Town Manager
Steve Wright
Town Treasurer
Tina F. Brock
Town Clerk
Patsy K. Scates
Chief of Police
Thomas D. Carter
Town Attorney
M. Tolley Gwinn

TOWN OF TAPPAHANNOCK

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Mayor
Roy M. Gladding
Town Council
Troy L. Balderson
Katherine B. Carlton
A. Fleet Dillard III
Kenneth A. Gillis
Carolyn Barrett
Anita Latane

TAPPAHANNOCK TOWN COUNCIL
DECEMBER 8, 2025
6:00 P.M.
TAPPAHANNOCK MUNICIPAL BUILDING
915 CHURCH LANE
TAPPAHANNOCK, VIRGINIA

6:00 P.M.
PUBLIC HEARING

The Tappahannock Town Council will hold a Public Hearing on December 8, 2025, at 6:00 p.m. in the Tappahannock Municipal Building located at 915 Church Lane, Tappahannock, Virginia to consider the **(2) TWO** following items.

I. ITEM ONE:

Proposed FY 26 Budget Amendment Year Beginning July 1, 2025

The adopted FY2026 budget totals $14,534,825 in combined budget in revenues and expenditures, $11,406,755 for the General Fund/CIP and $3,128,070 for Water & Sewer Fund/CIP. The proposed amendment calls for a decrease in revenues in the General Fund in the amount of $385,609.06 to address and align with anticipated revenue shortfalls for the fiscal year. An accompanying decrease of $385,609.06 has been reflected in the General Fund expenditures. Said expenditure reductions include the following:

$243,600 for General Fund transfer to the CIP
$88,319.06 in Contingency dollars
$45,240 in forgone/unneeded debt service
$8,450 in forgone contracted expenditures

II. **ITEM TWO: -** ***THIS BAREFORD GMC REZONING REQUEST PUBLIC HEARING HAS BEEN POSTPONED***

Bareford GMC
An application from Bareford GMC requesting to rezone lots known as tax parcel 32B (20) Parcels 75, 76, 76 A and 76B. The lots are approximately 0.73 acres and are located at the 500 block of Dangerfield

St. in the Town of Tappahannock. The applicant is requesting to rezone the property from R-3 Town Residential to CG-2General Commercial.

The regular meeting of the Tappahannock Town Council will be held after the adjournment of the public hearings.

1. Call to order
2. Welcome Visitors
3. **Consent Agenda**

a. Approval of November 10, 2025, Work Session Council Meeting and the November 10, 2025, Council Meeting minutes

4. **Committee Reports**
   a. Water/Sewer – Gillis
   b. Public Facilities – Balderson
   c. Historic Downtown Tappahannock – Latane
   d. Town Manager Report
   e. Community Development Report
   f. Tappahannock Police Department Report
   g. Finance – Latane
5. **Regular Agenda Items**
   a. **BPOL Rates (Business, Professional and Occupations)**
   Council should ratify the rates for the 2026 Business License in the Town of Tappahannock. Staff is recommending no rate revision in FY 2026. Effective date January 1, 2026.
   b. **FY 26 Budget Amendment Year Beginning July 1, 2025**
   Council should consider adopting the Budget Amendment as presented to become effective immediately.
   c. **Bareford GMC Rezoning Request**
   Council should consider the rezoning request application from Bareford GMC.
   d. **Street Sign Replacement Plan**
   Town Manager Wright will discuss with Council the latest quote for sign replacement and determine a plan for moving forward, including prospective phasing.
   e. **Set Date for Planning Commission to hold a Public Hearing**
   Council should consider setting a date for the Planning Commission to hold a Public Hearing meeting on January 7, 2026, for the various zoning ordinance amendments, if they so desire.
   f. **Set a Date for Town Council to hold a Public Hearing**
   Council should consider setting a date of January 12, 2026, to hold a Public Hearing meeting to consider revisions to Section 10-2 Hunting of the Town Code
   g. **Council Updates/Comments**
6. **Closed Session – Two Items Section 2.2-3711 A.7 – Legal Counsel Exemption and Section 2.2-3711(A) (3) Acquisition of Real Property Exemption.**
   Council should consider a motion to go into closed session to discuss the following two subjects. The first subject matter of the closed session shall be potential administrative proceedings before a state agency. The purpose of the closed session is to consult with legal counsel retained by the Town Council regarding specific legal matters requiring the provision of legal advice by such counsel, pursuant to 2.2-3711(A)(7). The second subject matter of the closed session discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(3) – Acquistion of Real Property Exemption.
7. **Adjournment**