

TOWN OF BRISTOL
7747 COUNTY ROAD N, SUN PRAIRIE, WI 53590
ANNUAL MEETING MINUTES
TUESDAY, APRIL 18, 2023

I. ORDER OF BUSINESS

II. CALL TO ORDER

The meeting was called to order at 6:05pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Others Present – Dustin Ward, Kim Grob, Svetha Hetzler from Sun Prairie Library, Theresa Stevens and Tracy Herold from the S.P.L. Foundation, Fire Chief & Interim EMS Chief Chris Garrison, Dane Co Sheriff's John Nelson and Chris Larsh.

Residents Present –Charles Kvalo, Al Rogers, Gilbert Bradley, Kolby Hirth, Karen Weidner, Doug Tjugum, Peter Smith.

III. PLEDGE OF ALLEGIANCE – RECITED

IV. APPROVAL OF MINUTES FROM 2022 ANNUAL MEETING

Motioned by Gilbert Bradley and seconded by Doug Tjugum to approve 2022 Annual Meeting Minutes as written. All ayes, Motion carried.

V. SUN PRAIRIE FIRE DEPARTMENT REPORT

Chief Garrison passed out a fire and EMS call chart showing the increase in calls the past year. It is being considered for the need of a third station because of the increase in population and call numbers. There is staffing at the Marshall station but the struggle to retain staff is a challenge they are facing. Garrison spoke of the benefits of moving to a City of Sun Prairie department as they could offer similar benefits to those of the Madison Fire Dept. The new Engine 1 has been in service since January 2023. Gilbert Bradley asked if speed bumps do damage to the fire trucks and Chief Garrison said no. Kolby Hirth asked about large dairy operation inspections. There are inspections for the digester systems.

VI. DANE COUNTY SHERIFF'S DEPARTMENT REPORT

Officer's John Nelson and Chris Larsh reported they cover six towns in the area and the calls in 2022 were down a little from 2021. There are plans of adding a mental health deputy out of the North Precinct and will go out on calls when someone is going through a mental health emergency.

VII. EMS REPORT

There are seven full time at Marshall which enhances Bristol's response time and Chief Garrison wants to continue to improve of those times.

VIII. COLONIAL CLUB REPORT

Bob Power from the Colonial Club submitted a letter to the residents of Bristol - read by Clerk Grob.

IX. SUN PRAIRIE LIBRARY REPORT

Svetha Hetler from the Sun Prairie Library reported on the DPI state required report. The Town of Bristol has 5.5-6% of circulation of the library and check outs have almost returned to pre-pandemic levels. The expansion design is being finalized with bids for construction generated February 2024 and completed construction by June 2025. The S.P.L. Foundation has received a matching grant which will help with

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funding. Derr asked about the relationship the library has with the S.P. School District. Hetzler explained there is a school representative on the library board. The traveling library bus was discussed as one used to park at the Town Hall once a week. Tracy Herold replied that they may try it again but know that Bristol residents do go to the library. The Town of Bristol's pledge is still in discussion.

X. PUBLIC WORKS REPORT (ROADS, PARKS, RECYCLING)

Dustin Ward reported that a Facebook page for Public Works has been setup to post current announcements. A link to the FB page will be installed on the town's website page for people who don't have access to FB. Ward is aware that there are a lot of shoulder scrapings that occurred this late winter season and they are working to fix the larger areas that were affected. Grove reported a crew from the play structure company is scheduled to install the structure for the same price. There will still be volunteers there to assist.

XI. 2022 TOWN FINANCIAL REPORT

The clerk read the Town's Financial Report for 2022.

XII. ANY OTHER BUSINESS OF THE ANNUAL MEETING

Charles Kvalo inquired if there are plans of a new fire department building to be put by Egge and Bird and there are no plans currently. Kolby Hirth requested the town adopt an ordinance on fugitive lighting and require downward lighting in subdivisions, monthly financials have direct deposit lines be listed with amounts of each employee.

XIII. SET DATE, TIME AND PLACE FOR 2024 ANNUAL MEETING

Town Annual Meeting: April 16, 2024, at 6:00 p.m.

XIV. ADJOURN

Motioned by Kolby Hirth and seconded by Brian Willison at 8:27 p.m. to adjourn. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer