SILVER LAKE UTILITY DISTRICT

SUMMARY SHEET

September 13, 2026 For the September 17 Silver Lake Utility District Meeting

TOPIC: **Tax Levy vs. User Charges**

POSSIBLE MOTION: **Motion to direct staff to work with the Attorney to review the Intermunicipal Agreement between the Village and City of Oconomowoc with regards to payment of sewer user charges**

_XX_ Action Item
_____ Agenda Reference
_____ Discussion Only
_____ Information Item

PURPOSE: To discuss a change in method of collecting fees for the SLUD

BACKGROUND: During the budget discussions last year, the commission wanted staff to look into the possibility of collecting the amount usually levied to the properties in the Silver Lake Utility District as part of the quarterly fees instead. Historically, the levy amount has been $10,000 which helps to cover a portion of the administrative fees paid to the Village. We have been deterred from increasing the $10,000 levy amount because we know that has to get added into the Village's levy limit calculation. So, we originally thought the Village could "gain" $10,000 worth of Village levy if we changed to collecting it on the SLUD quarterly bills. After discussing any legal implications with our attorney (see attached opinion letter) he pointed out that wouldn't be the case because we'd have to take an adjustment on the levy limit worksheet for converting that amount so we wouldn't gain anything.

Greg Johnson, Ehlers, provided a differing opinion & that the Village would gain $10,000 of levy capacity by making a change.

ATTACHMENTS: Correspondence between Administrator Michael, Attorney Macy & Greg Johnson

FISCAL IMPACT: Would increase the quarterly rate by approximately $15 if $10,000 was the amount to be collected based on REC's vs. Assessed Values on Tax Bills

PREPARED BY: Debra Michael, Administrator-Clerk/Treasurer

Municipal LAW
& LITIGATION GROUP

DALE W. ARENZ (1935-2022)
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SAVANNAH H. ZUZICK

STEPHEN J. CENTINARIO, JR.

May 29, 2026

Debbie Michael, Village Administrator
Village of Summit
37100 Delafield Road
Summit, WI 53066

Re: Silver Lake Utility District Tax Levy
Questions Raised

Dear Ms. Michael:

I received your email raising certain questions on the Silver Lake Utility District funding methods and request that I comment on the same.

Based upon my research, I have the following comments, questions, concerns and recommendations in this regard.

1. Your Question. During budget discussions, the Silver Lake Utility District Commission wanted me to look into the possibility of changing from collecting $10,000 as a tax levy (based on assessed value) in the Silver Lake Utility District to instead incorporating that dollar amount into the quarterly charges which are applied based on the DUE counts.

   My Response. It appears the Silver Lake Utility District may shift its funding mechanism to collect all charges/funds for the sanitary sewer fees in the form of quarterly charges.

   However, Village Code Section 28-43 addresses the regulation of sanitary sewer users in the Village and incorporates the user regulations of the City of Oconomowoc Municipal Code and applies the same to the Village sewer users. The City of Oconomowoc Municipal Code specifically identifies the charges that may be imposed for the sewer service in Section 13.50. Section 13.50(9)(D) specifically states that "Extraterritorial sewer recipients shall pay sewer user charges as established in an intermunicipal agreement." I have not been provided with any such agreement as it relates to the provision of services to the Village of Summit residents within the Silver Lake Utility District boundaries. If the proposed shift in the funding/charges for sanitary sewer does not conflict with any such intermunicipal agreement related to methods of charging users, I believe the change is acceptable. I am happy to review any

applicable intergovernmental agreements or any other form of agreement addressing the Silver Lake Utility District upon request.

Based on our review there are no applicable Wisconsin Service Commission regulations or statutes that prohibit this from occurring.

Finally, I must note that shifting the collection from a tax levy will not free up any space in the levy limit. Rather, the proposed shift to the quarterly fee will reduce the Village's actual levy imposed and thus reduce the future levy limit by the corresponding shift from tax levy to the quarterly charge ($10,000). Thus, it will not have the intended effect of freeing up funds for the Village to operate and expend under its levy limit.

If you should have any questions or concerns regarding these matters, please do not hesitate to contact me.

Yours very truly,

MUNICIPAL LAW & LITIGATION GROUP, S.C.

