Town Manager
Steve Wright
Mayor
Roy M. Gladding
Vice Mayor
Anita Latane

Town Council
Troy L. Balderson
Katherine B. Carlton
A. Fleet Dillard III
Kenneth A. Gillis
Carolyn Barrett

TOWN OF TAPPAHANNOCK
VIRGINIA

TOWN COUNCIL AGENDA
MAY 11, 2026
6:00 P.M.
TAPPAHANNOCK MUNICIPAL BUILDING
915 CHURCH LANE
TAPPAHANNOCK, VA 22560
REVISED 5/11/26

6:00 p.m.
PUBLIC HEARING
Tappahannock Town Council will hold a Public Hearing to consider the following items:

Item 1.
REZONE REQUEST FROM JUNE PARKER OIL, COMPANY

- An application from June Parker Oil Co. Inc. is requesting to rezone a portion of the lot known as tax parcel 32B (37) A and all of the lot known as 32B (37) B1. The proposed request would rezone the eastern portion of 32B (37) A, the extent of the request to rezone would extend 109' along the northern property line along the alley, the south from the end of the alley to the north western property corner of lot B1 totaling approximately 0.3 acres, located at the 700 and 800 block of Essex St. in the Town of Tappahannock. The applicant is requesting to rezone the property from R-3 Town Residential to CG-2 General Commercial to fix an error on the official zoning map adopted in 2023.

Item 2.
PUBLIC HEARING ON THE PROPOSED GENERAL BUDGET, WATER AND SEWER BUDGET AND THE CEMETERY BUDGET FOR FY 2026-2027 AND CIP FOR FY

- Public Hearing on the proposed general budget, water and sewer budget and cemetery budget for FY 2026-2027 and FY 2027-2031 Capital Improvement Plan (CIP). Pursuant to Virginia Code Sections 15-.2-2506, 15.2-107 and 15.2-1427 of the 1950 Code of Virginia, a public hearing will be held on the proposed budget for FY 2026-2027 and FY 2027-2031 CIP on Monday, May 11, 2026.

Item 3.
TAPPAHANNOCK CALENDAR YEAR 2026/FISCAL YEAR 2027
TAX CLASSIFICATIONS AND PROPOSED RATES

Per $100.00 of assessed value

Real Estate:	$0.13 (an increase of $.04)
Personal Property:	$1.40 (no increase)
Manufactured Homes:	$0.13 (an increase of $.04)
Personal Property (Commercial):	$0.40 (no increase)
Machinery and Tools (Commercial):	$0.40 (no increase)

The regular Town Council meeting will begin immediately following the adjournment of the public hearings.

1. Call to order
2. Welcome Visitors
3. **Consent Agenda**

- Approval of the April 13, 2026 Regular Meeting Minutes

4. **Committee Reports**

a. Water/Sewer – Gillis
b. Public Facilities – Balderson
c. Historic Downtown Tappahannock – Latane
d. Town Manager Report
e. Community Development Report
f. Tappahannock Police Department
g. Finance – Latane

5. **Regular Agenda Items:**

a. Robinson, Farmer and Cox Associates – Approval of the FY 25 Audit Report
A representative from Robinson, Farmer and Cox Associates will present the final audit report for Fiscal Year 2025 and council should consider approval of the FY 25 Audit Report

b. Virginia Department of Transportation Smart Scale Project
A representative from the Virginia Department of Transportation will discuss the VDOT Smart Scale project with the council members.

c. Rezone Request – June Parker Oil, Company
Council should consider the rezoning request from June Parker Oil, Company

d. Board of Zoning Appeals Vacancy
Council should look for town community members interested in volunteering to serve on the Board of Zoning Appeals

e. Essex County – Economic Development Authority
Council should look for town community members interested in volunteering to serve on the Essex County Economic Development Authority

f. Proclamation – Scott Cannady
Council should consider approving the Proclamation recognizing Scott Cannady for his service as presented

g. Proclamation – Safe Boating Week
Council should consider approving the Proclamation recognizing Safe Boating Week as presented

h. RFP to Solicit Lenders for Potential General Obligation Bond (Item added after agenda was posted)
Town Manager Wright is requesting Council approval to proceed with an RFP to solicit lenders for potential General Obligation Bond borrowing for the following purchases/projects:

1. Hoskins Creek Access Road
2. Hoskins Creek Bathhouse and Docks
3. Mass Equipment Purchase (Backhoe, Garbage Truck, Dump Truck, Police Cruisers (2), and Recycle Truck Bins)

i. DAVENPORT REQUEST RFP (Item added after agenda was posted)
Town Manager Wright is requesting the council to consider approving having the Town's financial advisors, Davenport, put out an RFP for proposals for financing potential FY 2027 projects and equipment purchases

j. SET A DATE FOR A PUBLIC HEARING (Item added after agenda was posted)
Town Manager Wright is requesting that the council consider holding a public hearing on June 8, 2026 review and consider options for financing potential FY 2027 projects and equipment purchases

k. RIVERFEST REQUESTING FUNDS (Item added after agenda was posted
Erin Kelly is requesting for Council to consider allocating a sum of $2,500.00 in funds for the Riverfest event.

l. **BOUNDARY LINE ADJUSTMENT/ BOUNDARY LINE VACATION FEE (Item added after agenda was posted)**
Council should consider adopting fees for a boundary line adjustment and boundary line vacation. Staff is recommending a fee of $125.00

m. Council Comments/Updates

n. Adjournment

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