

Town of Tinnmouth
Select Board/Salt & Sand Shed Steering Committee
Tuesday, April 2, 2024
Meeting Minutes (Special)

Select Board members present (in-person): Kevin Eaton, Judy Gilmore, and Melody Squier
Others present:

In-person: Steffanie Borque – Project Manager – RRPC, Eric Buffum-Road Commissioner, Micheal Fallar, Hollis Squier, and Gail Fallar-Select Board Assistant (SBA)

Via Zoom: Scott Gurley – VTRANS; Chris Rivet – DuBois & King Engineering, Sherry Johnson, Kim Harbaugh, Nancy Gucker Birdsall, and Rick Fallar

Kevin called the meeting to order at 7:00. Welcomed everyone.

Steffanie explained that this was a meeting of the Steering Committee for the salt/sand shed proposal, only warned as a public meeting as all members of the Select Board are on the Committee. There will be meeting in the future for public input.

The purpose of the meeting was to discuss an amendment to the present design engineering contract with D & K.

Chris advised that the current design will likely cost nearly a million dollars, and at the last meeting of the Steering Committee, D & K was directed to look at different options. Reducing the size of the structure, or perhaps changing it to have an outside resting on posts and an interior wall of blocks to contain the sand/salt. They need to re-evaluate the volume/quantity to be stored, explore other options, etc. and that will cost approximately \$8,000. It was suggested that the amendment be time and materials not to exceed \$8,000.

Scott advised that the amendment would qualify for grant reimbursement.

Much discussion about: the process; total monies available (another VTRANS grant would be needed – maximum of \$200,000), timeline for applying for the grant; size needed; work backwards from the available money to a design – usually works the other way. Steffanie determined that \$665,000 would be the maximum the Town could muster, with construction cost of \$530,000.

Select Board agreed by consensus to authorize D & K to draft an amendment (time and materials not to exceed \$8,000). Process requires VTRANS to approve the proposed amendment before it can be finalized.

Meeting adjourned at 7:45 pm.

Respectfully submitted,

Gail Fallar, Select Board Assistant