John P. Macy

John P. Macy

JPM/LCL/ko

Debbie Michael

From: Greg Johnson
Sent: Monday, June 1, 2026 7:04 AM
To: Debbie Michael
Subject: RE: Silver Lake Utility District Tax Levy - Questions Raised

Hi, Debbie.

I will focus my comments on the levy limit implications. As you pointed out, the $10,000 levy for Silver Lake Utility District is part of the levy on Line 1 of the Village's levy limit worksheet. There are negative adjustments on the levy limit worksheet for user fees implemented to replace funds levied in part or in full to pay for covered services. The statutory reference is 66.0602(2m)(b)1 Sanitary sewer service is not a covered service meaning the negative adjustment does not apply.

Communities that operate a water utility system and have a fire protection charge (commonly referred to as hydrant rental) paid by the levy can convert the levied charge to a water user fee and free up the entire amount levied and use it for other purposes. Since water is regulated by the PSC, a community must get approval by the PSC to do so. Sanitary Sewer is not regulated by the PSC. But the Village's receives the same levy limit benefit in this case. Since the $10,000 is included in the Village's allowable levy and if $10,000 comes from a user charge, the $10,000 levied amount remains in the Village's allowable levy and can be repurposed.

If there is benefit to discussing this further with Attorney Macy please let me know. In my opinion if the intergovernmental agreement issues outlined in the letter can be addressed, the Village can replace the levy with a user charge and the Village is not required to reduce its allowable levy on the worksheet.

Thanks.

Greg

Greg Johnson
Senior Municipal Advisor
O: (262) 796-6168 | ehlers-inc.com
EHLERS
PUBLIC FINANCE ADVISORS

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From: Debbie Michael <administrator@villageofsummitwi.gov>
Sent: Friday, May 29, 2026 12:31 PM
To: Greg Johnson <gjoh
Subject: Silver Lake Utility District Tax Levy - Questions Raised

Good afternoon, Greg –

During the budget discussions last year, the commission wanted me to look into the possibility of collecting the amount usually levied to the properties in the Silver Lake Utility District as part of the quarterly fees instead. Historically, the levy amount has been $10,000 which helps to cover a portion of the administrative fees paid to the Village. We have been deterred from increasing the $10, 000 levy amount because we know that has to get added into the Village's levy limit calculation. So, we originally thought the Village could "gain" $10,000 worth of Village levy if we changed to collecting it on the SLUD quarterly bills. After discussing any legal implications with our attorney (see attached opinion letter) he pointed out that wouldn't be the case because we'd have to take an adjustment on the levy limit worksheet for converting that amount so we wouldn't gain anything.

Can you please confirm his statement in the attached letter and perhaps explain it in a way that I can relay to our Village Board members?

Thank you and hope you're enjoying the start of Summer!

~Debbie

VILLAGE OF SUMMIT
Pop: 5,341

DEBRA J. MICHAEL, WCMC
Village Administrator/Clerk-Treasurer
She/Her
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administrator@villageofsummitwi.gov
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Summit WI 53066
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Hours: Monday - Friday 8:00am - 4:00 pm

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From: Kristina Oleson
Sent: Friday, May 29, 2026 11:44 AM
To: Debbie Michael <administrator@villageofsummitwi.gov>
Cc: John Macy
Subject: Silver Lake Utility District Tax Levy - Questions Raised

Good morning:

Attached please find correspondence from Attorney John P. Macy regarding the above-noted matter. Hard copy of the same will not follow. If you should have any questions, please do not hesitate to contact me.

