

TOWN COUNCIL MEETING

JULY 13, 2026

7:00 P.M.

PRESENT

Mayor: Roy M. Gladding

Vice Mayor: Anita J. Latane

Council Members: Katherine “Kay” B. Carlton

Carolyn Barrett

A. Fleet Dillard

Kenneth A. Gillis

Troy L. Balderson

Town Manager: Steve Wright

Assistant Town Manager: James Knighton

Town Clerk: Patsy K. Scates

Town Treasurer: Tina F. Brock

Chief of Police: Thomas Carter

VISITORS

Sam Steward, Davenport and Company

CALLED TO ORDER

Mayor Gladding called the meeting to order.

CONSENT AGENDA ITEMS
APPROVED

On motion of Carolyn Barrett, seconded by Anita J. Latane, Council voted unanimously to approve the consent agenda items which were the May 27, 2026 Special Council Meeting Minutes, the June 8, 2026, Public Hearing Meeting Minutes and the June 8, 2026 Council Meeting Minutes.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

COMMITTEE
REPORTS

WATER AND
SEWER

Mayor Gladding recognized Council Member Gillis and asked if he had anything to add to the water and sewer report.

Council Member Gillis did not have anything to add.

PUBLIC
FACILITIES

Mayor Gladding recognized Council Member Balderson and asked if he had anything to add to the public facilities report.

Council Member Balderson stated in the council members’ packet is a printout of the proposed plaque for the Gaines columns for Tappahannock Central Park.

Council Member Balderson stated the public facilities committee will be seeking direction from the council members on which plaque rendering they would like to move forward with. He stated the committee is proposing:

GAINES COLUMNS PROJECT AT CENTRAL PARK

Plaque rendering – Gaines Relief picture & bio

- 1 plaque with relief picture and bio \$5,200.00
- 2 plaques with relief picture on one and bio on the other - \$7,300.00

Both plaques would be 16” wide X 22’ tall (which is the size of the recessed area on both columns)

HISTORIC DOWNTOWN
TAPPAHANNOCK

Mayor Gladding recognized Jovita Kelly from Historic Downtown Tappahannock and asked if she had anything to add to the report.

Jovita Kelly stated she did not have anything to add to the report.

TOWN MANAGER
REPORT

Mayor Gladding recognized Town Manager Wright and asked if he had anything to add to the report.

Town Manager Wright informed the council members that the Director of Programs for the Virginia Foundation for Healthy Youth reached out asked if they could come and visit the Tappahannock Central Park site. He stated Senator Stuart, Delegate Kent, Delegate Hodges, staff from several state agencies, as well as the Virginia Foundation for Healthy Youth will be touring the park on July 16, 2026 for about an hour.

COMMUNITY
DEVELOPMENT
REPORT

Mayor Gladding recognized Assistant Town Manager Knighton and asked if he had anything to add to the Community Development Report.

Assistant Town Manager Knighton stated he did not have anything to add to the report.

TAPPAHANNOCK
POLICE
DEPARTMENT

Mayor Gladding recognized Chief Carter and asked if he had anything to add to the report.

Chief Carter invited the council members to the National Night out on August 4, 2026, at Tappahannock Central Park at 5:00 p.m.

Chief Carter stated the Virginia Rose summer camp begins today and the police department is extremely excited to show the children in the community a different side of the police. Chief Carter thanked the council members for allowing him to serve the community and them for the past two years and looks forward to the next two years.

FINANCE

Mayor Gladding stated the next committee item was finance.

Town Treasurer Brock stated that she, Town Manager Wright and Vice Mayor Latane met earlier and reviewed the financial report, and she has some things she wanted to expand on.

Town Treasurer Brock provided a preliminary fiscal year-end financial update, explaining that the figures presented reflect actual numbers as of June 30, the Town's fiscal year-end. She noted that revenues and expenses will continue to be processed over the next two months, with the auditors assigning applicable transactions back to FY2026. Staff plans to present a more complete financial update to Council at the end of August.

Town Treasurer Brock stated based on current projections and ongoing budget monitoring, she reported that the Town is expected to finish the fiscal year without using any fund balance. She credited earlier budget amendments and significant expense reductions for the positive outlook. She reported the Water and Sewer Fund is also performing better than anticipated and is projected to end the year with a positive balance following the recent rate increases.

Town Treasurer Brock stated the Water and Sewer Capital Fund is currently showing an estimated shortfall of approximately \$147,000, primarily due to an unexpected \$329,000 emergency crawling expense. She explained that loan reimbursements are expected to offset much of that deficit.

