

**Town of Tinmouth
Select Board
Thursday, April 23, 2026
Meeting Minutes (Special)**

Members present (in-person): Kevin Eaton, Melody Squier, and Judy Gilmore

Others present:

In-person: Eric Buffum–Road Commissioner, Hollis Squier, Ray Pratt -Emergency Management Director, and Gail Fallar-Select Board Assistant (SBA)

Via Zoom: Sherry Johnson, Kim Harbaugh, and Rick Fallar

Kevin called the meeting to order at 7:03 and welcomed everyone. He moved the LEMP item to the top of the agenda.

Ray explained the updates to the LEMP – Local Emergency Management Plan. After brief discussion, Kevin moved and Judy 2nded to approve the LEMP and the NIMS, all voted in favor.

Board thanked Ray for his efforts with emergency management.

Driveway Permit for 90 Route 140 – Eric advised it is a dangerous spot, no good place for it, but it is a pre-existing lot and the proposed location is the best it can be. Trees will need to be cut to provide better site distance, some ledge may have to be blasted as well. Board approved with conditions, including posting blind drive signs for oncoming vehicles. Kevin moved and Melody 2nded, all voted in favor.

Inquiry about moving a driveway at 690 Route 140 – Board decided a permit is necessary to ensure standards are met. Will review at the next SB meeting.

Paving Bid Specs~ After brief discussion, Board approved 2026 paving bid specs, to be opened on May 14th, next regular Board meeting.

Paving Bid Specs for Floor for Proposed Salt/Sand Shed ~ Tabled as the exact size of the building is not known and the floor will have to be inside.

Building Specs for Proposed Salt/Sand Shed ~ Much discussion about the location, angle, drainage, size, floor, lack of final plan showing that. In the end, members reviewed the specs sent by the Calhoun Company who agreed to allow the Town to use those for its bid specs, and added standard request for proposals/bids language. Bids will be opened on May 14th, next regular Board meeting.

Employee Evaluation Forms – Having just received them in one packet today, Board will review and send comments, suggestions as soon as possible to the SBA.

Board Meeting adjourned at 8:25 pm.

Respectfully submitted,

Gail Fallar, Select Board Assistant