Thank you,

SILVER LAKE UTILITY DISTRICT
5 YEAR CASH FLOW PROJECTIONS

SEPTEMBER 12, 2026
Using 2026 ProFormas
and 2027 Proposed Budget

Quarterly Fee	DUE Treatment	DUE License	Year	Treatment Qtrly Chg	Change fr prior yr	Treatment Revenues	License Qtrly Chg	Change fr prior yr	License Revenues	Connection Fee	Spec. Assess. Revenue	Less: City Sewage	Less: City License	Less: Other Operating	Net Operating Revenues	Add: Property Taxes	Add: Investment Income	Net Cash Flow	Ending Non-Restricted Cash*
				City Sewage			City License					5% Est	4% annual	5% Est	(G+J+K+L+M+N+O)				
			2020																$ 140,049
$ 205.00			2021	$ 160.00		$ 106,240	$ 45.00		$ 29,880	$ 3,995	$ 45,318	$ (77,295)	$ (28,514)	(47,832)	$ 31,792	$ 15,000	$ 79	$ 46,871	$ 186,920
$ 207.00	167	167	2022	$ 161.00	$ 1.00	$ 107,548	$ 46.00	$ 1.00	$ 30,728	$ 3,995	$ -	$ (77,086)	$ (29,655)	(32,896)	$ 2,634	$ 10,000	$ 50	$ 12,684	$ 216,227
$ 203.00	168	192	2023	$ 162.00	$ 1.00	$ 108,864	$ 41.00	$ (5.00)	$ 31,488	$ -	$ -	$ (79,433)	$ (31,164)	(88,728)	$ (58,973)	$ 10,000	$ 183	$ (48,790)	$ 227,851
$ 206.00	169	192	2024	$ 163.00	$ 1.00	$ 110,188	$ 43.00	$ 2.00	$ 33,024	$ -	$ -	$ (88,500)	$ (32,410)	(32,095)	$ (9,793)	$ 10,000	$ 3,500	$ 3,707	$ 223,912
$ 209.00	170	194	2025	$ 164.00	$ 1.00	$ 111,472	$ 45.00	$ 2.00	$ 34,435	$ -	$ -	$ (93,000)	$ (33,882)	(35,083)	$ (16,058)	$ 10,000	$ 7,000	$ 943	$ 221,484
$ 212.00	169	194	2026	$ 165.00	$ 1.00	$ 113,764	$ 47.00	$ 2.00	$ 36,472	$ -	$ -	$ (103,633)	$ (35,238)	(31,326)	$ (19,961)	$ 10,000	$ 7,000	$ (2,961)	$ 164,022
$ 214.00	169	194	2027	$ 167.00	$ 2.00	$ 112,892	$ 49.00	$ 2.00	$ 37,828	$ -	$ -	$ (111,684)	$ (36,457)	(31,207)	$ (28,628)	$ 10,000	$ 3,000	$ (15,628)	$ 93,893
						$ 770,968			$ 233,855	$ 7,990	$ 45,318	$ (518,947)	$ (190,863)	(267,960)	$ (70,359)	$ 65,000	$ 17,812		

GL Acct #	46411	44500	46412	42200	53641	53642	53655, 56, 57, 58, 59	41110	48100
	REVENUES				EXPENSES			REVENUES	
2022	$ 107,548	$ 30,728	$ 3,995	$ -	$ (77,086)	$ (29,655)	(32,896)	$ 10,000	$ 50
2023	$ 108,864	$ 31,488	$ -	$ -	$ (79,433)	$ (31,164)	(88,728)	$ 10,000	$ 183
2024	$ 110,188	$ 33,024	$ -	$ -	$ (88,500)	$ (32,410)	(32,095)	$ 10,000	$ 3,500
2025	$ 111,472	$ 34,435	$ -	$ -	$ (93,000)	$ (33,882)	(35,083)	$ 10,000	$ 7,000
2026	$ 113,764	$ 36,472	$ -	$ -	$ (103,633)	$ (35,238)	(31,326)	$ 10,000	$ 7,000
2027	$ 112,892	$ 37,828	$ -	$ -	$ (111,684)	$ (36,457)	(31,207)	$ 10,000	$ 3,000

	Total Rev	Total Exp	Net Cash	Amoritization Deduction
2022	$ 152,321	$ (139,637)	$ 12,684	
2023	$ 150,535	$ (199,325)	$ (48,790)	
2024	$ 156,712	$ (153,005)	$ 3,707	(54,501.00)
2025	$ 162,907	$ (161,965)	$ 943	(54,501.00)
2026	$ 167,236	$ (170,197)	$ (2,961)	(54,501.00)
2027	$ 163,720	$ (179,348)	$ (15,628)	(54,501.00)

SILVER LAKE UTILITY DISTRICT

SUMMARY SHEET

September 13, 2026 For the September 17 Silver Lake Utility District Meeting

TOPIC: **2027 District Budget**

RECOMMENDED MOTION: **Motion to approve the 2027 Silver Lake Utility District budget as prepared and presented on September 17, 2026 with estimated revenues of $163,720 and estimated expenditures of $179,348.00, which leaves a transfer from the Fund Balance of approximately $15,628.00.**

_XX_ Action Item
_____ Agenda Reference
_____ Discussion Only
_____ Information Item

PURPOSE: To review the draft 2027 District budget based on the updated Financial Management Report and staff information.

