

Town of Tinmouth
Select Board – Special Meeting with Community Center Board
Tuesday, September 2, 2025
Minutes

Select Board members present: Judy Gilmore, Kevin Eaton, and Melody Squier

Community Center Board members present: Judy Gilmore, Martha Stanley and Josh Squier

Others: present in-person: Trish Warfle – Community Center Building Manager, Michael Fallar, Ann Lundquist, Marshall Squier, and Gail Fallar Select Board Assistant

And via Zoom: Jenn Galusha-Brothers – School Principal, Kim Harbough, Sherry Johnson, and Rick Fallar

Kevin called the meeting to order at 7:03 pm noting that the purpose of the meeting was to discuss guidance for use of the new pavilion.

Members reviewed the 2016 Community Center Agreement between the Town and the School District. It does not include the new pavilion, so members decided that the Town will insure the structure and that the Select Board will determine use guidance rules.

Melody proposed draft guidelines for the use of the pavilion. Members reviewed and discussed. All agreed that public use of the pavilion would follow the same rules as use of the playground during school hours – not allowed.

There was much discussion about whose insurance company would provide coverage – currently the school's will cover school events, the town's will cover town events and the recommendation from both companies is that private rental users should provide proof of insurance from their own homeowner's coverage. Questions will be forwarded to the insurance companies for clarification.

Members also discussed use of alcohol, will it be allowed? Inside use is covered by the community center rental agreement. No decision on outside use. Who would enforce?

After much discussion it was determined that anyone renting the Community Center would also have exclusive use of the pavilion – a reserved sign will be provided when the user picks up the key at the Town Office.

Rules for use of the pavilion will be posted, once rules are finalized.

Martha volunteered to be a back-up for Trish – first time users need a walk-through, and a site visit following use to make sure everything is left clean, nothing broken, etc.

Issues with school maintenance (or lack thereof) were discussed: the motion lights on back side of the Community Center near the pavilion are not working – there is rot and damage above the kitchen window, the handicap bridge to the play ground needs repair, the handicap ramp into the Community Center needs repair, etc. The facilities manager for MRUUSD has been advised several times, but no progress has been made on getting them fixed.

Who is responsible for updating rental agreement? Clarify with insurance companies first. The Select Board to come up with guidelines for the pavilion. Another joint meeting will be scheduled once answers from insurance comes in.

Meeting adjourned at 7:50 PM.

Respectfully submitted,

Gail Fallar, Select Board Assistant