Town Treasurer Brock also updated the council members on the Town's \$250,000 DHCD revitalization revolving loan fund. She stated that she and Assistant Town Manager Knighton recently met with DHCD representatives, who confirmed that the first round of loan repayments must be reloaned for the same revitalization purpose. She stated that after those initial repayments have been reissued, the Town will have greater flexibility in how the funds are used. She reported that DHCD is still developing formal guidelines for the program and to date the Town has recovered approximately \$71,000 in loan

repayments, which will be transferred into a separate LGIP investment account to improve tracking and accountability of the revolving loan funds.

Town Treasurer reported that Tappahannock Central Park still has remaining project funds that will roll over into the next fiscal year. She stated that staff plans to use a portion of the remaining funds, as discussed during the FY2027 budget process, to renovate the small building located in the park. She stated an additional handout was provided outlining the Town's cash accounts and the balances in each. She stated that Town Manager Wright and Davenport representatives will provide further explanation of those accounts and available funds later in the meeting.

Town Manager Wright explained that the fund balance discussion ties into the upcoming conversation about the general obligation (GO) bond. He stated he wanted to provide Council with a complete picture of the Town's available cash reserves so members could consider whether to fund projects such as the Hoskins Creek Access Road or new police vehicles with cash instead of borrowing. He noted that the figures presented represent every available account and liquid asset as of that day. He reported following Davenport's financial recommendation, the Town should maintain at least three months of operating expenses approximately \$1.5 million in reserve. He reported after setting aside that amount, the Town has just over \$1 million available that could be used for capital improvement projects (CIP), while emphasizing the importance of preserving a strong fund balance to prepare for unforeseen emergencies or economic disruptions.

Mayor Gladding asked for any comments or questions.

There were none.

Mayor Gladding stated that council should consider adopting and amending the following ordinances:

- The purpose of the public hearing is to receive comments from the public regarding the proposed adoption of an ordinance pursuant to Virginia Code § 17.1-279.1, authorizing the collection of a fee to support the implementation and maintenance of an Electronic Summons System.
- The purpose of the public hearing is to receive comments from the public regarding a proposed ordinance amending Sections 38-51 and 38-56 of the Code of the Town of Tappahannock relating to temporary parking restrictions and temporary tow-away zones.
- The purpose of the public hearing is to receive comments from the public regarding the proposed adoption of an ordinance pursuant to Virginia Code § 46.2-873, as amended by Chapter 337 of the 2026 Acts of Assembly, relating to the operation of school crossing zone signs and school crossing zone active periods.

Council Member Dillard asked if each ordinance could be voted on separately.

VIRGINIA
SECTION CODE
SECTION 17.1-
279.1
AUTHORIZING
COLLECTION OF
FEES TO
SUPPORTTHE
IMPLEMENTATION
AND
MAINTENANCE
OFAN
ELECTRONIC
SUMMONS
SYSTEM
APPROVED

On motion of Fleet Dillard, seconded by Troy L. Balderson, Council voted unanimously to approve an ordinance pursuant to Virginia Code § 17.1-279.1, authorizing the collection of a fee to support the implementation and maintenance of an Electronic Summons System.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

Sections 38-51 and 38-56 of the Code of the Town of Tappahannock relating to temporary parking restrictions and temporary tow-away zones approved

On motion of Fleet Dillard, seconded by Kay Carlton, Council voted unanimously to approve amending an ordinance regarding Sections 38-51 and 38-56 of the Code of the Town of Tappahannock relating to temporary parking restrictions and temporary tow-away zones.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

Council Member Dillard discussed the proposed amendment to extend the activation time for school crossing zone warning devices from 30 minutes to 60 minutes before and after regular school hours at all three schools. He stated that the change relates to the timing of the warning lights rather than the signage itself. He also referenced the Town's approved implementation of school zone speed cameras, emphasizing the shared goal of improving traffic safety and protecting children. He acknowledged concerns about speeding, he agreed with Mr. Layman's reservations about doubling the activation period and asked for clarification on the current operating schedule of the school zone warning lights and whether they are presently activated for 30 minutes before and after school.

Chief Carter stated that currently the school zone warning lights are presently active for 30 minutes before and after school but as of July 1st local entities could increase the time to sixty minutes.

Council Member Dillard discussed whether the proposed 30-minute activation period for school zone flashing lights is sufficient or if a longer period, such as from approximately 8:00 a.m. to 4:00 p.m., would better enhance safety. He noted that drivers often argue there are no school buses or children present when cited for speeding in school zones. He asked the council members to considered whether extending the flashing light hours would improve safety or unnecessarily slow traffic when students are not present. He concluded by inviting Council input on whether the existing proposal should remain unchanged under the principle of "if it isn't broken, don't fix it."