BACKGROUND: Village staff has reviewed the annual revenues and expenditures for services in the Silver Lake Utility District. We based this information on current contracts and a 5.0% cost increase from the City of Oconomowoc for treatment (City Sewage Service) and 4% increase for license fees. This budget includes 0 new homes in the district. Which means 0 connection fees and 0 new special assessments could be collected in 2027. The connection fee is then paid to the City of Oconomowoc.

Revenues have been modified to update the anticipated volumetric charges from the city for treatment and license fees in 2027.

ATTACHMENTS: Draft budget, and General Descriptions for Revenues & Expenditures.

FISCAL IMPACT: This budget includes a $0 increase in payments to the Village for support services, a $4.00 increase in the quarterly charges per REC, and a $0 change in the annual tax levy, while maintaining a positive fund balance of approximately $94,000 in the district non-restricted cash.

PREPARED BY: Debra Michael, Administrator-Clerk/Treasurer

SILVER LAKE UTILITY DISTRICT
2027 PROPOSED BUDGET

SEPTEMBER 17, 2026

Account Number	REVENUES Account Description	2023 Actual	2024 Actual	2025 Actual	2026 BUDGET	8/31/2026 YTD	2026 ProForma	2027 PROPOSED BUDGET	
610-00-41110	Property Taxes	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$7,233.03	$10,000.00	$10,000.00	
610-00-42200	Special Assessments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
610-00-44500	City License Fee	$30,124.10	$33,902.71	$34,872.20	$36,472.00	$27,386.16	$36,472.00	$37,828.00	
610-00-46411	Sewage Service	$105,212.14	$106,029.41	$111,849.09	$111,540.00	$85,363.62	$113,763.62	$112,892.00	
610-00-46412	Connection Fee - City of Oconomowoc	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
610-00-48100	Investment Income, (checking account)	$92.00	$4,617.86	$8,485.89	$3,000.00	$4,967.23	$7,000.00	$3,000.00	
610-00-48900	Miscellaneous Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
610-00-49200	Transfer to/from Fund Balance	$ 913.40	$ 3,938.82	$2,426.86	$4,421.75	$ -	$ 2,733.25	$15,628.00	matches Cash Flow Report
	TOTAL REVENUES	**$146,341.64**	**$158,488.80**	**$167,634.04**	**$165,433.75**	**$124,950.04**	**$169,968.87**	**$179,348.00**	

Account Number	EXPENDITURES Account Description	2023 Actual	2024 Actual	2025 Actual	2026 BUDGET	8/31/2026 YTD	2026 ProForma	2027 PROPOSED BUDGET	
610-00-53640	Connection Charge - City of Oconomowoc	$4,331.00	$0.00	$4,736.00	$0.00	$0.00	$0.00	$0.00	
610-00-53641	City Sewage Service	$80,665.43	$93,836.72	$98,404.48	$97,650.00	$65,493.19	$103,633.19	$111,684.00	
610-00-53642	City License Fee	$31,163.71	$32,581.07	$33,881.86	$36,871.00	$35,237.68	$35,237.68	$36,457.00	
610-00-53655	Office Supplies	$45.44	$0.00	$199.45	$0.00	$0.00	$0.00	$0.00	
610-00-53656	Utilities	$620.72	$646.44	$360.55	$684.00	$259.44	$438.00	$622.00	
610-00-53657	Accounting/Audit Fees	$4,000.00	$5,950.00	$5,262.50	$4,853.75	$5,012.50	$5,013.00	$5,210.00	
610-00-53658	Legal Fees	$1,082.00	$160.00	$639.20	$500.00	$894.50	$1,000.00	$500.00	
610-00-53659	Contractual Services	$24,433.34	$25,260.00	$24,150.00	$24,875.00	$14,532.94	$24,875.00	$24,875.00	
610-00-58900	Miscellaneous Expense	$0.00	$54.57	$0.00	$0.00	$0.00	$0.00	$0.00	
	TOTAL EXPENDITURES	**$146,341.64**	**$158,488.80**	**$167,634.04**	**$165,433.75**	**$121,430.25**	**$170,196.87**	**$179,348.00**	$0.00

