Town of Amherst Plan Commission Minutes

UnApproved Thursday, April 4, 2024

Notice: Postings were at three sites: Town Hall, Amherst Junction Post Office, and Town website.

Call to Order: 6:30pm. In attendance: Olson, Spierings, Netzel, Maves, Rzentkowski, Pingel, and Gibbs. Also, in attendance: Scott Cisewski, Jordan Brost, Tom Kranig, Dana Glodowski, and Alan Glodowski.

Public Comments: None

Approval of Monthly Minutes: M/S Spierings/Gibbs to approve the February 1, 2024 minutes M/C

Scott Cisewski – Re-Zone & Lot Split – 4557 Lake Emily Rd, Amherst. Parcel # 006-23-1019-11.02. Splitting his 10.57 acre parcel into 3 lots ranging in size from 3 acres to 3.8 acres. Portage County has reviewed and recommend approval.

a. Re-Zone: change from A3 Low Density Ag to A4 General Ag to accommodate the lot split.
b. Lot Split

No Land Use change is needed for this request, current Land use of L3 is compatible for both A3 & A4. Therefore, no Public Hearing is required. This parcel is within the Amherst Junction Extraterritorial Plat Review Area.
Purpose of request is to slit parcel into 3 smaller parcels so he has 2 lots for his daughters when they grow up. Split meets minimum requirements.
Discussion ensued about driveway placement due to minimum 100 feet and 300 feet from Hwy B intersection. Advised they will need to get driveway permits. Brost will check with Portage County on Driveway placement and get back to the owner.

M/S Maves/Spierings to approve recommending the requested Re-Zone change from A3 Low Density Ag to A4 General Ag to accommodate the lot split. M/C

Spierings asked if the surrounding neighbors were notified. Olson confirmed they were not and will draft a policy for the Town of Amherst for future requests for neighbor notifications.

M/S Netzel/Maves to approve recommending the Lot Split M/C

M&B Glodowski Family Trust LLC, c/o Alan Glodowski – Lot Split/Combination - 4048 Town Line Road, Amherst. Parcel #'s 006-23-0913-10.03, 006-23-0913-10.06, 006-23-0913-11.
Glodowski advised the address should be 4095 Town Line Road, Amherst. Alan Glodowski is purchasing the house and acreage from the family trust.
Brost provided details on the request.

Dana Glodowski will acquire the property under the Lake. CSM 5751 will be conveyed to property to the east of CSM 5751. Dana has concerns about the value of the land under water. She was advised to reach out to the Assessor to discuss.

M/S Netzel/Gibbs to approve recommending the requested Lot Split and Lot line clean up M/C

Plan Commission Updates:

Olson provided update on the Skibicki Western Way request from the April meeting. Board of Adjustment met and approved request. They have many more steps to go thru before to complete the request and start the work.

Olson introduced new Plan Commission member Denise Maves.

No July meeting as it falls on the 4th of July

Annual Town Meeting to be hold on April 16

Next meeting: May 2, 2024 if we have agenda items

Meeting Adjourned: M/S Netzel/Maves to adjourn at 7:10pm M/C

Respectfully submitted by: Brenna Olson, Town of Amherst, Plan Commission Chair