Chief Carter responded that he is proposing to take a proactive approach. He stated that the public may not see incidents occur in these areas, but it doesn't mean that it is not going to happen.

Virginia Code § 46.2-873, as amended by Chapter 337 of the 2026 Acts of Assembly, relating to the operation of school crossing zone signs and school crossing zone active periods approved

On motion of Troy L. Balderson, seconded by Kenneth Gillis, Council voted to approve and ordinance Virginia Code § 46.2-873, as amended by Chapter 337 of the 2026 Acts of Assembly, relating to the operation of school crossing zone signs and school crossing zone active periods.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Nay	Anita J. Latane:	Aye

Mayor Gladding stated the next item for consideration is the resolution supporting potential improvements proposed for Round 7 of VDOT's SMART Scale Project.

ROUND 7 OF THE VDOT'S SMART SCALE PROJECT

Council Member Balderson asked the Assistant Town Manager Knighton to explain more in depth the plan and the options that the town has outside of the smart scale project and the impact around it to the public.

Assistant Town Manager Knighton expressed appreciation for the public participation and feedback regarding the proposed project, noting that community input is essential to developing a better project. He emphasized that the proposal is part of the Town’s broader downtown revitalization efforts and could be supported by data from the RAISE grant, which will provide real-time traffic information. He stated that data could be shared with VDOT and potentially used to develop a future Smart Scale project.

Assistant Town Manager Knighton also discussed the possibility of designating portions of the Town as an Urban Development Area, explaining that while the term may sound concerning, it could provide access to additional VDOT funding for transportation studies and projects that may not qualify under existing programs. He stated such a designation could also make additional areas of Town, including surrounding neighborhoods, eligible for Smart Scale funding without requiring a local match. He stressed that Smart Scale is only one of several funding sources available and that the Town will continue exploring grants, studies, and other funding opportunities regardless of the outcome of the current proposal.

Council Member Balderson stated that he would like to add that during his conversations with VDOT that that if the Town decided to decline this project then it would not impact the Town with any future funding.

ROUND 7 OF THE
VDOT'S SMART
SCALE PROJECT
RESOLUTION OF
SUPPORT DENIED

On motion Troy L. Balderson, seconded by Carolyn Barrett, Council voted unanimously to deny the following resolution of support for the potential improvements proposed for Round 7 of VDOT’s Smart Scale Project.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

RESOLUTION (DENIED / DID NOT PASS)

A RESOLUTION ENDORSING ESSEX COUNTY’S AND THE TOWN OF TAPPAHANNOCK’S ROUND 7 SMART SCALE APPLICATION

WHEREAS, the Tappahannock Town Council reviewed and recommended submission of the following Local project application to the State's Smart Scale Round 7 program:

Application 13890 – Route 17 and Queen Street Road Diet

WHEREAS, this project advanced through the pre-application process; and

WHEREAS, the Tappahannock Town Council continues to support this local project for Smart Scale Round 7; and

WHEREAS, Staff will continue to explore other designs, studies and funding opportunities for transportation improvements in the Downtown area, east and west of Route 17.

NOW, THEREFORE, BE IT RESOLVED, that the Tappahannock Town Council endorses submitting this application for Smart Scale Round 7.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Commonwealth of Virginia for inclusion with Essex County’s Smart Scale applications.

RUMBLE STRIPS
TO BE PLACED A
STOP SIGN AT
ESSEX AND
DAINGERFIELD
STREET

Council Member Balderson stated during his conversations with VDOT at the intersection of Essex Street and Daingerfield intersection VDOT gave permission to place a rumble strip before the stop sign to help

with traffic calming at no cost to the town. He would like a majority of the council members to be on board with this project before the project moved forward.

MOTION TO
MOVE FORWARD
WITH THE
RUMBLE STRIP
PROJECT AT
ESSEX AND
DAINGERFIELD
STREET

On motion of Troy L. Balderson, seconded by Anita J. Latane, Council voted unanimously to ask VDOT to install a rumble strip at the intersection of Essex and Daingerfield Street.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

HUNTINGTON
PUBLIC CAPITAL
CORPORATION
BOND
ORDINANCE

Mayor Gladding recognized Sam Steward, Davenport and Company.