*There is a reduction of $54,501
from the projected cash balance
for amoritization

SILVER LAKE UTILITY DISTRICT

REVENUES – FUND 610

Line	Title	General Description-2027
41110	Property Taxes	District tax levy on assessed properties
42200	Special Assessments	Estimate 0 new connection in 2027. (Silver Lake Utility District has a limited amount of "Vacant Buildable property") $22,659 rate frozen 8/12/2021. *Payments for 10-year assessments ended with 2015 tax bill
44500	City License Fee	Revenue from quarterly bills to property owners 2027 Annual cost from City will be $188.90 Residential & 377.80 Non-Residential **(4% increase). Recommend $2 increase to $49 for 2027.** Village to charge $49.00 per quarter: 145 Residential = $28,420, 24 Non-Residential ($98/QTR) = $9,408 *One property does not pay license fee since there is no service to the site. (SUMT 0637 010)*
46411	Sewage Service	Revenue from quarterly bills to property owners Recommend **$2.00 increase to $167.00 for 2027**. In 2026 increased $1.00 ($165/quarter), 2025 increased $1.00 ($164 per quarter). The additional revenue vs. expense is to cover the annual Contractual Services expense in 2027. 145 Residential, 24 Non-residential
46412	Connection Fee	Revenue from new connections. Estimate 0 new connection in 2027. Estimated Rate for 2027 is 5% increase over 2026
48100	Investment Income	Income from Bank Five Nine based on the current balances of the district & fluctuating interest rates
48900	Miscellaneous Rev	Miscellaneous Revenues
49200	Transfer to/from Gen Fund	Due to/from general fund to balance the district budget. The January 1, 2026 unrestricted net position was $221,484 per the 2025 Audit

SILVER LAKE UTILITY DISTRICT

EXPENDITURES – FUND 610

Line	Title	General Description-2027
53640	Connection Charge	Invoice from city for new connections to sewer system Anticipate 0 new connection in 2027 (Mirror line 46490)
53641	City Sewage Service	Payments to city for sewage treatment estimate 12.300 M Gals/yr for 2027 - there is forecast of 3.0% rate increase/1,000 gal to $9.08 (2026 rate = $8.82 this rate increases 3% annually)
53642	City License Fee	Annual charge from City, 4% increase each year. 2027 Annual Fee will be $188.90 Residential & 377.80 Non-Residential. 146 Residential + 24 Non-Residential = Total 170 (SUMT 0637 010) exempt). $36,457.22 Est. Total
53655	Office Supplies	Envelopes
53656	Utilities	Cost of electricity for two-meter locations- (Atkins Knoll Rd & Forest Dr) Estimated 10% increase. Flow meter calibration from the City of Oconomowoc Wastewater department **$140** each time (1 x/yr)
53657	Accounting/Audit Fees	Reilly-Penner-Benton audit for district – annually **$4,800** Workhorse Support for the accounting software – annually **$387.50,** PSN Credit Card Processing – annually **$22.50**
53658	Legal Fees	Attorney fees to the district - Review agendas & notices
53659	Contractual Services	Per Agreement. The Village agrees to provide staff to the district for administrative duties including: Commission agendas and meeting minute preparation, financial statement completion, invoicing & payment of bills, annual budget preparation & tax bill preparation & customer service/support related to the district. The Village staff may also prepare up to two mailings each year to all property owners in the district. Once a year the Village will notify property owners of any delinquent accounts and place the balance due on the tax bill. DPW staff may be requested to assist with site visits, grinder pump monitoring, driveway & access permitting, & roadway maintenance for lateral connections. DPW staff may also visit with City staff to coordinate development projects or long-term maintenance & roadwork plans.

