needs assessment  
There is no record
  - c. Request copy of Soccer Field/Baseball use fees/agreements  
There is no agreement form
- VIII. Other Business:
- a. The question was asked if Pearl Court Park is for sale.  
Mark J said Jerry Derr said that was not a consideration.  
Jerry Derr said first even if we wanted to sell it, it would take court, judges and significant work to do this. Second, the town of Bristol is not in the business of selling parkland.  
Jerry also shared that Pearl Court Park was supposed to be a street and that is why it is the shape that it is.
  - b. Brief discussion on funding  
There is about 400K in ARPA funds coming to the Town of Bristol.  
206K is already here, the rest coming in the next installment.  
Has to be used by township by 2026 and committed by 2024.  
Town Board will determine final distribution of these funds.
  - c. Pearl Court Rep Madonna Bigelow requested the following statements be added to the meeting minutes.  
**See attachment E**  
Pearl Court Rep Madonna Bigelow shared map of Starcrest Park replacement tree map.  
**See attachment F**  
A number of trees were removed due to disease/dead and there was some discussion on if new ones had been approved.  
Committee tableed the topic for the next meeting.  
Mark J mentioned DNR sapling program as possible source for trees  
Starcrest Park  
Need for the ice boards to be painted and plan for pick up for storage
    - a. Brooks Ridge
    - b. Additional discussion on upgrades to parks needing ADA equipment and new equipment ADA requirements by state would need to be reviewed.

**Next meeting is Tuesday, May 3 @ 5:30 Bristol Town Hall Large Meeting Room**