Sam Steward, Davenport and Company provided an update on the Town’s proposed \$1.4 million general obligation bond, which would fund various vehicles, equipment, governmental and utility-related capital projects, as well as financing costs. He reported following the bank RFP process conducted at the Town’s direction, Huntington Bank offered the lowest interest rate and most flexible prepayment provisions. He stated town council previously indicated its intent to proceed with Huntington, subject to selecting a final financing scenario.

Sam Steward reported that since the June 8 council meeting, Davenport and Town staff worked with Huntington to develop several financing scenarios addressing Council’s concerns, particularly regarding the useful life of police vehicles and the affordability of the annual debt payments. He reported the scenarios varied the financing terms for police cruisers and garbage trucks and considered removing the Hoskins Creek Access Road from the bond financing.

Sam Steward reported that Huntington agreed to all of the proposed scenarios, with the interest rate remaining at 4.64% for the 15-year financing option. He reported financing the police vehicles and garbage trucks over shorter periods would result in higher annual payments, but less interest paid over the life of the loan. He stated for example, financing those vehicles over five years rather than seven would save approximately \$21,000 in interest, although the annual payments would be higher during the shorter term.

Sam Steward recommended that the Town consider Scenarios 3, 4, or 5, all of which exclude the Hoskins Creek Access Road from the bond. He stated if the Town chooses to finance the police vehicles, he reported that Davenport recommended either Scenario 3, which finances them over five years, or Scenario 4, which finances them over seven years. He reported that if the Town chooses to fund the police vehicles through another source, Davenport recommended Scenario 5, which also excludes Hoskins Creek and finances the garbage trucks over seven years rather than the originally proposed ten years. He reported that noted that combining the projects into one financing will reduce costs because the Town will pay the costs of issuance only once rather than separately financing each project.

Sam Steward, the next step for Town Council is to select the preferred funding scenario and consider adopting the authorizing ordinance prepared by the Town’s bond counsel, Sands Anderson. He stated if approved, Davenport, Town staff, and Huntington Bank will proceed toward closing, which is currently anticipated for October 30. He stated once the financing closes, the Town will be able to use the proceeds to reimburse itself for eligible utility repairs and fund the approved vehicles, equipment, and other capital projects.

There was some discussion focused on comparing the timeline and terms of USDA financing with the proposed loan options.

Sam Steward of Davenport & Company explained that USDA financing typically takes approximately 18 months before funds are available, with loan terms varying by project and potentially extending up to four years depending on the useful life of the assets.

Assistant Town Manager Knighton noted that the Town has previously used USDA financing for garbage trucks and pump trucks with terms ranging from seven to ten years.

Town Manager Wright stated that staff had contacted USDA directly about the proposed projects, terms, and interest rates, and USDA's representative indicated that the Town should proceed with the financing option already under consideration.

There was some discussion regarding early payoff provisions.

Sam Steward explained that under the Huntington proposal, there would be a four-year lockup period, after which the Town could pay off the loan in full or in part without penalty.

There was some discussion that the Town would likely anticipate paying off the financing after four years regardless of the scenario selected.

Sam Steward confirmed that the interest rate would remain 4.64% under all of the proposed scenarios, including the lower borrowing amount under Scenario Five. Davenport had asked the bank whether the rate could be reduced because of the shorter amortization periods, but the bank indicated that its cost of funds had increased since the original proposal and agreed to hold the quoted 4.64% rate.

Council Member Barrett asked if the Town is going to use part of the funds to reimbursement itself from the Cralle Avenue project and the Town will be paying interest on those funds then she asked how is the Town coming ahead?

Town Manager Wright explained that the \$330,000 reimbursement was considered too large an amount to take from the Town's fund balance, especially given the costs associated with Hoskins Creek and other ongoing projects. He reported while using the funds upfront would provide reimbursement, the Town would have to pay interest as a benefit of obtaining the funds, therefore staff felt it was more financially prudent to avoid significantly depleting the fund balance.

Council Member Barrett questioned whether the Hoskins Creek access road could be removed from the proposed financing. She reported it was noted that the original purpose of pursuing a general obligation bond was largely to fund the roadway and related projects, raising concerns about why the project would now potentially be excluded from the financing.

Town Manager Wright explained the \$159,000 was included in the financing package, but there were concerns about financing that amount over 15 years because it did not seem financially reasonable. He reported in response to concerns raised at the previous Council meeting, staff felt comfortable removing the \$159,000 from the financing and paying for it from fund balance. However, concern was expressed about using fund balance to cover the additional \$330,000 reimbursement, as doing so would significantly increase the amount drawn from fund balance.