Volumetric Charges from City of Oconomowoc
Sewage Service in Budget

$9.08/1000 gal			
	2027	Estimated	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$9,307.00	1,025.00	
	$111,684.00	12,300,000	
	169	DUES	
$	660.85	Annual Cost/DUE sewage	
$	165.21	Quarterly Cost/DUE	
$	167.00	Est Qtrly REV/DUE	$195 to show surplus
$	1.79	Difference/qtr/DUE	
$	1,208.00	Difference/year	
$	10,000.00	Taxes Collected	$24,000 to show surplus
$	24,875.00	Admin Fee same as 2026	
$	(14,875.00)	Shortage	
	1,208.00	Overage from Treatment	
$	(14,875.00)	Shortage from Taxes	
$	(13,667.00)	Deficit	

Annual License Fee Charges from City of Oconomowoc
City License Fee in Budget

	Res	Comm		Res DUE's	Comm DUE's	Res Total	Comm Total	Total
2022	155.26	310.52	Actual	143	24	22,202.18	7,452.48	29,654.66
2023	161.47	322.94	*	144	24	23,251.74	7,750.58	31,002.32
2024	167.93	335.86	*	145	24	24,349.74	8,060.60	32,410.34
2025	174.65	349.29		155	24	27,070.19	8,383.03	35,453.22
2026	181.63	363.26		155	24	28,153.00	8,718.35	36,871.34
2027	188.90	377.80		145	24	27,390.14	9,067.08	36,457.22

*2023 - 2027 Estimated based on 4% increase annually per agreement

SILVER LAKE UTILITY DISTRICT

SUMMARY SHEET

September 13, 2026 — For the September 17 Silver Lake Utility District Meeting

TOPIC: **2027 Service Agreement for Silver Lake Utility District**

RECOMMENDED MOTION: **Motion to approve the 2027 Service Agreement with the Village of Summit, in the amount of $24,875.00**

_XX_ Action Item
_____ Agenda Reference
_____ Discussion Only
_____ Information Item

PURPOSE: To address the need for staff support from the Village.

BACKGROUND: This is an on-going agreement originally approved for 2005 when the planning and design work for the system began. The district will use village staff and authority to complete quarterly billings and collections, accounting activities, meeting activities and annual reconciliation of REC's. The District Commission usually meets only twice a year since we have no maintenance responsibility for the actual pipes or lift stations.

The 2021 Agreement added language to include Highway Department personnel for meter readings, development coordination and interaction with the city on future CIP planning. However, after the excess usage issue was resolved, the DPW is not doing anything for this district on a regular basis.

There was a 3% increase in 2026 to $24,875.

Recommendation of 0% increase

ATTACHMENTS: 2027 Agreement

FISCAL IMPACT: $24,875 payment to the Village of Summit for services; this provides for the reality of services from the Village's DPW & Administrative staff.

PREPARED BY: Debra Michael, Administrator-Clerk/Treasurer

AGREEMENT
BETWEEN THE SILVER LAKE UTILITY DISTRICT
AND THE VILLAGE OF SUMMIT

Agreement dated effective January 1, 2027, by and between the Silver Lake Utility District, (the "District"), a Utility District created under the authority of §66.0827, Wisconsin Statutes, and the Village of Summit, a Wisconsin municipal corporation located in Waukesha County, Wisconsin (the "Village").

RECITALS

A. The Village of Summit, on behalf of the Silver Lake Utility District, requested installation of sanitary sewer to individual properties located in the Village of Summit by City of Oconomowoc as more particularly described in the attached Map #2 (the "Boundary"). All sanitary sewer mains and fixtures are owned and maintained by the City of Oconomowoc.

B. The district is responsible for monthly invoices from the city for sanitary sewer treatment services, ongoing sewer main maintenance, and annual license fee collections.

C. The district does not employ any full- or part-time employees but does engage in billings, collections, contracting for services, holds meetings, and publishes general information. The district desires to engage the staff of the Village to complete this administrative work on behalf of the district.

D. The district does not employ any full- or part-time employees to coordinate development and construction projects with the Village. The district desires to engage the staff of the Village to complete any on-site inspections or coordinate permitting with the Highway Department.

NOW, THEREFORE, FOR VALUABLE CONSIDERATION AND INTENDING TO BE BOUND, THE VILLAGE AND DISTRICT HEREBY AGREE AS FOLLOWS:

1. Term. The term of this Agreement shall be for a period of one (1) year, commencing on January 1, 2027, (the "Commencement Date"), and ending on December 31, 2027. This Agreement is to be reviewed and renewed on an annual basis in September of each calendar year.

2. Payment. The district agrees to pay the Village of Summit **$24,875.00** for the services outlined in this Agreement. This payment shall be divided into twelve ($2,072.92) and paid on a monthly basis to the Village.

3. Administration and Billing. The Village agrees to provide staff to the district for billings and collections, Commission agendas and meeting minute preparation, financial statement completion, invoicing and payment of bills, and customer service/support related to the district. The Village staff may also prepare up to two

mailings each year to all property owners in the district. Once a year the Village will notify property owners of any delinquent accounts and place the balance due on the tax bill.

Highway Department staff may be requested to assist with site visits, grinder pump monitoring, driveway and access permitting, and roadway maintenance for lateral connections. The Highway Department staff may also visit with City staff to coordinate development projects or long-term maintenance and roadwork plans.

4. Modification. This Agreement may be terminated or modified by written agreement of the Village and District.

5. Limitations.
   a. The Village shall not be liable for, and the district shall defend, indemnify and hold harmless the Village from any damage or threat of damage allegedly caused by the district for any reason other than the Village's intentional acts.
   b. Nothing contained in this Agreement shall limit or interfere with or be construed to limit or interfere with any of the Village's rights or powers, including the Village's authority and enforcement of its municipal Ordinances, including its Zoning Code, unless specifically and explicitly granted to the district in this Agreement contrary to said rights and powers.

6. Applicable Law and Severability. This Agreement and any interpretation thereof shall be ruled by the internal laws (not merely choice of law provisions) of the State of Wisconsin. If one or more of the terms hereof are found to be void or invalid, those terms shall be deemed inoperative and null and void, and shall be deemed modified to conform to such rule of law, all without invalidating any of the remaining provisions of this Agreement or the enforceability thereof, which shall continue in full force and effect.

In Witness Whereof, the parties have hereunto caused this Agreement to be executed by their duly authorized officers on the day and year identified below.

Dated this day of , 2026

SILVER LAKE UTILITY DISTRICT

_____
Jack Riley, Chairperson

_____
Debra J. Michael, Secretary

Dated this day of , 2026

VILLAGE OF SUMMIT

_____
Jack Riley, Village President

_____
Debra J. Michael, Administrator-Clerk/Treasurer

SILVER LAKE UTILITY DISTRICT

SUMMARY SHEET

September 13, 2026 For the September 17 Silver Lake Utility District Meeting

TOPIC: **2026 District Tax Levy**

POSSIBLE MOTION:

*****IF interested in investigating a switch to User Fees this would not apply at this time**

Motion to approve a 2026 tax levy for the Silver Lake Utility District in the amount of $10,000 to be levied within the district based on assessed valuation.

_XX_ Action Item
_____ Agenda Reference
_____ Discussion Only
_____ Information Item

PURPOSE: To identify the annual tax levy amount for the district and notify the Village Clerk of this amount and how to be assessed.

BACKGROUND: The commission set up a Financial Management Plan with Ehler's Associates in 2012 after reviewing the district's finances. This plan has been updated annually to maintain the fiscal health of the district and to keep quarterly charges as minimal as possible.

At the conclusion of the budget review the commission includes an amount on the annual tax levy.

ATTACHMENTS: Draft letter to the Village Clerk

FISCAL IMPACT: The proposed tax is equal to the 2026 levy of $10,000. This tax levy is intended to cover some of the operational costs to the Village for servicing the utility district.

PREPARED BY: Debra Michael, Administrator-Clerk/Treasurer

VILLAGE OF SUMMIT

Village Hall 262-567-2757
Fax 262-567-4115
Highway Dept. 262-567-2422
Police Dept. 262-567-1134
Building Inspector 262-490-4141

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

September 18, 2026

Ms. Debra J. Michael
Village Administrator/ Clerk-Treasurer
Village of Summit
37100 Delafield Road
Summit, Wisconsin 53066

RE: Silver Lake Utility District 2026 Tax Levy

Dear Ms. Michael:

According to Section 66.0827(2), the fund of each utility district shall be provided by taxation of the property in the district, upon an annual estimate by the department in charge of public works in cities and villages, and by the town chairperson in towns, filed by October 1.

A separate account shall be kept of each district fund.

Based on this requirement and the Silver Lake Utility District commission discussions on September 17, 2026, I am hereby notifying you that the commissioners have approved the 2027 budget. The Village Highway Department therefore provides the estimate of annual levy at **$10,000.00** to be divided and applied to properties in the district based on **assessed value.**

Cordially,

Kamron Nash
Public Works Director

cc: Village Board and Utility District Commissioners