Assistant Town Manager Knighton reported the reason for reimbursing the Town when it comes to Cralle Avenue project was it would give the Town the flexibility to use the fund balance in the future in case we have another scenario such as Cralle Avenue sewer break.

Council Member Barrett expressed her concerns about the town spending money.

Town Manager Wright stated the equipment is needed in order for the Town staff to service the citizens of the town and the council members agreed to move forward with the Hoskins Creek project, so the Town is trying to navigate how to pay for the requests.

Mayor Gladding stated that it is a typical practice for the Town and other municipalities to reimbursement themselves to have those funds in case of another emergency.

There was much discussion.

Council Member Dillard proposed the General Obligation Bond financing and the five debt-service scenarios presented by Davenport. He reported the bond purchase agreement, general obligation bond, and ordinance refer to schedules that correspond to the selected financing scenario, meaning Council needed to choose a scenario before finalizing the financing terms.

Council Member Dillard made a motion to approve an issuance of up to \$1 million for CIP projects under Scenario 4 of Davenport’s debt-service comparison.

Council Member Dillard expressed support for Scenario 4, noting that it excludes approximately \$115,000 for the Hoskins Creek Recreation Access Road. He clarified that the \$455,000 road project is already approved, with approximately \$350,000 funded by VDOT and the Town contributing about \$115,000 removing the Town’s contribution from the bond financing was viewed favorably.

Council Member Dillard reported he preferred Scenario 4 over Scenario 3 because of the Town’s need to replace aging equipment and vehicles, including police vehicles, backhoes, garbage trucks, dump trucks, and recycling equipment. He also emphasized that the financing includes a right of anticipation after four years, allowing the Town flexibility to address the debt earlier, while the interest rate would remain fixed.

Council Member Dillard reported the Council had previously only voted to investigate the financing and had not formally approved of it. He strongly supported borrowing for the necessary capital equipment while also putting about \$330,000 back into the fund balance to help prepare for future repairs and needs.

HUNTING PUBLIC
CAPITAL
CORPORATION
BOND
ORDINANCE
APPROVED

On motion of Fleet Dillard, seconded by Kay Carlton, Council voted to adopt the following ordinance authorizing the issuance of up to 1.4 million for CIP project as set forth in *scenario four (4)*.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Nay
Carolyn Barrett:	Nay	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF TAPPAHANNOCK, VIRGINIA, AUTHORIZING THE ISSUANCE OF UP TO \$1,400,000 PRINCIPAL AMOUNT OF A GENERAL OBLIGATION BOND, SERIES 2026, FOR TOWN CAPITAL IMPROVEMENT PROJECTS AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF

WHEREAS, the Town Council (**the “Town Council”**) of the Town of Tappahannock, Virginia (**the “Town”**) has determined that it is necessary and advisable and in the best interest of the Town to authorize the borrowing of money in an amount not to exceed \$1,400,000 to finance (a) the acquisition of vehicles and equipment for Town governmental use, (b) various governmental and utility capital projects (**together, the “Projects”**) and (c) the costs of issuance associated therewith by the issuance by the Town of its general obligation bond or bonds therefor; and

WHEREAS, the Town has held a public hearing, duly noticed, on June 8, 2026, on the issuance of an up to \$1,400,000 general obligation bond of the Town in accordance with Section 15.2-2606 of the Act, as defined below; and

WHEREAS, Town staff, in consultation with Davenport & Company LLC, the Town’s financial advisor (**the “Financial Advisor”**), and its bond counsel, Sands Anderson PC, has recommended that the Town Council approve the issuance of the Town’s maximum aggregate principal amount not to exceed \$1,400,000 General Obligation Bond, Series 2026 (**the “Bond”**) and the placement or sale of such Bond pursuant to the proposal of Huntington Public Capital Corporation (**the “Bondholder”**) dated June 2, 2026 (**the “Proposal”**), and the Town Council desires to accept such arrangement and proceed with the financing;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TAPPAHANNOCK, VIRGINIA:

Issuance of Bond. Pursuant to the Constitution and statutes of the Commonwealth of Virginia, including the Public Finance Act of 1991, as amended (**the “Act”**), the Town Council hereby authorizes the issuance and sale of one or more general obligation bonds of the Town to provide funds to pay the costs of the Projects. The Town hereby finds (i) the obtaining of such funds will be for the welfare of citizens of the Town for purposes which will serve the Town and its citizens, (ii) the most effective and efficient manner in which to provide such funds to the Town is by a general obligation bond issued by the Town to be sold to the Bondholder pursuant to the Proposal and (iii) the issuance of the Bond is in the best interests of the Town and its citizens. The Town elects to issue the Bond pursuant to Section 15.2-2607 of the Act, after a public hearing held in accordance with Section 15.2-2606 of the Act.

Bond Details. The Bond shall be issued in an aggregate principal amount not to exceed \$1,400,000 consisting of a registered bond designated “General Obligation Bond, Series 2026”, numbered R-1, having an interest rate not to exceed 4.76%, and maturing not later than December 31, 2046 in the form attached to this Ordinance. Subject to the preceding terms, the Town Council further authorizes the Town Manager and Mayor with the advice of the Town’s Financial Advisor to determine the aggregate total of principal and interest payments on the Bond, all in accordance with the provisions hereof.

Payment and Redemption Provisions. The principal of and premium, if any, and interest on the Bond shall be payable as set forth in the Bond. The principal of the Bond shall be subject to optional prepayment or redemption as set forth in the Proposal as determined by the Town Manager and Mayor, as evidenced conclusively by the execution and delivery of the Bond.

Execution and Form of Bond. The Bond shall be signed by the Mayor or Vice Mayor of the Town and the Town’s seal shall be affixed thereon and attested by the Town Clerk or Deputy Town Clerk. The Bond shall be issued as a typewritten bond with such completions, omissions, insertions and changes not inconsistent with this Ordinance as may be approved by such officers, whose approval shall be evidenced conclusively by the execution and delivery of the Bond.

Pledge of Full Faith and Credit. The Town’s full faith and credit are pledged to secure the payment of the principal of, premium, if any, and interest on the Bond. Unless other funds are lawfully available and appropriated for timely payment of the Bond, the Town agrees to levy an annual tax upon all property subject to local taxation in the Town sufficient to pay the principal of and premium, if any, and interest on the Bond.

Preparation of Printed Bond. The Town shall initially issue the Bond in typewritten form. The Bond may be executed by manual or facsimile signature of the Mayor or Vice Mayor of the Town, the Town’s seal affixed thereto and attested by the Town Clerk; provided, however, that if both such signatures are facsimiles, no Bond shall be valid until it has been authenticated by the manual signature of the Registrar and the date of authentication noted thereon.

Registration and Transfer of the Bond. The Town appoints the Town’s Treasurer as paying agent and registrar (the “Registrar”) for the Bond. If deemed to be in its best interest, the Town may at any time appoint a qualified bank or trust company as successor Registrar. Upon surrender of the Bond at the office of the Registrar, together with an assignment duly executed by the registered owner or its duly authorized attorney or legal representative in such form as shall be satisfactory to the Registrar, the Town shall execute, and the Registrar shall authenticate and deliver in exchange, a new Bond or Bonds having an equal aggregate principal amount, of the same form and maturity, bearing interest at the same rates and registered in such name as requested by the then registered owner or its duly authorized attorney or legal representative. Any such exchange shall be at the expense of the Town, except that the Registrar may charge the person requesting such exchange the amount of any tax or other governmental charge required to be paid with respect thereto.

The Registrar shall treat the registered owner as the person or entity exclusively entitled to payment of principal, premium, if any, and interest, and the exercise of all other rights and powers of the owner, except that installments shall be paid to the person or entity shown as owner on the registration books on the 1st day of the month on which an interest payment date occurs.

The Bond may only be transferred to (a) affiliates of the registered holder or (b) one or more banks, insurance companies, trusts, custodians or other financial institutions and their affiliates.

Mutilated, Lost or Destroyed Bond. If a Bond has been mutilated, lost or destroyed, the Town shall execute and deliver a new Bond of like date and tenor in exchange and substitution for, and upon cancellation of, such mutilated Bond or in lieu of and in substitution for such lost or destroyed Bond; provided, however, that the Town shall so execute and deliver only if the registered owner has paid the reasonable expenses and charges of the Town in connection therewith and, in the case of a lost or destroyed Bond, (a) has filed with the Town evidence satisfactory to the Town that such Bond was lost or destroyed and (b) has furnished to the Town satisfactory indemnity.

Arbitrage and other Tax Covenants. The Town covenants that it shall not take or omit to take any action the taking or omission of which will cause the Bond to be an “arbitrage bond” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, and regulations issued pursuant thereto (the “Code”), or otherwise cause interest on the Bond to be includable in the gross income for federal income tax purposes of the registered owner thereof under existing law. Without limiting the generality of the foregoing, the Town shall comply with any provision of the Tax Compliance Agreement (as defined below) that may require the Town at any time to rebate to the United States any part of the earnings derived from the investment of the gross proceeds of the Bond, unless the Town receives an opinion of nationally recognized bond counsel that such compliance is not required to prevent interest on the Bond from being

included in the gross income for federal income tax purposes of the registered owners thereof under existing law. The Town shall pay any such required rebate from legally available funds.

Tax Compliance Agreement. Such officers of the Town as may be requested are authorized and directed to execute and deliver a nonarbitrage certificate and tax compliance agreement or similar document in relation to the Bond (the “**Tax Compliance Agreement**”) in the form approved by the Mayor or Vice Mayor of the Town or the Town Manager, or any of them, in collaboration with the Town’s bond counsel, with such completions, omissions, insertions and changes as may be approved by the officers of the Town executing such Tax Compliance Agreement, whose approval shall be evidenced conclusively by the execution and delivery thereof.

Private Activity Bond Covenant. The Town covenants that it shall not permit the proceeds of the Bond or the property financed thereby to be used in any manner that would result in (a) 5% or more of such proceeds or the facilities financed with such proceeds being used in a trade or business carried on by any person other than a governmental unit, as provided in Section 141(b) of the Code, (b) 5% or more of such proceeds or the facilities financed with such proceeds being used with respect to any output facility (other than a facility for the furnishing of water), within the meaning of Section 141(b)(4) of the Code, or (c) 5% or more of such proceeds being used directly or indirectly to make or finance loans to any persons other than a governmental unit, as provided in Section 141(c) of the Code; provided, however, that if the Town receives an opinion of nationally recognized bond counsel that any such covenants need not be complied with to prevent the interest on the Bond from being includable in the gross income for federal income tax purposes of the registered owners thereof under existing law, the Town need not comply with such covenants.

Qualified Tax-Exempt Obligation. The Town Council hereby designates the Bond as a “qualified tax-exempt obligation” as defined in Section 265(b)(3)(B) of the Code and certifies by this Ordinance that it does not reasonably anticipate the issuance by it or its subordinate entities of more than \$10 million in “qualified tax-exempt obligations” during the calendar year 2026 and will not designate, or permit the designation by any of its subordinate entities of, any of its bonds (or those of its subordinate entities) during the calendar year 2026 which would cause the \$10 million limitation of Section 265(b)(3)(D) of the Code to be violated.

Bond Counsel. The Town Council hereby confirms the appointment of Sands Anderson PC to serve as Bond Counsel to the Town in connection with the issuance of the Bond.

SNAP Authorization. The Town Council has determined to authorize the Town, if and as necessary, to utilize the State Non-Arbitrage Program in connection with the investment of the proceeds of the Bond.

Issuance, Sale and Other Actions. All other actions of Town officials in conformity with the purposes and intent of this Ordinance and in furtherance of the issuance and sale of the Bond are ratified, approved and confirmed. The Town officials are authorized and directed to execute and deliver all agreements, certificates and other instruments considered necessary or desirable in connection with the issuance, sale and delivery of the Bond pursuant to this Ordinance including, but not limited to the Bond, determining whether the Bond will be sold in a private direct bank loan, or in a public sale, or a combination of both, and the documentation relating thereto, which may include a loan agreement, a bond purchase agreement, placement agreement or similar agreement, an escrow agreement, and any other agreements and to make modifications thereof, including but not limited to the dated date, interest payment dates, maturity, redemption terms and such other provisions as such officials shall deem necessary or convenient, whose determination shall be conclusively evidenced by the execution thereof.

Effectiveness and Filing of Ordinance. This Ordinance shall become effective immediately upon its passage. After such passage, a certified copy of this Ordinance shall be filed by the Clerk with the Clerk of the Circuit Court of the County of Essex, Virginia. The filing of this Ordinance with the Clerk of the Circuit Court of the County of Essex, Virginia shall be deemed to be the filing of an initial resolution or ordinance with such Court for all purposes of the Act. Any ordinances or resolutions inconsistent herewith previously adopted by the Town Council are amended to be consistent with this Ordinance.

Applicable Law. The Town Council elects to issue the Bond pursuant to the provisions of the Act, in accordance with Sections 15.2-2601 and 15.2-2607 of the Act.

APPOINTMENT
OF OFFICERS

On motion of Fleet Dillard, seconded by Troy L. Balderson, Council voted unanimously to appoint the following for a term of two years beginning July 1, 2026, and ending on June 30, 2028.

Steve Wright	Town Manager
Tina F. Brock	Treasurer
Tina F. Brock	Records Manager
Patsy K. Scates	Town Clerk
Thomas Carter	Chief of Police
Michael Tolley Gwinn	Town Attorney

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

NON-VOTING
MEMBERS OF
THE PLANNING
COMMISSION
APPOINTED

On motion of Fleet Dillard, seconded by Troy L. Balderson, Council voted to appoint Roy M. Gladding, Steve Wright and Anita Latane, for a term of two years being July 1, 2026 and ending on June 30, 2028 as non-voting members of the Tappahannock Planning Commission.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

MIDDLE
PENINSULA
PLANNING
DISTRICT
COMMISSION
APPOINTMENT

On motion of Fleet Dillard, seconded by Anita J. Latane, Council voted to appoint Katherine “Kay” Carlton to the Middle Peninsula Planning District Commission.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

VICE MAYOR
LATANE APPOINTED

On motion of Kenneth A. Gillis, seconded by Troy L. Balderson, Council voted unanimously to reappoint Anita J. Latane, as Vice Mayor for a term of two years beginning July 1, 2026 and ending on June 30, 2028.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

SOCIAL MEDIA
POLICY

On motion of Carolyn Barrett, seconded by Anita J. Latane, Council voted unanimously to adopt the Tappahannock Social Media Comment Policy as presented.

Votes were cast as follows:

Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

Town of Tappahannock Social Media Comment Policy

The Town of Tappahannock welcomes public engagement and encourages respectful discussion on its official social media platforms.

Town social media pages are intended to share information about Town services, programs, projects, events, public notices, and community-related matters. While the Town encourages public participation, comments must remain respectful and comply with applicable laws and platform terms of service.

The Town reserves the right to hide, remove, or restrict comments that contain any of the following:

- Profanity, obscene, vulgar, or sexually explicit language or content.
- Personal attacks, harassment, bullying, or abusive language directed toward any individual or group.
- Threats of violence or statements that promote, encourage, or incite unlawful activity.
- Discriminatory slurs or content targeting individuals or groups based on race, color, national origin, religion, sex, age, disability, or other protected characteristics.
- Content that promotes commercial products, services, businesses, endorsements, or solicitations unrelated to the topic of the post.
- Spam, repetitive postings, or content intended to disrupt discussion.
- False information regarding public safety emergencies that may create public confusion or risk.
- Content that violates intellectual property rights, privacy rights, or other applicable laws.
- Disclosure of confidential, sensitive, or personally identifiable information, including phone numbers, addresses, financial information, or personnel matters.
- Links to malware, phishing sites, other websites, or other harmful content.

The Town will not remove comments solely because they express disagreement, criticism, or differing viewpoints regarding Town policies, actions, programs, officials, or matters of public concern.

Users who repeatedly violate this policy may be blocked or restricted from participating on Town social media pages, subject to applicable law and platform rules.

Comments posted by members of the public do not reflect the opinions or positions of the Town of Tappahannock, its elected officials, officers, employees, or representatives.

All content posted to the Town's social media pages may constitute a public record and may be subject to retention and disclosure requirements under the Virginia Freedom of Information Act (FOIA).

By participating on Town social media pages, users agree to abide by this policy and the terms of service of the applicable social media platform.

COUNCIL COMMENTS/UPDATES

Mayor Gladding asked for any comments or updates from the council members.

Council Member Balderson stated that he would like to have the council members give the public facilities committee directions for the Gaines columns.

**MOTION FOR GAINES
COLUMNS PROJECT AT
CENTRAL PARK**

On motion of Troy L. Balderson, seconded by Fleet Dillard, Council voted unanimously to move forward with one plaque with relief picture and bio for \$5,200.00.

Votes were cast as follows:

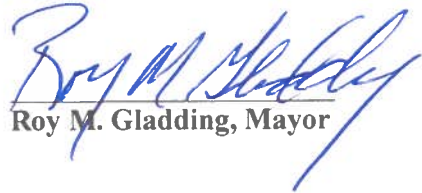
Kay Carlton:	Aye	Kenneth A. Gillis:	Aye
Carolyn Barrett:	Aye	Troy L. Balderson:	Aye
Fleet Dillard:	Aye	Anita J. Latane:	Aye

There was some discussion regarding the mural in Town.

Mayor Gladding stated that Timothy Bradshaw has resigned from the Tappahannock Planning Commission and he thanked him for his service. He stated that the council members should have a replacement.

Mayor Gladding asked for any further comments or questions.

There being no further business, the meeting was adjourned.



Roy M. Gladding, Mayor



Patsy K. Scates, Town Clerk